

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

20 November 2014

MINUTES

MEMBERS PRESENT:

Sharon Carson	Limerick Township
Suzanne Partridge	Municipality of Highlands East
Barry Rand	North Kawartha
Robert Stiles	Stirling-Rawdon Township
Ron Gerow	Havelock-Belmont-Methuen Townships
Layne Moore	Wollaston Township
Dennis Purcell	Faraday Township
Gerald Phillips	Tudor & Cashel Township
Hector Macmillan	Municipality of Trent Hills

MEMBERS ABSENT:

Sandy Fraser	Municipality of Marmora and Lake
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ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Sharlene Richardson, Regulations Officer, CVCA
Dave Green, Water Resources Engineer, DM Wills
Ken Smith, Manager Water Resources, DM Wills
Jim O'Shea, Township of North Kawartha

CALL TO ORDER:

The Chair, Barry Rand, called the meeting to order at 10:09am.

Chair Rand introduced Jim O'Shea to the Board as the new Board Member for the Township of North Kawartha for 2015.

APPROVAL OF AGENDA

No amendments or additions to the agenda.

FA Motion G 70/14

Moved by: Dennis Purcell

Seconded by: Bob Stiles

That the agenda be approved as circulated.

Carried.

Sharon Carson arrived at 10:13am.

WELCOME

Chair Rand welcomed everyone to the meeting. Barry informed the Board that this will be his last Board meeting. He stated he is proud of what the Board and staff have accomplished over the past three years and is proud to have been a part of it.

DECLARATION OF PECUNIARY INTEREST:

None.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

Tim made two minor amendments to the minutes.

FA Motion G 71/14

Moved by: Ron Gerow

Seconded by: Hector Macmillan

That the minutes and motions of the Full Authority meeting, 18 September 2014, be approved as amended.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

DM WILLS PRESENTATION

Chair Rand welcomed DM Wills to the meeting. Dave Green, Water Resources Engineer, gave a presentation to the Board explaining the baseflow study conducted at Belmont Lake Dam. The presentation outlined the procedures of the study, recommendations and added consideration. The main recommendations from the report are to complete Phase 2 of the study, complete an annual baseflow monitoring program and that a minimum flow of 1.12 cubic meters per second (cm/s) baseflow be maintained or a flow that is naturally available from upstream.

A lengthy discussion occurred regarding Phase 2 of the study, the minimum flow of 1.12 cm/s, other options that could reduce the amount of leakage between the logs in the dam during the summer months and future operations of the dam. Dave Green mentions that stop log dams are not meant to have a tight seal.

FA Motion G 72/14

Moved By: Ron Gerow

Seconded By: Hector Macmillan

To invite the Belmont Lake Cottage Association to an open house to explain the work that has been completed on the Belmont Dam and that staff prepare a technical analysis using current observations and possible next steps.

Carried.

Hector Macmillan stressed the importance of the BLCA picking the date to get the best possible attendance at the open house. Ron Gerow said the Havelock-Belmont-Methuen (HBM) will help with advertising.

The Chair declared a brief break for the Board.

The meeting was called back to order at 11:40am

GENERIC REGULATIONS

Sharlene Richardson informed the Board that since the last meeting there have been 22 planning files completed and 4 are in the queue. There have also been 32 permits completed with 11 more applications in the queue and 1 violation. Hector Macmillan wanted to ensure that if an application is denied that staff are informing the applicants of their right to have a hearing with the Board. Sharlene confirmed staff sent a letter to the applicants describing their rights and options to further pursue their application approval.

Sharlene gave a SWOT presentation to the Board outlining the regulations program's Strengths, Weaknesses, Opportunities and Threats. Sharlene

explained the strengths and weaknesses are internal and the opportunities and threats are external.

Sharlene informed the Board that so far in 2014 if we were charging for planning fees, we would have made \$14,250. There was some discussion on charging for planning.

The Chair declared a break for lunch at 12:20pm.

Call back to order at 12:55pm.

GENERAL MANAGERS REPORT

Tim informed the Board the Small Communities Fund expression of interest has been selected to move on to the application process. The application is due 19 December 2014 and Tim requested a resolution from the Township of Wollaston. Tim also mentioned that it may be beneficial to have a resolution from Havelock-Belmont-Methuen and Marmora and Lake as they could also be affected by Wollaston Dam were to fail.

Tim reviewed pictures taken at Belmont Lake Dam during the installation of the rock bolts and informed the Board that the project has now been completed. The fall drawdown was effected by the project as there was no to store logs in the dam.

Tim asked the Board to consider leasing the McGeachie property for hunting purposes in 2015. In previous years there have been donations made to help make up the costs of lost hunting revenue, however the past couple of years no donations have been made.

