

**CROWE VALLEY CONSERVATION AUTHORITY**

**FULL AUTHORITY**

**21 June 2018**

**MINUTES**

**MEMBERS PRESENT:**

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Jim Martin	Havelock-Belmont-Methuen Townships
John Taylor	Limerick Township
Irene Martin	Tudor & Cashel Township
Emma Kearns	Faraday Township
Sandy Fraser	Municipality of Marmora and Lake

**MEMBERS ABSENT:**

Catherine Redden	Municipality of Trent Hills
Bob Ireland	Wollaston Township
Edgar Storms	Stirling-Rawdon Township

**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
Wayne Alexander, Belmont Lake Resident

**CALL TO ORDER:**

The Vice-Chair, Suzanne Partridge, assumed the Chair position in the absence of Catherine Redden and called the meeting to order at 10:00am.

**WELCOME:**

The acting Chair, Suzanne Partridge, welcomed the Board to the meeting.

## **APPROVAL OF AGENDA**

### **FA Motion G 62/18**

Moved by: Emma Kearns

Seconded by: Jim Martin

That the agenda be approved as circulated.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 63/18**

Moved by: Emma Kearns

Seconded by: Irene Martin

That the minutes and motions of the Full Authority meeting, 19 April 2018, be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

None.

## **MOTION TO MOVE IN CAMERA**

### **FA Motion G 64/18**

Moved By: Emma Kearns

Seconded By: Jim O'Shea

To move to an In Camera session.

Carried.

John Taylor arrives at 10:03am. Jim O'Shea declared a conflict and left the In Camera Session at 10:03am.

### **FA Motion G 65/18**

Moved By: Irene Martin

Seconded By: John Taylor

To move into open session.

Carried.

Jim O'Shea returned to the meeting at 10:12am.

## **CORRESPONDENCE**

There was discussion on the letter received from Havelock-Belmont-Methuen.

### **FA Motion G 66/18**

Moved By: Emma Kearns

Seconded By: Jim Martin

To receive the correspondence from:

- a) Letter from Havelock-Belmont-Methuen – 16 May 2018
- b) Letter from Municipality of Trent Hills – 8 June 2018

Carried.

## **REGULATIONS & PLANNING REPORTS**

Tim Pidduck pointed out to the Board the additional information provided in the regulations and planning reports.

### **FA Motion G 67/18**

Moved by: Jim O'Shea

Seconded by: Irene Martin

To receive the regulations and planning report.

Carried.

## **GENERAL MANAGERS REPORT**

Tim Pidduck informed the Board ODS Marine will be installing the safety Booms at Allan Mills and Belmont Dams. Tim mentioned to the Board there have been some complaints from Crowe Lake residents about cat tail mats. Tim has met with Ritch Smith, Crowe Lake Waterway Association President, to discuss the issue. Tim will also be contacting Ministry of Natural Resources and Forestry (MNR) to have a discussion about the cattail mats. There was some discussion on using aerial photography to map the cattail mats to determine the size of the wetlands responsible for the problem. Monitoring over time may assist with identifying areas of concern.

There was some discussion on Kasshabog Lake levels. Tim completed an information sheet that will be distributed to the Kasshabog Lake Cottage Association.

### **FA Motion G 68/18**

Moved by: John Taylor

Seconded by: Jim O'Shea

To receive the General Manager's report.

Carried.

## **2018 DRAFT BUDGET**

Tim Pidduck reminded the Board the Lands Budget is a weighted vote and it was turned down at the previous Board Meeting. The Special Projects Budget is a one for one vote. There was some discussion on looking into a land trust for some of CVCA property. It was pointed out that some of the donated properties could have stipulations of land use associated with the donation of the land.

### **FA Motion G 69/18**

Moved By: John Taylor

Seconded By: Sandy Fraser

That the Full Authority approve the 2018 draft Special Projects budget of \$72,871.

Carried.

