

**CROWE VALLEY CONSERVATION AUTHORITY**

**FULL AUTHORITY**

**1 May 2014**

**MINUTES**

**MEMBERS PRESENT:**

Sandy Fraser	Municipality of Marmora and Lake
Sharon Carson	Limerick Township
Suzanne Partridge	Municipality of Highlands East
Barry Rand	North Kawartha
Robert Stiles	Stirling-Rawdon Township
Ron Gerow	Havelock-Belmont-Methuen Townships
Hector Macmillan	Municipality of Trent Hills
Brent Goodwin	Wollaston Township
Dennis Purcell	Faraday Township

**MEMBERS ABSENT:**

Gerald Phillips	Tudor & Cashel Township
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**ALSO PRESENT:**

Judy Backus, Marmora Harold  
Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
Sharlene Richardson, Regulations Officer, CVCA  
Dan Doyle, Property Owner for Watershed Advisory Board Hearing  
Dave Daunter, Beaver Creek Resident

**CALL TO ORDER:**

The Chair, Barry Rand, called the meeting to order at 10:01am.

## **APPROVAL OF AGENDA**

Barry Rand added performance review forms as 17. A) to the agenda.

### **FA Motion G 27/14**

Moved by: Sharon Carson

Seconded by: Hector Macmillan

That the agenda be approved as amended.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

Bob Stiles declared a conflict of interest for the regulations hearing for Dan Doyle. Bob stated that he will be leaving the room during the hearing.

## **WELCOME:**

Barry Rand welcomed everyone to the meeting. Barry congratulated the staff for their hard work and dedication during the flood. Staff were well prepared for the flood and it was managed smoothly. There was increased communication with municipalities and cottage associations during the flood.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 28/14**

Moved by: Suzanne Partridge

Seconded by: Ron Gerow

That the minutes and motions of the Full Authority meeting, 20 February 2014, be approved as circulated.

Carried.

**BUSINESS ARISING FROM MINUTES:**

None.

**WATERSHED ADVISORY BOARD HEARING – DAN DOYLE**

Bob Stiles left the meeting for the purpose of the hearing at 10:05am.

Sharlene Richardson gave a brief presentation to the Board which included an overview of the application, background information, staff concerns and her recommendation to the Board. The presentation showed the Board the location of the property as well as pictures of the property during the flood. Sharlene reminded the Board that our policies do not allow for development of new structures in the flood plain. Sharlene recommends that the Board deny the application.

Mr. Dan Doyle briefly addressed the Board and informed them that after discussions with engineers, he decided not to make any adjustments to the application because the cost to build up the road was too great. He talked to the Board about the waiver of liability that he is willing to sign and requested that the Board pass it onto the Authority’s legal counsel to review.

Barry thanked Mr. Doyle for his additional information. A discussion occurred following the presentations about the application. Questions were asked to both Sharlene and Mr. Doyle.

**FA Motion G 29/14**

Moved by: Suzanne Partridge

Seconded by: Brent Goodwin

That the Watershed Advisory Committee of the Crowe Valley Conservation Authority deny Dan Doyle’s application because it does not meet the test of flooding, ingress and egress, there is a potential for pollution and risk of building damage caused by ice movement during a 1 in 100 year flood. Therefore the application does not meet the policy provisions for new development under the Crowe Valley Conservation Authority Policy Manual.

**Recorded Vote:**

Stiles, Bob	N/A	Macmillan, Hector	Yes
Carson, Sharon	Yes	Partridge, Suzanne	Yes
Fraser, Sandy	No	Phillips, Gerald	N/A
Gerow, Ron	Yes	Purcell, Dennis	Yes
Goodwin, Brent	Yes	Rand, Barry	Yes

Carried.

Bob Stiles returned to the meeting and the meeting was called back to order at 11:20am.

### **DELEGATION – DAVE DAUNTER**

The Chair informed Mr. Daunter he will be allowed 10 minutes to address the Board.

Dave Daunter thanked the CVCA General Manager and the staff of the Crowe Valley Conservation Authority (CVCA) for keeping residents up to date with flooding information. Staff were friendly and knowledgeable over the phone. He commended the staff for their dedication and hard work.

Mr. Daunter gave the Board a reminder that they currently have 100% control over the water levels and if they decide to turn everything over to Quinte Conservation (QC), then they will lose that control. He asked them to consider where the priority would lay if QC was in control and there was flooding in both watersheds at the same time. Mr. Daunter used this year's flooding as an example.

#### **FA Motion G 30/14**

Moved by: Dennis Purcell

Seconded by: Ron Gerow

To receive the delegation by Dave Daunter.

Carried.

Ron Gerow requested the Chair add a property issue to the in camera session.

### **MOTION TO MOVE IN CAMERA**

#### **FA Motion G 31/14**

Moved By: Bob Stiles

Seconded By: Suzanne Partridge

That the Full Authority Board move into in camera session to discuss a personnel and property issue.

Carried.

## **MOTION TO MOVE INTO OPEN SESSION**

### **FA Motion G 32/14**

Moved By: Ron Gerow

Seconded By: Sandy Fraser

That the Full Authority Board move into open session.

