

**CROWE VALLEY CONSERVATION AUTHORITY**

**FULL AUTHORITY**

**16 June 2016**

**MINUTES**

**MEMBERS PRESENT:**

John Taylor	Limerick Township
Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Edgar Storms	Stirling-Rawdon Township
Catherine Redden	Municipality of Trent Hills
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township
Ron Gerow	Havelock-Belmont-Methuen Townships
Emma Kearns	Faraday Township

**MEMBERS ABSENT:**

Sandy Fraser                      Municipality of Marmora and Lake

**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
Sharlene Richardson, Regulations Officer, CVCA  
Margriet Kitchen, Freelance Reporter  
Wayne Alexander, Belmont Lake Resident  
Kathy Hamilton, Marmora and Lake Resident

**CALL TO ORDER:**

The Chair, Suzanne Partridge, called the meeting to order at 10:22am.

**WELCOME:**

The Chair, Suzanne Partridge, welcomed everyone to the meeting.

## **APPROVAL OF AGENDA**

### **FA Motion G 47/16**

Moved by: Edgar Storms

Seconded by: Catherine Redden

That the agenda be approved as circulated.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 48/16**

Moved by: Ron Gerow

Seconded by: Edgar Storms

That the minutes and motions of the Full Authority meeting, 21 April 2016, be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

None.

## **CORRESPONDENCE:**

None.

## **APPROVAL OF BUDGET TO ACTUALS**

Tim Pidduck updated the Board on the Conservation Ontario insurance review. He also informed the Board the regulations revenue is comparable to last year for the same time period. Ron Gerow would like to see negotiations with Ministry of Natural Resources and Forestry (MNR) for increases to the Dam Operating agreements begin for the 2017 budget.

### **FA Motion G 49/16**

Moved By: John Taylor

Seconded By: Irene Martin

To approve the budget to actual report as circulated.

Carried.

## **REGULATIONS AND PLANNING REPORTS**

Sharlene Richardson informed the Board that since the previous Board meeting 22 planning files and 26 regulations applications have been processed. There are currently 8 permits on hold due to waiting for more information.

Sharlene informed the Board that Unimin Mines has submitted an application for their modernization project. The project will take 5 years to complete and they are asking for their permit to be approved for 5 years.

Sharlene described the Property Inquiry Service that staff recently introduced. There was some discussion on the form and the process. Sharlene made it clear that the service is not for applicants who are referred to CVCA by their municipality and anyone who already knows they need to obtain a permit should go through the regulations application process.

Emma Kearns arrived at 10:40am.

### **FA Motion G 50/16**

Moved By: Catherine Redden

Seconded By: Irene Martin

To receive the regulations and planning report as circulated.

Carried.

**FA Motion G 51/16**

Moved By: Ron Gerow

Seconded By: Edgar Storms

To give Unimen Mines a 5 year permit for their modernization project.

Carried.

**GENERAL MANAGERS REPORT**

Ron Gerow thanked the staff for their extra efforts to keep the water levels near the summer levels. He wanted to make sure the public is aware that Tim and the staff are making every effort to maintain water levels and flows at or slightly above summer levels as a dry summer is predicted. There was a question about benthic monitoring. Sharlene informed the Board that benthic monitoring is collecting bugs and identifying them. Certain bugs are good indicator species of stream health.

In addition to Tim Pidduck's written report, Tim informed the Board MNRF regional staff will be touring some of the CVCA's sights on 30 June 2016. Tim informed the Board that the Bancroft Junior Rangers will be doing some work on the McGeachie trail extension for free. A local contractor has offered to redo the walkway at the front of the office. After further investigation into the McKay Pay system for Conservation Areas, staff decided the merchant fees were too high and decided to put up signs to refer people to the CVCA website to make donations.

Tim informed the Board that some neighboring Conservation Authorities have already declared a Level 1 drought for their watersheds and that CVCA staff have been working hard to maintain water levels. Tim informed the Board that Neil McConkey will have 25 years' service this year and requests to give him a gift valued at \$250 and a plaque to recognize his service.

**FA Motion G 52/16**

Moved By: Jim O'Shea

Seconded By: John Taylor

To receive the General Managers report.

Carried.

**FA Motion G 53/16**

Moved By: Bob Ireland  
Seconded By: Ron Gerow

To give Neil McConkey a gift valued at \$250 and a plaque recognizing his 25 years of service.

Carried.

There was a request that the gift will be presented to Neil at the next Board meeting.

