



Crowe Valley
Conservation

CVCA File #: PI -

Date Received:

P.O. Box 416, 70 Hughes Lane, Marmora, ON K0K 2M0

Tel: 613-472-3137 Fax: 613-472-5516 www.crowevalley.com

PROPERTY INQUIRY FORM

PLEASE ANTICIPATE A MINIMUM OF TWO WEEKS FOR A RESPONSE AND PLAN ACCORDINGLY.

Please note that all information must be completed on this form and be legible. Incomplete information may cause delays or an inaccurate response.

If this is a legal inquiry to fulfill a condition of a real estate purchase do not use this form, please contact our office directly.

| CONTACT INFORMATION | | | |
|------------------------------------|------|-----------|-------------|
| First Name | | Last Name | |
| Mailing Address (Street, P.O. Box) | | City | Postal Code |
| Telephone: Home | Work | Mobile | |
| Email | | | |

| INQUIRY MADE BY: | |
|---------------------|--------------------------|
| Property Owner | Real Estate Agent |
| Potential Purchaser | Agent for Property Owner |
| Other | Please explain: |

Is the Owner aware of this application?

Yes

No

If no, please explain: _____

| PROPERTY LOCATION | | |
|--------------------------------------------------------------------------------------|------------|--------------|
| Lot | Concession | Municipality |
| Municipal Street Address (i.e. - 70 Hughes Lane) | | |
| Assessment Roll Number (19 digit number found on your property assessment notice) | | |
| Watercourse/Waterbody | | |

REASON FOR INQUIRY

Potential Property Purchase

General Property Inquiry (Am I within the regulated area?)

Construction, reconstruction or placing a building/structure

Placement or removal of fill, including septic installation or replacement

Straightening, changing, diverting or interfering with a watercourse, shoreline or wetland

NATURAL FEATURES ON OR NEAR PROPERTY (PLEASE CHECK ALL THAT APPLY)

Watercourse

Shoreline

Wetland

Inland Pond

Steep Slope

Other:

PROVIDE A BRIEF DESCRIPTION OF THE PROPOSAL AND/OR ANY QUESTIONS AND CONCERNS

Information you provide on this form is collected by the Crowe Valley Conservation Authority (CVCA) in accordance with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* and will not be used for any purpose other than for responding to the specific property inquiries contained in this form. The information you receive from this request is for your convenience only.

This inquiry does **NOT** constitute an Application for a Permit under Section 28 of the *Conservation Authorities Act, R.S.O. 1990 Chapter C27*.

Date: _____

By checking this box I certify that the above information is correct and accurate.

Please ensure that all information requested on this form is filled out and that you have clearly stated your inquiries. While the initial information provided as a result of this form is free of charge, CVCA may charge a fee to cover staff time required to provide additional information and clarification if you have not completed the form properly.

Should you request a site visit in regards to this Property Inquiry a fee of \$125 will be charged.

Please submit your completed form to info@crowevalley.com