

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

21 January 2016

MINUTES

MEMBERS PRESENT:

Terry Clemens	Municipality of Marmora and Lake
John Taylor	Limerick Township
Suzanne Partridge	Municipality of Highlands East
Edgar Storms	Stirling-Rawdon Township
Ron Gerow	Havelock-Belmont-Methuen Townships
Catherine Redden	Municipality of Trent Hills
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township
Emma Kearns	Faraday Township

MEMBERS ABSENT:

Jim O'Shea North Kawartha

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Sharlene Richardson, Regulations Officer, CVCA
Niall Loble, Halton Region Conservation
Margriet Kitchen, Freelance Reporter, Centre Hastings News-Marmora (EMC)

CALL TO ORDER:

The Chair, Suzanne Partridge, called the meeting to order at 10:02am.

WELCOME:

The Chair, Suzanne Partridge, welcomed the Board members and the guests to the meeting.

APPROVAL OF AGENDA

FA Motion G 01/16

Moved by: John Taylor

Seconded by: Irene Martin

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 02/16

Moved by: Ron Gerow

Seconded by: Edgar Storms

That the minutes and motions of the Full Authority meeting, 19 November 2015, and the Executive Committee meeting, 17 December 2015, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

DELEGATION – NIALLOBLEY

The Chair, Suzanne Partridge introduced Niall Loble to the Board. Niall thanked the Board for the invitation to the meeting. Niall informed the Board he is the Vice-Chair of the Conservation Authorities Insurance Committee and gave a brief background of the Committee. He explained to the Board how the insurance works for all the Conservation Authorities who participate in the insurance program and identified the different areas that Conservation Authorities are insured for.

The CVCA insurance premium increased last year due to previous under reporting the storage capacity of its dams. Tim brought several concerns to the committee and since then the committee has changed the funding model for this section of the insurance. The committee has decided to use the risk model that

is used for determining the risk level of dams that the Water and Erosion Control Infrastructure (WECl) uses. Making this change helped solve the issues at CVCA however it has caused problems with other Conservation Authorities. Therefore, the committee has decided to look at each section of insurance and update the funding model for all of the components. Niall is unsure if CVCA will see an insurance decrease for 2017, but there will be an up to date funding model to follow once this process has been completed.

The Board asked a few questions regarding Ministry of Natural Resources and Forestry's involvement and progress reports. Niall informed the Board MNRF has not been involved as it is a Conservation Authority issue and the Insurance Committee reports to Conservation Ontario meetings at least once a year.

Suzanne thanked Niall for coming to the meeting.

CORRESPONDENCE

FA Motion G 03/16

Moved By: Terry Clemens

Seconded By: John Taylor

To receive the letter from the Municipality of Marmora and Lake for information.

Carried.

REGULATIONS AND PLANNING

Sharlene Richardson, Regulations Officer, informed the Board that 2015 was a very busy season for the regulations and planning program. In 2015 there were 152 planning files completed compared to 87 in 2014 and there were 185 regulations files completed compared to 158 in 2014. There were also 5 violations in 2015 compared to 1 in 2014. Sharlene is anticipating 2016 will be equally as busy and Vicki will be helping with permits and some compliance monitoring in 2016.

Since the previous Board meeting, there have been 16 permits completed with 1 permit in the queue and 28 planning files completed with 4 in the queue.

FA Motion G 04/16

Moved by: Catherine Redden

Seconded by: John Taylor

To receive the regulations report as circulated and presented.

Carried

REGULATIONS POLICY MANUAL

The regulations policy manual update will be discussed at the next Board meeting.

GENERAL MANAGERS REPORT

Tim Pidduck, General Manager, updated the Board on current water levels and flows. The Crowe River at Marmora peaked at 63 cubic meters per second, which is very high for this time of the year. Tim informed the Board it will take a couple of weeks to get water levels and flows back to winter levels. Terry Clemens asked Tim if these higher flows could affect the ice conditions on the lakes. Tim informed the Board that as the lake levels decrease, the shorelines could become unstable and that the Authority has issued a watershed safety statement.

There was some discussion on pay by phone applications. The application is for people to download on their phones and would allow the public to make voluntary donations to the Conservation Authority for use of its Conservation Areas.

FA Motion G 05/16

Moved By: Emma Kearns

Seconded By: Bob Ireland

That staff further investigate a contract with McKay and contact the Municipality of Trent Hills for discussions on revenue sharing for Crowe Bridge Conservation Area.

Carried.

Tim informed the Board that the WECL projects will be completed by the end of February 2016.

MOTION TO MOVE IN CAMERA

FA Motion G 06/16

Moved by: Emma Kearns

Seconded by: John Taylor

That the Full Authority Board move into an In Camera session to discuss a personnel and legal issue.

Carried.

FA Motion G 07/16

Moved By: Emma Kearns

Seconded By: Catherine Redden

That the Full Authority Board move into open session.

Carried.

The Board took a break for lunch at 12:10pm.

The meeting was called back to order at 12:30pm.