Carried.

## **QUINTE PROPOSAL UPDATE – RON GEROW**

Ron Gerow informed the Board that the CVCA subcommittee has met with the Quinte Conservation subcommittee. They had a good meeting and discussions were held about alternatives for the CVCA.

### **FA Motion G 33/14**

Moved by: Ron Gerow

Seconded by: Dennis Purcell

That the Crowe Valley Conservation Authority not pursue the Quinte Conservation proposal any further and send a letter to thank Quinte Conservation for their time.

Carried.

Lunch at 12:00pm

The meeting was called back to order at 12:35pm.

## **GENERIC REGULATIONS:**

Sharlene informed the Board that there are currently seven applications in the queue and site visits will be done for them shortly. The Limerick Lake subdivisions is ongoing and they now have their permit for completion of the roads.

### **FA Motion G 34/14**

Moved by: Ron Gerow

Seconded by: Sandy Fraser

To receive the verbal Regulations report as presented.

Carried.

## **2014 BUDGET**

Tim reminded the Board if there are any changes made to the Draft 2014 Budget as previously distributed for approval at the February meeting, it will need to be redistributed to the member municipalities for another 30 day review period.

There was a brief discussion on the capital projects to be completed for the year. There was also discussion on measures to temporarily seal Belmont Lake Dam this year, depending on summer conditions. Ron Gerow mentioned that the Belmont Lake Cottagers Association is willing to donate \$3,000 to the project if it proceeds.

### **FA Motion G 35/14**

Moved by: Ron Gerow

Seconded by: Sharon Carson

That the Full Authority Board approve the entire 2014 Budget.

Carried.

## **GENERAL MANAGERS REPORT**

Tim thanked the Board for their deliberations with regards to the QC proposal and he appreciates the Board's support of the current CVCA operational structure. Tim emphasized staff's dedication and will look for opportunities to lower costs and for additional revenue sources.

Barry Rand thanked Tim for all of his hard work organizing the 2013-2014 WECl projects. Ron Gerow agreed and thought it might be a good idea to add the project details to a health and safety manual.

There was a discussion on the McGeachie land trust. Tim informed the Board that he has not heard back from the group since their last meeting.

### **FA Motion G 36/14**

Moved by: Sandy Fraser

Seconded by: Dennis Purcell

To receive the General Managers Report as presented.

Carried.

## **2014 SPRING FRESHET UPDATE:**

Tim updated the Board on water levels and flows throughout the spring freshet. Tim stated that staff were able to maintain the winter water levels as long as possible which greatly helped decrease the flooding. The Crowe River peaked at 211 cubic meters per second (cms) and Beaver Creek peaked at 72cms. The CVCA office remained open 24 hours a day for 9 days. Staff received numerous emails and phone calls with inquiries of current conditions and trends. Staff used the website and social media to inform the public of the current conditions, which proved to be an excellent communication tool.

Tim reminded the Board this was not a 1 in 100 year flood and the flooding could have been much worse. Tim thanked staff for their dedication during this time.

Tim informed the Board that stop logs are currently being replaced into the dams to control the rate of decline and most lakes are approaching summer levels.

## **CORRESPONDENCE:**

### **FA Motion G 37/14**

Moved by: Sharon Carson

Seconded by: Sandy Fraser

To receive all the listed correspondence as circulated.

1. Dave Daunter Letter – 17 April 2014
2. Wollaston Township Letter – 7 April 2014
3. Dave Daunter Letter – 19 April 2014

Carried.

Ron Gerow mentioned the Laing's from Fire Route 28 on Belmont Lake have requested a review of the summer water level on Belmont Lake. Ron has asked Tim to provide updated information for the Board to review and mentioned it will be a Board decision to whether to start the process of changing the lake level.

Ron Gerow left the meeting at 1:34pm.

## **IN CAMERA MEETING PROCEDURES**

Barry Rand informed the Board that he did respond to Mr. Daunter's letter regarding meeting procedures and informed him that Conservation Authorities are not governed under the Municipal Act. It is not stated in the Conservation Authorities Act that there must be in camera minutes taken.

**FA Motion G 38/14**

Moved by: Brent Goodwin

Seconded by: Hector Macmillan

To receive the In Camera Session Protocol Report provided by the General Manager and recommend no further action be taken at this time.

Carried.

**STAFF PERFORMANCE REVIEW**

Barry asked the Board to review the forms that were distributed from the February meeting and send any comments directly to him.

**MEDIA SESSION**

Judy Backus spoke with Tim Pidduck after the meeting to discuss her questions.

**OTHER BUSINESS**

Tim Pidduck stated staff will investigate the use of social media to assist with donations for the Gut restoration project. A brief discussion occurred.

**NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 19 June 2014 at 10:00AM.

**ADJOURNMENT:**

**FA Motion G39/14**

Moved by: Sandy Fraser

That the Full Authority Board Meeting be adjourned at 1:45pm.

Carried.

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Amanda Donald  
Recording Secretary

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Barry Rand  
Chair