

**CROWE VALLEY CONSERVATION AUTHORITY**

**FULL AUTHORITY**

**22 February 2018**

**MINUTES**

**MEMBERS PRESENT:**

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Edgar Storms	Stirling-Rawdon Township
Catherine Redden	Municipality of Trent Hills
Jim Martin	Havelock-Belmont-Methuen Townships
John Taylor	Limerick Township
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township
Emma Kearns	Faraday Township
Terry Clemens	Municipality of Marmora and Lake

**MEMBERS ABSENT:**

None.

**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
Vicki Woolfrey, Regulations Officer, CVCA

**CALL TO ORDER:**

The Chair, Catherine Redden, called the meeting to order at 10:03am.

**WELCOME:**

The Chair, Catherine Redden, welcomed the Board to the meeting. The Chair informed the Board Irene Martin will be late and she welcomed Terry Clemens to the meeting.

## **APPROVAL OF AGENDA**

### **FA Motion G 24/18**

Moved by: Suzanne Partridge

Seconded by: John Taylor

That the agenda be approved as circulated.

Carried.

The updated Flood Warning System was distributed to the Board. Tim Pidduck reviewed the procedures and responsibilities of both CVCA and its member municipalities should a Flood Warning be issued.

Tim reviewed the current water level and flow conditions throughout the watershed since there has been a fairly significant amount of rain received. Lake levels and flows are higher than normal for this time of the year however there are no immediate concerns of flooding at this time.

### **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

### **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

#### **FA Motion G 25/18**

Moved by: Jim Martin

Seconded by: John Taylor

That the minutes and motions of the Full Authority meeting minutes, 18 January 2018, be approved as circulated.

Carried.

#### **FA Motion G 26/18**

Moved by: Suzanne Partridge

Seconded by: Jim O'Shea

That the minutes and motions of the Executive Committee meeting minutes, 15 January 2018, be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

There was a discussion on the recent Rural Ontario Municipal Association (ROMA) conference and the upcoming Ontario Good Roads Association conference and if there would be an opportunity to have discussions with the Minister of Natural Resources at the conference.

## **CORRESPONDENCE**

Tim Pidduck circulated letters received from member municipalities regarding the draft 2018 budget to the Board Members.

### **FA Motion G 27/18**

Moved By: Bob Ireland

Seconded By: Emma Kearns

To receive the following correspondence as circulated.

- A) Letter from Havelock-Belmont-Methuen – 21 February 2018
- B) Letter from Municipality of Trent Hills – 9 February 2018
- C) Letter from Township of Stirling-Rawdon – 7 February 2018

Carried.

## **CA ACT REVIEW UPDATE**

Tim reminded the Board bill 139 has been passed. The Ministry of Natural Resources and Forestry (MNRF) has identified four key areas for changes and a committee will be addressing the issues. Unfortunately, the funding mechanisms will be the last item the committee will be discussing.

## **REGULATIONS & PLANNING REPORTS**

Vicki Woolfrey informed the Board 17 violations are being worked on. Since the previous Board Meeting there have been 9 applications completed and 12 Property Inquiry Forms (PIFs) completed.

Irene Martin arrives at 10:30am.

Vicki informed the Board meetings are being set up with member municipalities for March and May to introduce the new Regulations Officer, Robert Cole, and to discuss the regulations program. Robert Cole will be attending the Provincial Offences Officer training in March.

### **FA Motion G 28/18**

Moved by: Jim O'Shea

Seconded by: Bob Ireland

To receive the regulations and planning report as circulated.

Carried.

## **GENERAL MANAGERS REPORT**

Tim Pidduck informed the Board the Managed Forest Tax Incentive Program (MFTIP) for The Gut Conservation Area and the Agreement Forest will be renewed this year. He has had a meeting with Ed Reid to discuss the renewals and there could be a possibility for logging at The Gut Conservation Area. There was a discussion on possible revenue generated by logging at The Gut Conservation Area.

Tim informed the Board a Source Protection Authority meeting will be required prior to the next Source Protection Committee meeting.

Catherine Redden informed the Board herself and Tim visited some municipalities to discuss the Draft 2018 Budgets and they were well received by councils. She informed the Board they will be meeting with Stirling-Rawdon council in March and they also have a meeting set up with Mike Bossio, MP for the Hastings-Lennox and Addington riding.

### **FA Motion G 29/18**

Moved by: John Taylor

Seconded by: Jim Martin

To receive the General Manager's report.

Carried.

## **2018 DRAFT BUDGET**

Catherine Redden informed the Board she would like to have a good discussion on the Draft 2018 Budgets and she would like to hear the feedback from member municipalities. She asked Tim to update the Board on the Long Range Plan after 5 years of implementation.

Tim discussed how the Long Range Plan (LRP) helped the CVCA repair several health and safety concerns on some of the dams. Tim also discussed how the LRP did not take into consideration any operating increases CVCA has been faced with like upgrades and repairs to the Administrative building. Tim reviewed some unexpected increases to expenses for CVCA.

Catherine Redden reviewed the increases of neighboring Conservation Authority budgets. Catherine Redden reminded the Board that it is their responsibility to make the final decision on the budget and Board Members need to decide what is best for CVCA. If the budget is not approved, then the Board needs to give Tim direction on how to proceed with the budget.

There was a discussion on raising the regulations and planning fees for the 2018 Budget. There was some discussion on options for purchasing a new vehicle.

### **FA Motion G 30/18**

Moved By: Terry Clemens

Seconded By: Emma Kearns

To direct staff to work on the draft 2018 operating and capital budgets taking into consideration the Board discussions and to present it to the Board for consideration at the next Full Authority Board meeting.

Carried.

## **APPROVAL OF FEES**

### **FA Motion G 31/18**

Moved By: John Taylor

Seconded By: Emma Kearns

To defer approval of fees to the next Board Meeting held on 15 March 2018.

Carried.

**OTHER BUSINESS:**

Tim Pidduck informed the Board a motion to support funding the Water and Erosion Control Infrastructure (WECl) projects in needed by MNRF in order for the projects to be approved.

**FA Motion G 32/18**

Moved By: John Taylor

Seconded By: Suzanne Partridge

That the Crowe Valley Conservation Authority Board authorize \$47,250, representing the CVCA's 50% portion for the 2018 WECl projects and that the Board state that the funds will be available from reserves to match the MNRF's funding if the projects are approved.

Carried.

**MEDIA SESSION**

Tim Pidduck reminded the Board there is no media present. However, CJBQ radio station will be calling to ask for a statement regarding the meeting and the draft budget.

**NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 15 March 2018 at 10:00am.

**ADJOURNMENT:**

**FA Motion G 33/18**

Moved by: John Taylor

That the Full Authority Board Meeting be adjourned at 12:45pm.

Carried.

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Amanda Donald  
Recording Secretary

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Catherine Redden  
Chair