

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

20 September 2018

MINUTES

MEMBERS PRESENT:

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Jim Martin	Havelock-Belmont-Methuen Townships
John Taylor	Limerick Township
Irene Martin	Tudor & Cashel Township
Emma Kearns	Faraday Township
Sandy Fraser	Municipality of Marmora and Lake
Catherine Redden	Municipality of Trent Hills
Bob Ireland	Wollaston Township
Edgar Storms	Stirling-Rawdon Township

MEMBERS ABSENT:

None.

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Vicki Woolfrey, Regulations Officer, CVCA

CALL TO ORDER:

The Chair, Catherine Redden, called the meeting to order at 10:23am.

WELCOME:

The Chair, Catherine Redden, welcomed the Board to the meeting.

APPROVAL OF AGENDA

FA Motion G 75/18

Moved by: Jim O'Shea

Seconded by: Irene Martin

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 76/18

Moved by: Suzanne Partridge

Seconded by: Emma Kearns

That the minutes and motions of the Full Authority meeting, 21 June 2018, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

MOTION TO MOVE IN CAMERA

FA Motion G 77/18

Moved By: Edgar Storms

Seconded By: Jim Martin

To move to an In Camera session.

Carried.

FA Motion G 78/18

Moved By: Suzanne Partridge

Seconded By: John Taylor

To move into open session.

Carried.

CORRESPONDENCE

There was a discussion on the Township of North Kawartha's council meeting which Tim and Catherine attended to discuss the special benefitting levy in the 2018 budget.

FA Motion G 79/18

Moved By: Jim O'Shea

Seconded By: Bob Ireland

To receive the correspondence from for information:

- a) Letter from Tudor & Cashel – 11 August 2018
- b) Letter from North Kawartha – 23 July 2018
- c) Letter from Limerick Township – 18 July 2018

Carried.

REGULATIONS & PLANNING REPORTS

Vicki Woolfrey informed the Board 74 permits, 35 planning files and 34 PIFs have been completed since the previous Board meeting. Three new violations have been reported, two violations have been resolved with a total of 22 remaining violations on file.

Vicki discussed improvements made to the regulations department adding that additional staff has allowed the program to adapt to various circumstances such as sick leave and vacation for staff. The additional staff to the program has also allowed the regulations team to add services like delineate wetlands for applicants.

There was a discussion on planning applications for minor variance applications.

Vicki informed the Board staff intends to set up meetings with contractors throughout the watershed during the off-season.

Tim Pidduck informed the Board that with additional staff in the regulations program, compliance monitoring will become a part of the program.

FA Motion G 80/18

Moved by: Irene Martin

Seconded by: John Taylor

To receive the regulations and planning report.

Carried.

GENERAL MANAGERS REPORT

Tim Pidduck informed the Board since the provincial election a lot of changes are happening for Conservation Authorities in Ontario. Conservation Authorities are no longer under the jurisdiction of the Ministry of Natural Resources and Forestry (MNRF) and have been changed to be included in the Ministry of Environment Conservation and Parks (MECP) portfolio. The most immediate impact for CVCA so far has been the cancellation of dam safety training, held through MNRF, for new staff. Tim is hopeful for an update at the next Conservation Ontario meeting. There was a discussion on possible opportunities for asking the province for more support for rural Conservation Authorities.

Jim Martin thanked Tim for the summary on Kasshabog Lake dam operations that was distributed to the cottage association.

FA Motion G 81/18

Moved by: Suzanne Partridge

Seconded by: Emma Kearns

To receive the General Manager's report.

Carried.

REQUEST FROM QUINTE BRANCH AMATEUR RADIO

Catherine Redden reminded the Board of the fire in Banockburn during the flood warning this spring that destroyed Bell services for a couple of CVCAs gauge stations. CVCA staff was unable to contact 2 or 3 dams during a flood situation. The HAM Radio group is willing to remove the old antenna and old equipment and reinstall working equipment to be used in the event of an emergency. If the phone lines were to be out for a long period of time, a HAM radio operator would be stationed at each of the affected gauge stations and radio back to the office the water level readings until service is restored. The cost will be covered through the HAM radio club. Tim Pidduck stated that this would be a vital service to CVCA in the event of an emergency.

FA Motion G 82/18

Moved By: Emma Kearns

Seconded By: Jim Martin

To accept the offer made by the Quinte Branch HAM radio club and proceed to have new equipment installed at CVCA administrative office.

Carried.

CVSPA & CVCA AGREEMENT

Tim Pidduck briefly explained the agreement between CVCA and Crowe Valley Source Protection Authority (CVSPA).

Motion G 83/18

Moved By: Sandy Fraser

Seconded By: John Taylor

That the Agreement to Provide Services between Crowe Valley Conservation Authority and Crowe Valley Source Protection Authority be updated and approved as circulated.

Carried.

CVCA ADMINISTRATIVE BYLAW

Tim Pidduck reminded the Board that this is the second look at the administrative bylaw. This bylaw needs to be approved to be in compliance with the Conservation Authorities Act. Tim informed the Board the bylaw should be reviewed on an annual basis.

FA Motion G 84/18

Moved By: Sandy Fraser

Seconded By: John Taylor

That the Admin-Bylaw be adopted as amended in order to fulfill the requirements of Section 19.1 of the amended Conservation Authorities Act.

Carried.

NORTH HASTINGS TRAIL DEVELOPMENT COMMITTEE – UPDATE

Tim Pidduck mentioned this is a good opportunity to partner with the committee and help promote North Hastings. There is the potential to receive funding to further enhance the McGeachie trail network. Tim recommends signing the proposed Memorandum of Understanding for the pilot project and move forward with the opportunity.

FA Motion G 85/18

Moved By: Jim O'Shea

Seconded By: Edgar Storms

To sign the Memorandum of Understanding for the pilot project with North Hastings Trail Development Committee.

Carried.

PRELIMINARY 2019 DRAFT BUDGET DISCUSSION

Catherine Redden discussed the draft 2019 budgets and the possibility of having the budgets approved in principle prior to the new Board starting in January 2019. Having the draft 2019 budget approved in principle will give the new Board some direction and allow staff to get a budget approved so business can resume as usual.

There was a discussion on the possibility of having an additional meeting in December to approve the draft 2019 budgets in principle. Tim was directed to distribute a Doodle Poll with some possible dates for a December 2018 meeting.

There was some discussion of budget items for 2019.

Tim informed the Board of an opportunity to participate in an asset management course at Mississippi Region Conservation Authority. The cost to participate in the course is \$1,300.

FA Motion G 86/18

Moved By: Sandy Fraser

Seconded By: Bob Ireland

To allow the General Manager to participate in the Asset Management Planning Course held at Mississippi Valley Conservation Authority.

Carried.

OTHER BUSINESS:

Catherine Redden informed the Board CVCA is celebrating 60 years of conservation this fall. A cake was brought out the Board to celebrate this milestone.

Tim Pidduck, General Manager, was also recognized for 30 years of service to CVCA. Catherine presented Tim with a plaque to recognize his accomplishment.

MEDIA SESSION

None.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 15 November 2018 at 10:00am.

ADJOURNMENT:

FA Motion G 87/18

Moved by: Bob Ireland

That the Full Authority Board Meeting be adjourned at 12:05pm.

Carried.

Amanda Donald
Recording Secretary

Catherine Redden
Chair