**CVCA GOVERNANCE & ADMINISTRATIVE POLICIES - UPDATE**

There were some discussions on the proposed changes. Suzanne Partridge asked Tim to change the wording “chairman” to “chair”.

**FA Motion G 54/16**

Moved By: Jim O’Shea  
Seconded By: Edgar Storms

To adopt the proposed changes to the Crowe Valley Conservation Authority Governance and Administrative Policies – Board of Directors.

Carried.

**LRP UPDATE**

Suzanne Partridge agrees that the Long Range Plan is not perfect and that it is time to review the plan. Tim informed the Board that he plans on reviewing the LRP and is hopeful to have something ready for the September Board meeting. Ron Gerow stated that this initiative could be in line with the updated Quinte proposal, if the Board decides to pursue this option, in the fall.

**BOARD MEMBER ALTERNATES**

There was some discussion on other council members coming to Board meetings as members of the public to stay informed in CVCA business.

**FA Motion G 55/16**

Moved By: Bob Ireland  
Seconded By: Ron Gerow

To receive the report on Board alternates.

Carried.

## **LOW WATER RESPONSE**

Tim informed the Board that every member municipality has a responsibility to have a representative on the Low Water Response Team to discuss low water. The Low Water Response Team has the ability to put water usage restrictions in place depending on the level of drought. If a Low Water Response Team meeting is required a municipal representative will be invited to attend the meeting.

## **TD CANADA TRUST – BUSINESS LINE OF CREDIT**

### **FA Motion G 56/16**

Moved By: John Taylor

Seconded By: Ron Gerow

To pay the monthly fee and continue to have access to a Line of Credit with historical terms and conditions.

Carried.

### **FA Motion G 57/16**

Moved By: John Taylor

Seconded By: Ron Gerow

To direct staff to write a letter to the TD Canada Trust to notify them of the CVCA's disappointment of the additional fee and that the letter be carbon copied to MPs and MPPS.

Carried.

## **CA ACT REVIEW**

Tim informed the Board that Conservation Ontario will be submitting comments on behalf of all Conservation Authorities. There was some discussions on the public consultations for the CA Act review and that the locations of the consultations were not evenly distributed throughout the province. The Board feels that rural communities are being ignored through the process.

**FA Motion G 58/16**

Moved By: Jim O'Shea

Seconded By : Ron Gerow

That Tim Pidduck review Conservation Ontario's comments and provide comments for CVCA on the Conservation Authorities Act review accordingly and that Tim express CVCA's disappointment in the locations of the public consultations throughout the province and request that information regarding the process and timelines of the CA Act review be open and transparent.

Carried.

**CONFLICT RESOLUTION**

Suzanne Partridge informed the Board that staff has looked into the cost of a mediator. Catherine Redden asked if a written set of issues from Havelock-Belmont-Methuen (HBM) had been received. She thinks we need to know what the issues are ahead of time. Ron Gerow was under the impression that the mediator would identify what the issues are and would look at both sides. There were further discussions on possibly resolving the issues without hiring a mediator. Suzanne asked Ron if HBM would be willing to make a list of the issues they are concerned about for the September meeting. Ron stated he would ask council to make a list of issues and informed the Board that the main issues will be on finances and the future of the Authority. Ron expressed his disappointment with Eleanor McMahon not following through with recommending a mediator.

**MEDIA SESSION**

None.

**MOTION TO MOVE IN CAMERA**

**FA Motion G 59/16**

Moved by: Bob Ireland

Seconded by: John Taylor

That the Full Authority Board move into an In Camera session to discuss a personnel and legal issue.

Carried.

**FA Motion G 60/16**

Moved By: Ron Gerow

Seconded By: Emma Kearns

That the Full Authority Board move into open session.

Carried.

**OTHER BUSINESS:**

Ron Gerow informed the Board that the bridge going to Round Lake Dam is possibly going to be removed from the County of Peterborough's inventory or maybe given to HBM to maintain. CVCA uses the bridge to access the Round Lake Dam and Ron is asking the Board to write a letter to let them know that it is important to CVCA to have access to the dam.

**FA Motion G 61/16**

Moved By: Bob Ireland

Seconded By: Catherine Redden

To write a letter to County Council explaining the importance of the Round Lake Bridge and that it is necessary that the bridge remain there and continue to be maintained.

Carried.

**NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 22 September 2016 at 10:00am.

**ADJOURNMENT:**

**FA Motion G 62/16**

Moved By: Jim O'Shea

That the Full Authority Board Meeting be adjourned at 12:17pm.

Carried.

---

Amanda Donald  
Recording Secretary

---

Suzanne Partridge  
Chair