The Gut Campaign is under way, and the Authority has received a donation of \$250. Vicki and Sharlene made a presentation at the Marmora Environmental Committee open house that was well received.

MARMORA POWER GATE REPAIRS

Tim informed the Board the rod has been removed from the Marmora power gate and Mr. Little, the contractor, is waiting for the new rod to be fabricated.

FA Motion G 73/14

Moved By: Bob Stiles

Seconded By: Sharon Carson

That the Full Authority Board confirms the phone poll motion made to replace the rod in the Marmora power gate.

Carried.

Ron Gerow asked Tim about the potential 90 acre land donation and costs associated with taking on additional property. Tim informed him that the only cost would be the taxes. The Authority would apply for Managed Forest Tax Incentive Program (MFTP) for the property which would help reduce the taxes. A discussion ensued on the property and additional costs.

Bob Stiles asked about the Quinte Conservation (QC) invoice that the Authority keeps receiving. Tim informed the Board that the Authority did pay QC a \$1000 payment for their services; however Quinte continues to send statements with the remaining amount owing.

FA Motion G 74/14

Moved By: Suzanne Partridge

Seconded By: Dennis Purcell

To direct staff to send a letter to Quinte Conservation stating the Board feels that the \$1000 payment was sufficient for the work provided and no further funds will be sent.

Carried.

2015 BUDGET

Tim reviewed Sharlene's presentation with the Board. It is good to review the program and it brings issues to the attention of the Board. During the budget preparation, Barry suggested to Tim the Regulations fees be increased to help offset the staff capacity issues. The extra revenue for the Ontario Benthos Biomonitoring Network Identification program will also offset the additional cost of adding to the Authorities staff compliment.

Chair Rand asked the Board to give staff some guidance about the regulations fee increase as well as adding planning fees to the fee schedule. Ron Gerow asked Tim about the increase to infractions on the regulations budget. Tim informed him that if the Board decides to support hiring Vicki to help with the regulations program, he is anticipating an increase to non-compliance fees and an increase to overall permit numbers coming to the office.

Tim reviewed each of the capital scenarios with the Board. There was discussion on the capital budget and on wage increases for staff.

FA Motion G 75/14

Moved By: Ron Gerow

Seconded By: Hector Macmillan

That staff pursue the budget presentation at the January meeting and incorporate an analysis of the changes to the regulations fee schedule for implementation and to go with capital budget scenario 3.

Carried.

Ron Gerow thanked Barry Rand for his time as Chair on the Board and congratulated the Board and staff for the changes that have been made at the Authority.

Ron Gerow and Hector Macmillan left the meeting at 2:10pm.

MCGEACHIE CONSERVATION AREA REPORT

Bob Stiles updated the Board on the meeting held with the Hastings and Prince Edward Land Trust. He doesn't see the benefit to transfer the land to the Land Trust at this time and feels the Board should not be disposing of assets at this time. If the Board did decide to go with the Hastings and Prince Edward Land Trust, the McGeachie family would have a right to obtain ownership of the property first.

Sharon Carson also provided an additional report to the Board. The Hastings and Prince Edward Land Trust is very similar to the Authority and when the Board was considering amalgamation, the public in the area thought the Board may consider selling the property. People in the area do not want another subdivision going up. Sharon pointed out that the McGeachie cottage will cost the Authority a great deal of money at some point in the future.

There was discussion on uses of the property and different options for the future. There is currently no need to transfer the property to the Land Trust.

FA Motion G 76/14

Moved By: Dennis Purcell

Seconded By: Gerald Phillips

To receive the McGeachie Conservation Area report as presented.

Carried.

2015 MEETING DATES

FA Motion G 77/14

Moved By: Suzanne Partridge

Seconded By: Sharon Carson

To approve the 2015 meeting dates, option 2 as circulated.

Carried.

CHRISTMAS CLOSING

FA Motion G 78/14

Moved by: Sharon Carson

Seconded by: Dennis Purcell

That the Board approve the Christmas closing schedule as circulated.

Carried.

CORRESPONDENCE:

FA Motion G 79/14

Moved By: Sharon Carson

Seconded By: Gerald Phillips

To receive the following correspondence:

- a) Letter from the Minister of Natural Resources

Carried.

MEDIA SESSION

None.

OTHER BUSINESS

Tim thanked the Board for their work over the past couple of years and wished them all the best.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 22 January 2015 at 10:00am.

ADJOURNMENT:

FA Motion G 80/14

Moved by: Gerald Phillips

That the Full Authority Board Meeting be adjourned at 2:45pm.

Carried.

Amanda Donald
Recording Secretary

Barry Rand
Chair