

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

14 March 2019

MINUTES

MEMBERS PRESENT:

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Edgar Storms	Stirling-Rawdon Township
Catherine Redden	Municipality of Trent Hills
Jim Martin	Havelock-Belmont-Methuen Townships
Jan MacKillican	Limerick Township
Ronald Carroll	Tudor & Cashel Township
Dan Bujas	Faraday Township
Jan O'Neill	Municipality of Marmora and Lake
Tim Conlin	Wollaston Township

MEMBERS ABSENT:

None.

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Andrew McIntyre, Regulations Officer, CVCA

CALL TO ORDER:

The Chair, Catherine Redden, called the meeting to order at 12:52pm.

WELCOME:

The Chair, Catherine Redden, welcomed the Board to the meeting.

APPROVAL OF AGENDA

FA Motion G 24/19

Moved by: Dan Bujas

Seconded by: Suzanne Partridge

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 25/19

Moved by: Jan O'Neill

Seconded by: Jan MacKillican

That the minutes and motions of the Full Authority meeting, 17 January 2019, be approved as amended and circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

CORRESPONDENCE

None.

LETTER TO WOLLASTON TOWNSHIP RE: Wollaston Lake Levels

Tim Pidduck referred to a letter, circulated to the Board in the agenda package, sent to him by Tim Conlin regarding Wollaston Lake water levels. Tim Conlin informed the Board the residents are concerned that flooding in that area was worse last year and the residents are under the impression logs were put back in the dam prior to the ice on the lake going out, causing damage to shorelines.

Tim Pidduck gave a presentation to the Board regarding Wollaston Lake water levels and a history of the dam. The presentation reviewed water levels on Wollaston Lake in 10 year increments showing annual peaks during the spring freshet. Tim Pidduck reviewed summer and winter water levels with the Board and outlined 3 main issues should CVCA lower winter water levels on Wollaston Lake, including a) people rely on the lake for water for their homes and cottages. A lower winter water level could risk freezing water lines or not enough water. b) A lower winter level will run a higher risk of not being able to fill the lake back up for summer recreational levels and c) Regardless of how low the lake is drawn down to in the fall, there will always be a risk of flooding.

Tim Pidduck reviewed the narrows located at the outlet of the lake. The narrows naturally restrict the flow and during periods of higher input into Wollaston Lake, the narrows do not allow for the passage of enough water from the dam.

Tim reviewed next possible steps with the Board and the procedure of changing water levels on a lake in CVCA watershed.

The Board discussed the issue and the possible next steps outlined and decided the best approach is to educate the public with the use of the water level charts provided in the presentation.

FA Motion G 26/19

Moved by: Jan MacKillican

Seconded by: Jim Martin

That staff be directed to compile a list of lakes to create a series of charts showing historic water levels that will eventually be posted on CVCA website and to bring the list back to the Board for the next meeting.

Carried.

BOARD EMERGENCY CONTACT INFORMATION

Catherine Redden requested the Board Members ensure CVCA staff know the best possible way to contact them in the event meetings need to be changed last minute or for emergency purposes.

REGULATIONS & PLANNING REPORTS

Andrew McIntyre informed the Board 8 property inquiries and 6 regulation permits have been completed in the period from January to February 14, 2019. There are also 22 open non-compliance files.

There were some questions regarding the non-compliance files and Andrew informed the Board there would be a presentation regarding non-compliance files at the next Board Meeting.

FA Motion G 27/19

Moved by: Dan Bujas

Seconded by: Tim Conlin

To receive the regulation and planning report.

Carried.

BOARD ORIENTATION – REGULATIONS & HEARINGS

The Board listened to a recorded presentation regarding CVCA's Ontario Regulation 159/06 and hearings. The presentation gave a brief overview of the regulations program and outlined the hearing processes and procedures the Board will have to follow in the event of a hearing for a denied permit.

There was some discussion on bias for Board Members, options for the applicant to go to the Mining and Lands Commissioner if the applicant is denied by the Board and the cost of having a hearing.

GENERAL MANAGERS REPORT

Tim Pidduck updated the Board on the Water and Erosion Control Infrastructure (WECI) projects at Allan Mills Dam and Belmont Dam. He informed them that there were some challenges at each site and let them know the adjustment to the design that were made in order to move forward with the projects.

Tim informed the Board there has still been no news on Provincial funding to Conservation Authorities and is hoping to get an update at the next Conservation Ontario meeting in April.

FA Motion G 28/19

Moved by: Jan O'Neill

Seconded by: Jan MacKillican

To receive the General Manager's report.

Carried.

2019 DRAFT BUDGET

Tim Pidduck reviewed the voting procedures for each section of the budget with the Board.

FA Motion G 29/19

Moved by: Dan Bujas

Seconded by: Suzanne Partidge

That the Full Authority approve the 2019 Operations budget of \$822,296 and the municipal levy of \$526,303.

Carried.

There were some questions asked about legal, telephone expenses and building maintenance.