2016 BUDGET:

Suzanne Partridge explained the increase to staff wages to the Board. Tim informed the Board that after the Executive Committee, staff investigated further and realized staff had only gone one year without Cost Of Living Allowance (COLA), therefore he only included one extra year for COLA in the 2016 draft budget. There was some discussion on the possibility of having Haliburton County help develop a procedure for completing General Manager's reviews. Suzanne informed the Board Haliburton County is unable to help at this time and that she has asked Tim to complete job descriptions for each position to get the process started.

FA Motion G 08/16

Moved by: Ron Gerow

Seconded by: Terry Clemens

That the Draft 2016 Budget be received and the staff be directed to distribute the draft with the 8.46% increase to the CVCA's member municipalities for their 30 day review period.

Carried.

ELECTION OF OFFICERS:

Tim Pidduck assumed the Chair from Suzanne Partridge for the purpose of conducting the election for the Authority's Chair for 2016.

Tim declared all elected positions vacant. It was noted that nominations would be called for three times, that nominations do not require a seconder, but the motion to close nominations would require both a mover and a seconder. There will be a secret ballot vote if it is necessary.

FA Motion G 09/16

Moved by: Terry Clemens
Seconded by: John Taylor

That the nomination of Margriet Kitchen and Kathy Hamilton be accepted as scrutineers for any elections to be held by the Board at today's meeting and all ballots be destroyed after any elections.

Carried.

FA Motion G 10/16

Moved by: Ron Gerow

That Suzanne Partridge be nominated for Chair for 2016.

Tim asked Suzanne Partridge if she would be willing to let her name stand for the Chair's position and Suzanne Partridge replied that, yes, she would let it stand.

Tim called two more times for nominations of the Chair position for 2016.

Tim declared Suzanne Partridge the Chair for the Crowe Valley Conservation Authority for the year 2016.

Suzanne Partridge assumed the position of Chair for the remainder of the meeting.

The Chair, Suzanne Partridge, called for nominations for the position of Vice-Chair.

FA Motion G 11/16

Moved by: Bob Ireland

That Ron Gerow be nominated for Vice-Chair.

The Chair asked Ron Gerow if he would be willing to let his name stand for the Vice-Chair's position and Ron replied that, yes, he would let it stand.

The Chair called two more times for nominations for the position of Vice-Chair.

FA Motion G 12/16

Moved by: Catherine Redden

Seconded by: John Taylor

That nominations be closed.

Carried.

The Chair declared Ron Gerow the Vice-Chair for the Crowe Valley Conservation Authority for the year 2016.

STATUTORY RESOLUTIONS:

FA Motion G 13/16

Moved by: Ron Gerow

Seconded by: Emma Kearns

That the firm of McColl Turner Chartered Accountants be appointed as the Auditor for the Crowe Valley Conservation Authority.

Carried.

FA Motion G 14/16

Moved by: Catherine Redden

Seconded by: Irene Martin

That the firms of Peter B. McCabe (Realty), Templeman, Menninga, Kort, Sullivan and Fairbrother (Litigation) and Baker & Mackenzie (Regulations & Environmental) be retained as the Authority's solicitors.

Carried.

FA Motion G 15/16

Moved by: Irene Martin

Seconded by: Emma Kearns

That the Authority's bank accounts be held at the TD Canada Trust in Madoc.

Carried.

FA Motion G 16/16

Moved by: John Taylor

Seconded by: Bob Ireland

That the signing officers for the Authority be one of the General Manager/Secretary Treasurer, Administrative Assistant/Recording Secretary and one of the Authority Chair, Vice Chair.

Carried.

FA Motion G 17/16

Moved by: Ron Gerow

Seconded by: Emma Kearns

That the Chair be appointed to represent the Conservation Authority at Conservation Ontario and the General Manager be appointed as alternate.

Carried.

FA Motion G 18/16

Moved by: Terry Clemens

Seconded by: Edgar Storms

That the Crowe Valley Conservation Authority approve the borrowing of funds, if required, up to 70% of the Authority's approved budget.

Carried.

APPROVAL OF FEE SCHEDULES

FA Motion G 19/16

Moved By: Emma Kearns

Seconded By: John Taylor

That all the CVCA's fee schedules be approved.

Carried.

MEDIA SESSION:

Margriet Kitchen asked for a photo of the Board after the meeting.

OTHER BUSINESS:

There was some discussion on the Rural Ontario Municipal Association (ROMA) conference. Ron Gerow informed the Board that Havelock-Belmont-Methuen has a delegation with the Ministry of Natural Resources and Forestry during the conference. Ron thought there may be an opportunity for Tim to attend the meeting.

FA Motion G 20/16

Moved By: Terry Clemens

Seconded By: Edgar Storms

That the Board delegate responsibility to Ron Gerow to speak to the Ministry of Natural Resources and Forestry on behalf of CVCA at the ROMA conference delegation and Tim will attend the meeting if necessary.

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be determined.

ADJOURNMENT:

FA Motion G 21/16

Moved By: Emma Kearns

That the Full Authority Board Meeting be adjourned at 1:00pm.

Carried.

Amanda Donald
Recording Secretary

Suzanne Partridge
Chair