DRAFT

**FA Motion G 70/18**

Moved by: Sandy Fraser

Seconded by: Jim Martin

That the Full Authority approve the 2018 Lands budget of \$16,800 and discretionary municipal levy of \$1,746.

Capital Budget - Recorded Vote, 21 June 2018

Alphabetical by Members' Last Name

No.	Member	Municipality	CVA	Present	Yes	No
1	Fraser, Sandy	Marmora and Lake	16.8537	16.8537	✓	
2	Ireland, Bob	Wollaston	5.8864	0		
3	Kearns, Emma	Faraday	6.4094	6.4094	✓	
4	Martin, Jim	Havelock-Belmont-Methuen	39.1835	39.1835	✓	
5	Martin, Irene	Tudor and Cashel	2.1255	2.1255	✓	
6	O'Shea, Jim	North Kawartha	11.6303	11.6303	✓	
7	Partridge, Suzanne	Highlands East	9.3139	9.3139	✓	
8	Redden, Catherine	Trent Hills	2.9705	0.00		
9	Storms, Edgar	Stirling/Rawdon	1.1680	0		
10	Taylor, John	Limerick	4.4586	4.4586	✓	
Total CVA Apportionment			100%			
Total Present Members - "A"				89.9749%		
Total Percent of Yes Vote Present - "B"					89.9749%	
Total Percent of No Vote Present - "C"						0%
Total % of Yes Vote - B Divided by A					100%	
Total % of No Vote - C Divided by A						0%
Amount Required to Pass is 51% of the Total Present Vote						

Carried.

## **CVCA ADMINISTRATIVE BYLAW**

Tim Pidduck informed the Board the Administrative Bylaw needs to be approved to meet the new requirements in Section 19.1 of the Conservation Authorities Act. The bylaw needs to be approved by 12 December 2018. Suzanne Partridge asked the Board to email Tim comments and Tim will make the necessary changes for review at the September Board meeting.

## **HEALTH CARE SPENDING ACCOUNT POLICY**

### **FA Motion G 71/18**

Moved By: Sandy Fraser

Seconded By: John Taylor

That the CVCA Board approve the proposed Personal Health Care Spending Account Policy (PHCSA) as presented and each employee receive a yearly contribution of \$400 to the PHCSA to be used as directed by the policy.

Carried.

## **GLEN ALDA GAUGE**

### **FA Motion G 72/18**

Moved By: Sandy Fraser

Seconded By: Emma Kearns

That CVCA fulfill the obligation to assist with the maintenance of the road for the Glen Alda right of way and that the funds to cover the expenses be transferred from reserves when the fiscal year end has been completed.

Carried.

## **GRANT ADVANCE PROPOSAL**

Tim Pidduck informed the Board Grant Advance is a company designed to give opportunities to access private foundations. It has the information available for over 10,000 foundations. There are several ongoing projects CVCA could use to obtain grants through the program. Tim proposed using the Grant Advance program for a year on a trial basis.

There was some discussion on the cost of Grant Advance and some cautions to be used prior to signing up for the program.

### **FA Motion G 73/18**

Moved By: Emma Kearns

Seconded By: Sandy Fraser

To approve signing up for Grant Advance pending a reference check of the company.

Carried.

## **OTHER BUSINESS:**

Jim Martin mentioned some issues the Municipality of Havelock-Belmont-Methuen is having regarding camping and he wondered if there was any way CVCA's regulation program could help. Many of the other municipalities are having the same problem.

Tim Pidduck informed the Board he has been looking at 2018 Dodge half ton. The purchase price is over the budgeted amount by \$35.

## **MEDIA SESSION**

None.



**NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 20 September 2018 at 10:00am.

**ADJOURNMENT:**

**FA Motion G 74/18**

Moved by: Irene Martin

That the Full Authority Board Meeting be adjourned at 11:03pm.

Carried.

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Amanda Donald  
Recording Secretary

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Suzanne Partridge  
Vice-Chair