



Planning and Regulations Fee Schedules
Effective February 26, 2015

Schedule B – Permit Fee Schedule

Please be advised that the Permit Fee Schedule is to be read in conjunction with the Notes following the table.

How to Read the Table:

STEP ONE: Determine the type of project you are doing.

STEP TWO: Determine the location of your project.

STEP THREE: Match the parameters of your project to one of the available categories and subsequent fee.

For applications involving multiple projects, the fee will be based on the highest applicable category plus 75% of each additional category.

STEP ONE	STEP TWO	STEP THREE	
APPLICATION TYPE		DESCRIPTION	FEE (\$)
Work Around a Shoreline OR Watercourse <i>(Some work may require a technical report to support the permit application. There is a fee to cover the technical review, see Schedule C.)</i>	Shoreline alterations, erosion protection, channelization, new watercourses, and similar	≤ 15 m	400
		> 15 m - 50 m	675
		> 50 m - 250 m	750
		> 250 m - 500 m	900
		> 500 m - 1,000 m	1150
		> 1,000 m	TBD
	If bio-engineering techniques are implemented the fee will be reduced by 50%*		
	Existing boat slip maintenance and dredging		400
	Creation of new boat slip		675
Docks		repairs or reconstruction of existing dock in same footprint	150
		new dock	200
Water Crossing	Culverts/Bridges	Replacement (same dimension) ≤30 m and ≤ 1 m diameter OR Low flow crossing repairs	400
		Replacement (different dimension)	500
		New culvert	750
		Deck replacement	600
		New low flow crossing	500
		New bridge	1200
	Directional drilling	Channel width ≤ 1.5 m	200
		Channel width > 1.5 m - 3.0 m	500
		Channel width > 3.0 m	800
	Water utility crossing (open-cut)	Channel width ≤ 3 m	500
		Channel width > 3 m - 10 m	1600
Channel width > 10 m		2100	

STEP ONE	STEP TWO	STEP THREE	
APPLICATION TYPE		DESCRIPTION	FEE (\$)
Fill Placement & Grading (including septic systems) <i>(Works that occur in the floodplain may be required to submit a technical report as part of the permit application. There is a fee to cover the technical review, see Schedule C.)</i>	INSIDE Floodplain*	minor fill placement ≤ 20m OR septic replacement in same location	200
		>20 m ³ - 100 m ³ OR ≤ 0.25 ha	450
		> 100 m ³ - 500 m ³ OR > 0.25 ha - 0.5 ha	700
		> 500 m ³ - 1,000 m ³ OR > 0.5 ha - 1.0 ha	850
		> 1,000 m ³ - 2,000 m ³ OR > 1.0 ha -2.0 ha	1000
		> 2000 m ³ OR > 2.0 ha	TBD
	Within 15m of a shoreline with NO known floodline OR within adjacent lands of a wetland*	minor fill placement ≤ 20m OR septic replacement in same location	150
		>20 m ³ - 100 m ³ OR ≤ 0.25 ha	400
		> 100 m ³ - 500 m ³ OR ≤ 0.25 ha - 0.5 ha	650
		> 500 m ³ - 1,000 m ³ OR > 0.5 ha - 1.0 ha	800
		> 1,000 m ³ - 2,000 m ³ OR > 1.0 ha -2.0 ha	900
		> 2000 m ³ OR > 2.0 ha	TBD
In all other areas not listed above, within the regulation limit	septic replacement in the same location	100	
	any fill placement	250	
Buildings <i>(Works that occur in the floodplain may be required to submit a technical report as part of the permit application. There is a fee to cover the technical review, see Schedule C.)</i>	INSIDE Floodplain*	reconstruction, replacement or relocation of existing non-habitable accessory structures (decks, sheds) – no change in size	200
		foundation replacement or repair	200
		non-habitable - size restrictions apply	250
		habitable – size restrictions apply	750
	Within 15m of a shoreline with NO known floodline OR within adjacent lands of a wetland*	reconstruction, replacement or relocation of existing non-habitable accessory structures (decks, sheds) – no change in size	150
		foundation replacement or repair	150
		non-habitable	200
		habitable	600
	In all other areas not listed above, within the regulation limit	reconstruction, replacement or relocation of existing non-habitable accessory structures (decks, sheds) – no change in size	100
		foundation replacement or repair	100
		non-habitable	150
		habitable	400
	Marina		1500
	Golf Course		3000
	Subdivision		1500
	OTHER FEES		
Permit Renewal - within 6 months of expiry date with no changes to proposal or site conditions			50
Permit Amendment - minor amendment, no addition of new projects			85
Violation - works completed without permit authorization			x2 fee
Section 28 Application Review Hearing			300

*Bioengineering combines structural engineering principles with the use of vegetation for shoreline stabilization and erosion control. Hard material such as rocks, boulders, and armourstone do NOT qualify as bioengineering.

