

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

16 June 2011

MINUTES

MEMBERS PRESENT:

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| Sandy Fraser | Municipality of Marmora and Lake |
| Brent Goodwin | Wollaston Township |
| Sharon Carson | Limerick Township |
| Suzanne Partridge | Municipality of Highlands East |
| Dan Boyd | North Kawartha |
| Robert Stiles | Stirling-Rawdon Township |
| Jim Martin | Havelock-Belmont-Methuen Townships |
| Gerald Phillips | Tudor & Cashel Township |
| Dennis Purcell | Faraday Township |

MEMBERS ABSENT:

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| Hector Macmillan | Municipality of Trent Hills |
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ALSO PRESENT:

Judy Backus, Marmora Herald
Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA

CALL TO ORDER:

The Chair, Suzanne Partridge, called the meeting to order at 12:30 pm.

APPROVAL OF AGENDA:

FA Motion G31/11

Moved by: Bob Stiles

Seconded by: Jim Martin

To approve the agenda as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

WELCOME:

Suzanne Partridge welcomed everyone to the meeting.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G32/11

Moved by: Brent Goodwin

Seconded by: Gerald Phillips

That the minutes and motions of the Full Authority meeting, 21 April 2011, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

Tim distributed a list of recommendations from the risk assessment report that was completed for the Gut Conservation Area. The recommendations centre on putting up more signage. The report also suggests completing monthly inspections of the Conservation Area and putting an additional log on top of the existing fence. The Gut is a fairly easy conservation area to maintain and we should be able to get started with the recommendations soon. Gerald Phillips asked how often inspections of the property should occur. Tim informed him that according to the assessment report, monthly inspections should be completed. However due to accessibility issues during the winter months, and staff restrictions, monthly inspections may not be possible. Tim feels that the recommendations are obtainable with the exception of work to the roadway, due to funding issues.

CORRESPONDENCE:

Tim distributed a letter received from Ganaraska Region Conservation Authority (GRCA) to the Board members. The letter is asking for the Board's support for a motion that they passed expressing their concern regarding the Conservation Authorities Act, particularly that generic regulations doesn't address large commercial fill operations. GRCA would like us to forward the motion onto our municipalities for their review. Jim Martin asked for some clarification and thinks he would like to wait until the next meeting to give the motion of support.

FA Motion G33/11

Moved by: Gerald Phillips

Seconded by: Jim Martin

That the motion of support for Ganaraska Region Conservation Authority be deferred until the September meeting.

Carried.

APPROVAL OF THE ACCOUNTS AND BUDGET:

The Committee reviewed the accounts as presented.

FA Motion G34/11

Moved by: Sandy Fraser

Seconded by: Dennis Purcell

That the accounts in the amount of one hundred and eighty two thousand, four hundred fifty six dollars and three cents (\$182,456.03) representing cheques 2968 to 3080 be approved as presented.

Carried.

GENERIC REGULATIONS:

Regrettably, Shannon was unable to attend the Board meeting. As a result, Tim generally informed the Board that there are approximately half a dozen applications that are waiting to be completed. Tim also noted that there seems to be more calls about violations this year than in previous years.

Dan Boyd asked Tim about details of a specific application, and Tim informed him that he cannot comment, but Shannon is looking after it.

Sandy Fraser asked Tim if he could get copies of applications so he could become more familiar with the whole process. Tim would like to confirm accessibility protocol (Freedom of Information and Protection of Privacy issues) regarding prior applications. After determining the acceptable procedures, arrangements will be made for Sandy to come into the office to look over some approved permits.

FA Motion G35/11

Moved by: Sandy Fraser

Seconded by: Dan Boyd

To approve the Generic Regulations report as presented.

Carried.

GENERAL MANAGER'S REPORT:

Sharon Carson arrived at 12:55pm.