FA Motion G 30/19

Moved by: Tim Conlin

Seconded by: Edgar Storms

That the Full Authority approve the 2019 Lands budget of \$21,684 and discretionary municipal levy of \$3,466.

Lands Budget - Recorded Vote, 14 March 2019

Alphabetical by Members' Last Name

No.	Member	Municipality	CVA	Present	Yes	No
1	Bujas, Dan	Faraday	6.3041	6.3041	✓	
2	Carroll, Ronald	Tudor & Cashel	2.0755	2.0755	✓	
3	Conlin, Tim	Wollaston	5.7994	5.7994	✓	
4	MacKillican, Jan	Limerick	4.3267	4.3267	✓	
5	Martin, Jim	Havelock-Belmont-Methuen	38.9550	38.9550	✓	
6	O'Neill, Jan	Marmora & Lake	16.8189	16.8189	✓	
7	O'Shea, Jim	North Kawartha	11.5318	11.5318	✓	
8	Partridge, Suzanne	Highlands East	9.3054	9.3054	✓	
9	Redden, Catherine	Trent Hills	3.7014	3.7014	✓	
10	Storms, Edgar	Stirling/Rawdon	1.1819	1.1819	✓	
Total CVA Apportionment			100%			
Total Present Members - "A"				100%		
Total Percent of Yes Vote Present - "B"					100%	
Total Percent of No Vote Present - "C"						0%
Total % of Yes Vote - B Divided by A					100%	
Total % of No Vote - C Divided by A						0%
Amount Required to Pass is 51% of the Total Present Vote						

Motion Carried.

FA Motion G 31/19

Moved by: Jan MacKillican

Seconded by: Suzanne Partridge

That the Full Authority approve the 2019 Special Projects budget of \$73,842 and the municipal levy of \$0.

Carried.

DRAFT

FA Motion G 32/19

Moved by: Dan Bujas

Seconded by: Tim Conlin

That the Full Authority approve the 2019 Capital budget of \$113,896 and discretionary municipal levy of \$85,896.

Capital Budget - Recorded Vote, 14 March 2019

Alphabetical by Members' Last Name

No.	Member	Municipality	CVA	Present	Yes	No
1	Bujas, Dan	Faraday	6.3041	6.3041	✓	
2	Carroll, Ronald	Tudor & Cashel	2.0755	2.0755	✓	
3	Conlin, Tim	Wollaston	5.7994	5.7994	✓	
4	Mackillican, Jan	Limerick	4.3267	4.3267	✓	
5	Martin, Jim	Havelock-Belmont-Methuen	38.9550	38.9550	✓	
6	O'Neill, Jan	Marmora & Lake	16.8189	16.8189	✓	
7	O'Shea, Jim	North Kawartha	11.5318	11.5318	✓	
8	Partridge, Suzanne	Highlands East	9.3054	9.3054	✓	
9	Redden, Catherine	Trent Hills	3.7014	3.7014	✓	
10	Storms, Edgar	Stirling/Rawdon	1.1819	1.1819	✓	
Total CVA Apportionment			100%			
Total Present Members - "A"				100%		
Total Percent of Yes Vote Present - "B"					100%	
Total Percent of No Vote Present - "C"						0%
Total % of Yes Vote - B Divided by A					100%	
Total % of No Vote - C Divided by A						0%
Amount Required to Pass is 51% of the Total Present Vote						

Motion Carried.

BOARD ORIENTATION – FLOODING

Tim Pidduck gave a presentation, reminding the Board this winter did not get a significant January thaw as we usually do in previous winters. As everyone is aware, there is a thick layer of ice under the snow this year. Tim informed the Board the Ministry of Natural Resources and Forestry (MNRF) Bancroft District has recorded in the Northern portion of the CVCA watershed to have between 100 and 125mm of water content in the remaining snow pack. There are a lot of contributing factors to creating a flood, including temperature, precipitation water content in snow pack and ground conditions. This year, depending on the timing of factors, CVCA could see a significant flood.

Tim reviewed municipal roles, CVCA staff roles and land owner roles in the event of a flood. It is the landowner's responsibility to protect themselves against a flood and seek help from Municipality when and if required. Municipal emergency coordinators need to be available 24/7 during a flood event and after hours contact information must be provided to CVCA. Staff at CVCA relay flood messages to the public and municipalities through CVCA website and social media outlets, email, and local radio stations.

OTHER BUSINESS:

FA Motion G 33/19

Moved by: Tim Conlin

Seconded by: Jan O'Niell

That Morgan Cassidy at the firm of O'Flynn Weese retained as the Authority's solicitors in the place of Peter B McCabe.

Carried.

MEDIA SESSION

None.

NEXT SCHEDULED MEETING:

After a discussion regarding the next meeting date, the next scheduled meeting of the Full Authority Board will be changed to 16 May 2019 at 10:00am.

ADJOURNMENT:

FA Motion G 34/19

Moved by: Edgar Storms

That the Full Authority Board Meeting be adjourned at 3:20pm.

Carried.

Amanda Donald
Recording Secretary

Catherine Redden
Chair