

**CROWE VALLEY CONSERVATION AUTHORITY**

**FULL AUTHORITY**

**19 April 2018**

**MINUTES**

**MEMBERS PRESENT:**

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Edgar Storms	Stirling-Rawdon Township
Catherine Redden	Municipality of Trent Hills
Jim Martin	Havelock-Belmont-Methuen Townships
John Taylor	Limerick Township
Irene Martin	Tudor & Cashel Township
Emma Kearns	Faraday Township
Sandy Fraser	Municipality of Marmora and Lake

**MEMBERS ABSENT:**

Bob Ireland	Wollaston Township
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**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
John West, Grant Thornton Chartered Accountants

**CALL TO ORDER:**

The Chair, Catherine Redden, called the meeting to order at 10:43am.

**WELCOME:**

The Chair, Catherine Redden, welcomed the Board to the meeting.

## **APPROVAL OF AGENDA**

Catherine Redden informed the Board she would like to add an In Camera session to the agenda between agenda items 8 and 9.

### **FA Motion G 46/18**

Moved by: Emma Kearns

Seconded by: Jim Martin

That the agenda be approved as amended.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 47/18**

Moved by: Emma Kearns

Seconded by: Jim O'Shea

That the minutes and motions of the Full Authority meeting, 15 March 2018, and the Executive Committee meeting minutes, 8 March 2018 be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

None.

## **CORRESPONDENCE**

Sandy Fraser brought the Board's attention to the letter received from Marmora and Lake and the request to only have the legal costs be levied if they are needed.

### **FA Motion G 48/18**

Moved By: Sandy Fraser

Seconded By: Emma Kearns

That the levy costs for legal fees for the Appeal to the Mining and Lands Commissioner be levied for as needed throughout the year, not in advance.

In addition to the Board's discussion regarding the use of the special benefiting levy, the CVCA's auditor was asked about reserve options for any levy collected for legal expenses.

As a result of the discussion the mover and seconder of FA Motion G48/18 withdrew the motion.

### **FA Motion G 49/18**

Moved By: Jim Martin

Seconded By: Irene Martin

To receive the correspondence from:

- a) Letter from Township of Limerick – 29 March 2018
- b) Letter from Marmora and Lake – 4 April 2018
- c) Letter from Havelock-Belmont-Methuen – 11 April 2018

Carried.

## **2017 FINANCIAL STATEMENTS – JOHN WEST**

John West of Grant Thornton Chartered Accountants informed the Board that once again the Financial Statements for Crowe Valley Conservation Authority are, in his opinion, a clean report. John outlined the highlights of the 2017 Financial Statements with the Board.

### **FA Motion G 50/18**

Moved By: Emma Kearns

Seconded By: Sandy Fraser

To receive the 2017 Financial Statements as circulated.

Carried.

## **MOTION TO MOVE IN CAMERA**

### **FA Motion G 51/18**

Moved By: John Taylor

Seconded By: Emma Kearns

To move to an In Camera session.

Carried.

Sandy Fraser and Jim Martin left the In Camera session at 11:25am due to a conflict of interest.

### **FA Motion G 52/18**

Moved By: Irene Martin

Seconded By Edgar Storms

To move into open session.

Carried.

Sandy Fraser and Jim Martin returned to the meeting.

## **REGULATIONS & PLANNING REPORTS**

In addition to the circulated report, Tim Pidduck informed the Board since the previous meeting the number of violations has increased from 19 to 21. There were 53 PIFs completed which is a 10% increase from this time last year.

### **FA Motion G 53/18**

Moved by: Irene Martin

Seconded by: Edgar Storms

To receive the regulations and planning report.

Carried.

## **WATERSHED REPORT CARD**

Tim Pidduck informed the Board the 2018 watershed report card has been completed and will be posted on CVCA website soon. The watershed report card is a good tool for measuring the health of the watershed.

### **FA Motion G 54/18**

Moved By: John Taylor

Seconded By: Jim O'Shea

To receive the report on the watershed report card.

Carried.

## **GENERAL MANAGERS REPORT**

Tim Pidduck updated the Board on current water levels and flows. A water conditions statement was issued last Friday. The watershed had received approximately 100mm of precipitation in the forms of ice, snow and rain. Flows have increased to 98.6cms in Marmora.

Tim informed the Board that Shaman Power has replaced the entire power line between the Marmora hydro plant and the generating station. There is now a reliable backup system in place to operate to power gate in the event of a power failure.

Tim informed the Board at the Conservation Ontario meeting a template for governance bylaws was distributed and must be completed before the end of the year. Tim plans to have a draft ready for the Board by the June Board meeting and would like to have it approved at the September meeting.

### **FA Motion G 55/18**

Moved by: Suzanne Partridge

Seconded by: John Taylor

To receive the General Manager's report.

Carried.