*If you are unsure if you are inside a floodplain or adjacent lands to a wetland please contact our office.

The following lakes and rivers have an engineered floodplain:

- Belmont Lake
- Cordova Lake
- Crowe Lake
- Crowe River
- Kasshabog Lake
- Limerick Lake
- Paudash Lake
- Round Lake
- St. Ola Lake
- Wollaston Lake

If your project is NOT on one of these lakes, please follow the appropriate section for fees.

Notes:

1. Applicants are encouraged to consult with staff prior to submission of all applications to determine the extent and nature of information required to accompany the application, and to determine the appropriate fee.
2. Application fees must be paid before CVCA review will commence.
3. CVCA reserves the right to modify or adjust fees should the review require a substantially greater or lower level of review and/or assessment or for applications that have not been included in the above table.
4. Peer review fees will be recovered when a report contains information that is beyond the scope of CVCA's in house expertise.
5. CVCA reserves the right to collect fees for the review of technical reports/studies as per Schedule C should these reports be submitted as part of the application.
6. CVCA reserves the right to increase fees without notice to address year to year increases that may occur from inflationary increases in operating costs

Schedule C – Technical Report Fee Schedule

Please be advised that the Technical Report Fee Schedule is to be read in conjunction with the Notes following the table.

Technical reports are routinely prepared by a qualified professional in the field of water resources engineering, ground water science, site servicing, geotechnical engineering, environmental assessments, ecology and planning to support the feasibility of development. Such experts are familiar with professional standards and provincial and local requirements in such matters. The CA review involves an evaluation of whether the applicable guidelines have been appropriately addressed.

Technical reports can include but are not limited to the following: floodplain analysis, hydrogeology reports, terrain analysis, stormwater management, geotechnical reports, environmental impact studies, etc.

Technical Report Type		FEE (\$)
Technical Report Review Fee	Category 1	250
	Category 2	350
	Category 3	750
	Category 4	1000
<p>Category 1 would relate to small scale terrestrial or aquatic habitat analysis affecting an area of less than 15 square metres (160 ft. 2) or a shoreline project with a linear extent of less than 7.62 metres (25 feet).</p>		
<p>Category 2 would involve review of a letter of opinion prepared by a qualified professional (typically two pages or less with no or limited field sampling) and usually relates to terrestrial or aquatic habitat analysis associated with development of a single sub-lot usually for residential purposes.</p>		
<p>Category 3 would relate to a small (single dwelling) or medium scale residential (one row of townhouses or one medium rise building) development, a small commercial or industrial facility or an institutional building with a footprint smaller than 464 m.2 (5000 ft. 2) and would include the review of data (soil samples, test holes/ wells, biological data, lab. analysis) collected at the site.</p>		
<p>Category 4 would typically be associated with a plan of subdivision 8.0 hectares or less in size, or any other development (industrial, commercial, institutional) with a development envelope less than 8.0 hectares.</p>		
<p>Category 5 would typically be associated with a plan of subdivision covering more than 8.0 hectares, or any other development (industrial, commercial, institutional) with a development envelope greater than 8.0 hectares.</p>		

Notes:

1. Applicants are encouraged to consult with staff prior to submission of all applications to determine the extent and nature of information required to accompany the application, and to determine the appropriate fee.
2. Application fees must be paid before CVCA review will commence.
3. CVCA reserves the right to modify or adjust fees should the review require a substantially greater or lower level of review and/or assessment or for applications that have not been included in the above table.
4. Peer review fees will be recovered when a report contains information that is beyond the scope of CVCA's in house expertise.
5. CVCA reserves the right to increase fees without notice to address year to year increases that may occur from inflationary increases in operating costs.