

CROWE VALLEY CONSERVATION AUTHORITY
FULL AUTHORITY – Virtual Meeting via Google Meet

15 June 2023

MINUTES

MEMBERS PRESENT:

Jim Martin	Havelock-Belmont-Methuen Townships
Jan O'Neill	Municipality of Marmora and Lake
John O'Donnell	Faraday Township
Michael Metcalf	Municipality of Trent Hills
Colin McLellan	North Kawartha
Paul Ordanis	Wollaston Township
Jerry Chadwick	Tudor & Cashel Township

MEMBERS ABSENT:

Kim Carson	Limerick Township
Dave Burton	Municipality of Highlands East
Dean Graff	Stirling-Rawdon Township

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Beth Lowe, Regulations Officer, CVCA
Dan Coleman, Welch LLP

CALL TO ORDER:

The Chair, Jim Martin, called the meeting to order at 12:20pm.

WELCOME

Chair Jim Martin welcomed the Board to the meeting and thanked everyone for coming.

APPROVAL OF AGENDA

FA Motion G 57/23

Moved by: Jan O'Neill

Seconded by: Paul Ordanis

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 58/23

Moved by: Colin McLellan

Seconded by: Jan O'Neill

That the minutes and motions of Full Authority Board Meeting, 18 May 2023 be approved as circulated.

Carried.

FA Motion G 59/23

Moved by: Paul Ordanis

Seconded by: Jan O'Neill

That the minutes and motions of Watershed Advisory Hearing, 18 May 2023 be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

CORRESPONDENCE

None.

2022 FINANCIAL STATEMENTS

Dan Coleman from Welch presented the 2022 Financial Statements reviewing highlights with the Board. Mr. Coleman reviewed the details of the expenses and revenues with the Board noting nothing unusual in the notes of the statements.

Tim Pidduck thanked Dan Coleman for completing the financial statements and looks forward to working with Welch again next year.

FA Motion G 60/23

Moved by: Colin McLellan

Seconded by: Jerry Chadwick

To receive the 2022 Financial Statements as presented.

Carried.

T. BERTRAM RESPONSE REPORT

Tim Pidduck reminded the Board during the previous meeting a motion was passed directing staff to answer the questions received from Mr. Bertram. Tim stated he will circulate the response to Mr. Bertram after the meeting. This will provide the Board an opportunity to include any additional comments from the meeting.

There was some discussion regarding a recent email received from Mr. Bertram in which the tone was quite inappropriate and degrading toward staff. The Board were supportive of staff and the job they do with the resources they are provided. Improvements have been made to the regulations program and is having a positive effect on turnaround times.

FA Motion G 61/23

Moved by: Jan O'Neill

Seconded by: John O'Donnell

To receive and send the report to Mr. Bertram and to advise CVCA staff no further communication with Mr. Bertram regarding this issue is required.

Carried.

There was a discussion on a permit received from Mr. Bertram with a potential property boundary issue that could negatively affect a neighbouring property. CVCA staff have requested further information from the applicant. If there is a property boundary issue, Tim requests the Board to consider allowing an exception to CVCA policy for the proposed boathouse to be shifted onto the property which could help avoid a hearing.

FA Motion G 62/23

Moved by: Jan O'Neill

Seconded by: Colin McLellan

To authorize CVCA staff to make an exception to CVCA Watershed Planning and Regulations Policy which would allow the boathouse to be relocated if necessary, after consulting with the CVCA's solicitor.

Carried.

HEARING SCHEDULE

Tim Pidduck informed the Board no hearings have been requested but suggested selecting a date to potentially have a hearing if required.

FA Motion G 63/23

Moved by: John O'Donnell

Seconded by: Jan O'Neill

To hold Watershed Advisory Hearings on August 17, 2023 if required.

Carried.

Colin McLellan left the meeting at 12:56pm.

REGULATIONS AND PLANNING REPORT

Jim Martin asked the Board if there were any questions regarding the provided reports. The Board commented the time lines seem to be improving.

FA Motion G 64/23

Moved by: Mike Metcalf

Seconded by: Paul Ordanis

To receive the regulations and planning reports.

Carried.

GENERAL MANAGERS REPORT

Tim Pidduck informed the Board Low Water Response information was included in the agenda package in the event a meeting needs to be called due to low water this summer.

Jan O'Neill informed the Board she has been receiving positive feedback about the work completed at Callaghan's Rapids Conservation Area.

FA Motion G 65/23

Moved by: Jerry Chadwick

Seconded by: John O'Donnell

To receive the General Manager's report.

Carried.

ADMIN BYLAW AMENDMENT

Tim Pidduck informed the Board the update to the delegation section of the Admin bylaw adds clarity and focus for delegations.

FA Motion G 66/23

Moved by: Jan O'Neill

Seconded by: John O'Donnell

That the proposed delegation section in the CVCA Administration Bylaw be adopted and replace the current section 11 in its entirety.

Carried.

BUDGET TO ACTUALS REPORT

Tim Pidduck informed the Board according to the budget to actuals report the budget is on target for this time of the year. There are some variations as to when certain revenues are received throughout the year.

FA Motion G 67/23

Moved by: Michael Metcalf

Seconded by: Paul Ordanis

To receive the Budget to Actuals report as circulated.

Carried.

OTHER BUSINESS:

None.

MEDIA SESSION

None.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 21 September 2023 at 10:00am.

There was some discussion on potentially holding the next meeting at the McGeachie cottage.

ADJOURNMENT:

FA Motion G 68/23

Moved by: Paul Ordanis

Seconded by: Jerry Chadwick

That the Full Authority Board Meeting be adjourned at 1:07pm.

Carried.

Amanda Donald
Recording Secretary

Jim Martin
Chair