Tim updated the Board on water levels and flows throughout the watershed, letting them know they are where they should be for this time of the year. Hydro production at the Marmora dam continues but at lower rates. He informed them that due to recent storm activity, staff has dealt with a lengthy power outage, resulting in staff going to several of the dams to get the lake level readings manually.

Tim informed the Board that there has been a leak in the roof at the cottage, which has been brought to our attention. Neil and Wray will be doing an inspection of the roof to determine whether they can complete the repairs themselves or if there is a need to hire a contractor.

The administrative office roof is also in need of some repair. There seems to be some problems around the chimney and there is a possibility that the rubber gasket around the screws has deteriorated due to age and sun exposure.

The Santa Fe, which has been used primarily for generic regulations, has recently had some extensive repairs to it and the Board may want to consider purchasing another used or new vehicle once budget deliberations begin the fall.

Tim informed the Board that the trail project at Crowe Bridge Conservation Area is almost complete. The project will develop a brochure for Crowe Bridge showing the trail system and natural features at the Conservation Area. The information will be linked to or posted on our website once it is finished.

The summer students have started the benthics program this year and will be finished in early July.

Tim has received a copy of a letter from Minister Jeffery to Jeff Leal, MPP for Peterborough County. Unfortunately, still no additional funding is available at this time. The letter also stated that the Crowe Valley Conservation Foundation could qualify for funding through the Trillium Foundation, but did not address any rule changes for conservation authorities. However, staff was informed that our foundation does not qualify. Further investigation is required to clarify the confusion.

Tim brought the Board up to date on the project to be presented at AMO. Staff has been gathering information for the project and will have more information for them at a later date.

Tim informed the board that he has been subpoenaed to court as a witness for a civil lawsuit potentially involving the generic regulations permit issued at the time. The court date is in July.

Staff held a yard sale at the office that made approximately \$160.00 for the CVCF. It was a good opportunity to get rid of some old, unused equipment from the office.

Tim informed the Board that Dave Golem wrote an article to promote the trails at McGeachie Conservation Area. Tim thanked Dave for his efforts to promote the trails and the entire property.

Tim let the Board know that staff has received their Bill 168 training. Tim is hoping to update the Board Member's policy and have it completed for the November meeting. Tim will be attending a cottage association meeting for Belmont Lake and Round Lake on Sunday.

Tim informed the Board that Jim Mallabar has recently been volunteering at the Authority for one day a week. Jim has had some experience in the nonprofit sector.

Neil McConkey is coming up on 20 years service for the Authority and Tim would like to get him a gift of as a token of our appreciation, as it is quite an accomplishment. There was some discussion on the amount to be given.

FA Motion G36/11

Moved by: Gerald Phillips

Seconded by: Sandy Fraser

That staff receive a gift from the Authority at a value of up to \$200.00 for recognition of 20 years of service with the Authority.

Carried.

Brent Goodwin asked Tim if anyone would be attending the Wollaston open house and Tim informed him that yes staff would be setting up a display there in response to the request from Wollaston Township.

PROVINCIAL OFFENCES OFFICER DESIGNATION:

Tim explained to the Board that Vicki passed her Provincial Offences exam and has received her criminal records check from the OPP.

FA Motion G37/11

Moved by: Sandy Fraser

Seconded by: Jim Martin

That Victoria Woolfrey be designated as Provincial Offenses Officer for the Crowe Valley Conservation Authority.

Carried.

MEDIA SESSION:

Judy Backus asked Tim to confirm who is completing the work on the trails at Crowe Bridge Conservation Area. Tim let her know that Al MacPherson from Trent University is the lead for the project. Judy asked him how extensive the trails are going to be. Tim informed her that the trails are being modified on the day use side of the park to make some of the special features more accessible and therefore known to the public.

OTHER BUSINESS:

None.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 22 September 2011 at 12:30pm.

ADJOURNMENT:

On a motion by Gerald Phillips, the meeting was adjourned at 1:25 pm.

Amanda Donald
Recording Secretary

Suzanne Partridge
Chair