## 2018 DRAFT BUDGET

Catherine Redden reminded the Board after all the voting is completed for the budget, they will have the motion regarding the special benefiting levy as discussed earlier in the meeting. Tim Pidduck reminded the Board of the voting procedures for the budget.

### FA Motion G 56/18

Moved By: Suzanne Partridge

Seconded By: Emma Kearns

That the Full Authority approve the 2018 Operations budget of \$952,190 and the municipal levy of \$517,658 and a special benefiting levy of \$82,000.

Recorded Vote:

Suzanne Partridge	Yes	Jim Martin	No
Catherine Redden	Yes	Jim O'Shea	Yes
Edgar Storms	Yes	John Taylor	No
Emma Kearns	Yes	Robert Ireland	N/A
Sandy Fraser	No	Irene Martin	Yes

Carried.

**FA Motion G 57/18**

Moved by: Emma Kearns

Seconded by: Suzanne Partridge

That the Full Authority approve the 2018 Lands budget of \$16,800 and discretionary municipal levy of \$1,746.

Capital Budget - Recorded Vote, 19 April 2018

Alphabetical by Members' Last Name

No.	Member	Municipality	CVA	Present	Yes	No
1	Fraser, Sandy	Marmora and Lake	16.8537	16.8537		✓
2	Ireland, Bob	Wollaston	5.8864	0.00		
3	Kearns, Emma	Faraday	6.4094	6.4094	✓	
	Martin, Jim	Havelock-Belmont-Methuen	39.1835	39.1835		✓
5	Martin, Irene	Tudor and Cashel	2.1255	2.1255	✓	
6	O'Shea, Jim	North Kawartha	11.6303	11.6303	✓	
7	Partridge, Suzanne	Highlands East	9.3139	9.3139	✓	
8	Redden, Catherine	Trent Hills	2.9705	2.9705	✓	
9	Storms, Edgar	Stirling/Rawdon	1.1680	1.1680	✓	
10	Taylor, John	Limerick	4.4586	4.4586	✓	
Total CVA Apportionment			100%			
Total Present Members - "A"				94.1134%		
Total Percent of Yes Vote Present - "B"					38.0762%	
Total Percent of No Vote Present - "C"						56.0372%
Total % of Yes Vote - B Divided by A					40.4577%	
Total % of No Vote - C Divided by A						59.5422%
Amount Required to Pass is 51% of the Total Present Vote						

Motion Defeated.

**FA Motion G 58/18**

Moved by: Emma Kearns

Seconded by: Jim O'Shea

That the Full Authority approve the 2018 Capital budget of \$191,465 and discretionary municipal levy of \$96,340.

Capital Budget - Recorded Vote, 19 April 2018

Alphabetical by Members' Last Name

No.	Member	Municipality	CVA	Present	Yes	No
1	Fraser, Sandy	Marmora and Lake	16.8537	16.8537	✓	
2	Ireland, Bob	Wollaston	5.8864	0.00		
3	Kearns, Emma	Faraday	6.4094	6.4094	✓	
	Martin, Jim	Havelock-Belmont-Methuen	39.1835	39.1835	✓	
5	Martin, Irene	Tudor and Cashel	2.1255	2.1255	✓	
6	O'Shea, Jim	North Kawartha	11.6303	11.6303	✓	
7	Partridge, Suzanne	Highlands East	9.3139	9.3139	✓	
8	Redden, Catherine	Trent Hills	2.9705	2.9705	✓	
9	Storms, Edgar	Stirling/Rawdon	1.1680	1.1680	✓	
10	Taylor, John	Limerick	4.4586	4.4586	✓	
Total CVA Apportionment			100%			
Total Present Members - "A"				94.1134%		
Total Percent of Yes Vote Present - "B"					94.1134%	
Total Percent of No Vote Present - "C"						0%
Total % of Yes Vote - B Divided by A					100%	
Total % of No Vote - C Divided by A						0%
Amount Required to Pass is 51% of the Total Present Vote						

Carried.



There was some discussion on next steps for approving the Draft 2018 Lands budget with a municipal levy of \$1,746.

**FA Motion G 59/18**

Moved By: Sandy Fraser

Seconded By: Jim O'Shea

To recommend that any remaining funds from the special benefiting levy of \$82,000 will be utilized in the 2019 budget to reduce the 2019 municipal levy.

Carried.

**OTHER BUSINESS:**

**FA Motion G 60/18**

Moved By: Jim Martin

Seconded By: Suzanne Partridge

To direct Tim to draft a letter to send to provincial parties and municipalities regarding the MNRF transfer payment and the lack of funding for Conservation Authorities.

Carried.

**MEDIA SESSION**

None.

**NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 21 June 2018 at 10:00am.

**ADJOURNMENT:**

**FA Motion G 61/18**

Moved by: Sandy Fraser

That the Full Authority Board Meeting be adjourned at 12:00pm.

Carried.

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Amanda Donald  
Recording Secretary

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Catherine Redden  
Chair

DRAFT