

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

3 March 2016

MINUTES

MEMBERS PRESENT:

John Taylor	Limerick Township
Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Edgar Storms	Stirling-Rawdon Township
Catherine Redden	Municipality of Trent Hills
Emma Kearns	Faraday Township
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township
Terry Clemens	Municipality of Marmora and Lake
Ron Gerow	Havelock-Belmont-Methuen Townships

MEMBERS ABSENT:

None.

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Sharlene Richardson, Regulations Officer, CVCA
John West, McColl Turner Chartered Accountants
Dave Demille, Templemen Menninga

CALL TO ORDER:

The Chair, Suzanne Partridge, called the meeting to order at 10:57am.

WELCOME:

The Chair, Suzanne Partridge, welcomed everyone to the meeting. Suzanne welcomed and introduced Dave Demille from Templemen Menninga and John West from McColl Turner.

APPROVAL OF AGENDA

Suzanne would like to amend the agenda to move the budget discussion to follow Dave Demille's presentation.

FA Motion G 22/16

Moved by: Emma Kearns

Seconded by: Terry Clemens

That the agenda be approved as amended.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 23/16

Moved by: Catherine Redden

Seconded by: Edgar Storms

That the minutes and motions of the Full Authority meeting, 21 January 2016, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

CORRESPONDENCE:

FA Motion G 24/16

Moved By: Terry Clemens

Seconded By: Ron Gerow

To receive the following correspondence:

- a) Letter from Marmora and Lake – 17 February 2016
- b) Letter from Faraday – 4 February 2016
- c) Letter from Limerick – 19 January 2016

Carried.

2015 FINANCIAL STATEMENTS – JOHN WEST, MCCOLL TURNER

John West of McColl Turner Chartered Accountants informed the Board that once again the Financial Statements for 2015 are, in his opinion, a clean report. John outlined the highlights of the 2015 Financial Statements with the Board. The Board asked John several questions throughout his presentation primarily about reserves and capital expenditures.

FA Motion G 25/16

Moved by: John Taylor

Seconded by: Edgar Storms

To receive the 2015 Financial Statements as circulated.

Carried.

FA Motion G 26/16

Moved By: Ron Gerow

Seconded By: John Taylor

To authorize the Chair to sign the auditors communication letter.

Carried.

DELEGATION – DAVE DEMILLE:

The Chair, Suzanne Partridge, referred to letters received from two municipalities regarding the 2016 budget. She informed the Board that staff was asked to get a legal opinion regarding the weighted voting process. She introduced Dave Demille to the Board.

Dave Demille, of Templeman Menninga, informed the Board he is here to clarify the weighted voting system used for budget approval. Mr. Demille's opinion is that the weighted vote will only apply to the projects and maintenance and the capital portions of the budget. The operations and administration portion of the budget will be a one for one vote because it is receiving some provincial funding. According to the Conservation Authorities Act, there are three categories which make up the budget, 1) administration 2) projects and maintenance and 3) capital. A non-matching levy or discretionary levy is established when there is no provincial funding available; therefore the weighted voting system should be used for those sections of the budget with a non-matching levy. Dave reviewed the definition of administration, saying it is anything other than capital and maintenance costs. .

A lengthy discussion followed Dave's presentation with significant disagreements on the use of the weighted voting system and matching the provincial funding of \$116,741.

2016 DRAFT BUDGET

The Chair, Suzanne Partridge, tried to suggest to the Board to make a motion to follow the recommendations of the Authorities solicitor, Dave Demille. Ron Gerow stated there is a lot of history of how the Board has used the weighted vote in the past and he thinks the Board should continue to use weighted votes for the entire budget. Ron warned that if the Board decides to revise the budget based on the solicitor's advice, then there will be a legal battle initiated by his municipality.

FA Motion G 27/16

Moved By: Ron Gerow

Seconded By: Emma Kearns

That the Board not support the draft 2016 budget and ask staff to look at it again and reduce it considerably.

Motion Failed.

Discussion was held on using the weighted vote for this motion.

There was discussion on past budget voting procedures used and also on the fact that some municipalities have already approved the draft 2016 budget.

Tim Pidduck, General Manager, suggested that based on Dave Demille's opinion, the Board should consider reallocating some administrative expenses into the Water Operations budget.

FA Motion G 28/16

Moved By: Ron Gerow

Seconded By: Emma Kearns

That the Board table the budget until the next Full Authority Board meeting.

Carried.

Terry Clemens would like to officially protest the previous motion regarding the budget as he feels it should have been a weighted vote.

Tim Pidduck informed the Board there are some implications to not approving the budget today. The Water and Erosion Control Infrastructure (WECI) funding depends on Board approval of spending the funds to match the funding and could have an effect on the decision of the WECI committee. Tim informed the Board he is concerned about purchasing logs for the dams, if they are not purchased now, staff will not have the time to prepare them to put in the dams after the spring freshet.

There was discussion on the WECI deadlines and purchasing of logs for the dams.

The Chair, modified the agenda by removing the Regulations and Planning due to time constraints.

REGULATIONS POLICY MANUAL UPDATE

Sharlene Richardson referred to the memo about the changes and updates to the policy manual and explained why the changes are being made. She explained that the appendix titled Environmental Impact Study Terms of Reference & Submissions Standards is a document meant to hand out to consultant to inform them what CVCA would like to be included in the report.

FA Motion G 29/16

Moved By: Bob Ireland

Seconded By: John Taylor

To approve the regulations policy manual updates as circulated.

Carried.

GENERAL MANAGERS REPORT

Tim informed the Board he had nothing further to add to his report other than he is hopeful the Board will follow his recommendation regarding the WECl funding. Ron Gerow stated the budget has been tabled to the next meeting.

Suzanne Partridge asked staff to prepare a doodle poll to determine the date for the next Board meeting.

Jim O'Shea asked about the changes that have been made to the revised draft budget that was distributed to the Board. Tim explained the changes were made to reflect the solicitor's opinion and explained which sections of the budget will be weighted.

MEDIA SESSION

None.

MOTION TO MOVE IN CAMERA

FA Motion G 30/16

Moved by: Irene Martin

Seconded by: Ron Gerow

That the Full Authority Board move into an In Camera session to discuss a personnel and legal issue.

Carried.

FA Motion G 31/16

Moved By: Ron Gerow

Seconded By: Emma Kearns

That the Full Authority Board move into open session.

Carried.

OTHER BUSINESS:

Catherine Redden asked Ron Gerow about the ROMA delegation. Ron informed the Board that he met with Eleanor McMahon, Parliamentary Assistant to the Minister of Natural Resources and Forestry. Eleanor McMahon informed Ron that they are working in the Conservation Authorities Act review and is hopeful any changes may help the Authority. John Taylor was also at the delegation and stated it was a review of what they already know.

Tim asked the Board for direction regarding purchasing new stop logs. There was some discussion on public safety if the logs are not purchased.

FA Motion G 32/16

Moved by: Ron Gerow

Seconded By: Bob Ireland

To direct staff to purchase the logs using the Authorities reserves until the budget is approved.

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 21 April 2016 at 10:00am.

ADJOURNMENT:

FA Motion G 33/16

Moved By: Emma Kearns

That the Full Authority Board Meeting be adjourned at 12:40pm.

Carried.

Amanda Donald
Recording Secretary

Suzanne Partridge
Chair