

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

15 March 2018

MINUTES

MEMBERS PRESENT:

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Edgar Storms	Stirling-Rawdon Township
Catherine Redden	Municipality of Trent Hills
Jim Martin	Havelock-Belmont-Methuen Townships
John Taylor	Limerick Township
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township
Emma Kearns	Faraday Township
Terry Clemens	Municipality of Marmora and Lake

MEMBERS ABSENT:

None.

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Robert Cole, Regulations Officer, CVCA
Kathy Hamilton, Marmora & Lake resident

CALL TO ORDER:

The Chair, Catherine Redden, called the meeting to order at 10:40am.

WELCOME:

The Chair, Catherine Redden, welcomed the Board to the meeting.

APPROVAL OF AGENDA

FA Motion G 34/18

Moved by: Irene Martin

Seconded by: John Taylor

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 35/18

Moved by: Jim O'Shea

Seconded by: Edgar Storms

That the minutes and motions of the Full Authority meeting minutes, 22 February 2018, be approved as circulated.

Carried.

FA Motion G 36/18

Moved by: John Taylor

Seconded by: Suzanne Partridge

That the minutes and motions of the Executive Committee meeting minutes, 20 February 2018, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

IN CAMERA SESSION

MOTION TO MOVE IN CAMERA

FA Motion G 37/18

Moved by: Irene Martin

Seconded by: Suzanne Partridge

That the Full Authority Board move into an In Camera session to discuss a legal and a personal issue.

Carried.

Terry Clemens and Jim Martin left the in camera session at 10:50am due to a conflict of interest.

FA Motion G 38/18

Moved By: Emma Kearns

Seconded By: John Taylor

That the Full Authority Board move into open session.

Carried.

Terry Clemens and Jim martin returned to the Board meeting at 11:08am.

CORRESPONDENCE

None.

REGULATIONS & PLANNING REPORTS

Robert Cole, Regulations Officer, informed the Board 4 permits have been approved since the previous meeting. There have been 2 more violations submitted, which makes a total of 19 violations that are ongoing. Since the previous meeting there have been 7 property inquiry forms (PIFs) and 8 planning files completed. Robert informed the Board he will be attending the Provincial Offences Officer training next week.

FA Motion G 39/18

Moved by: Jim O'Shea

Seconded by: Bob Ireland

To receive the regulations and planning report.

Carried.

GENERAL MANAGERS REPORT

Tim Pidduck informed the Board he is attending WSIB training in Bancroft and has also been attending meetings for the North Hastings Trail Development Committee.

Tim informed the Board that due to the GTA growth plan, CVCA is required to act as a commenting agency on the protection of natural heritage systems. As well, Robert Cole will be looking into setting up Memorandums of Understanding (MOUs) for entrances off county roads and will update the Board in April.

Tim informed the Board CVCA auditors, McColl Turner, were unable to attend this meeting as they are going through a merger with Grant Thornton. He expects they will be attending the April Board meeting to present the 2017 financial statements.

Catherine Redden asked Tim for an update on the Marmora Hydro Plant situation that was explained in the General Manager's Report circulated to the Board. Tim explained the Marmora Hydro Plant shut down due to a breakage in the electrical line which connects the plant to the hydro power grid. Due to the hydro outage, CVCA staff were unable to open the bypass gate and therefore had to remove logs from the Marmora Dam to lower lake levels to prevent flooding. If this had happened at a time when higher flows were being experienced, it could have easily led to severe flooding on Crowe Lake. CVCA staff are working with the maintenance staff for the Marmora Hydro Plant to rectify the issue and have a backup system in place in case of a failure to operate the power gate.

Tim updated the Board on the meeting with Mike Bossio, MP, and potential federal funding that could be made available to Conservation Authorities and other environmental organizations.

The University of Guelph will be completing a tick survey at McGeachie Conservation Area this year.

FA Motion G 40/18

Moved by: Emma Kearns

Seconded by: John Taylor

To receive the General Manager's report.

Carried.

APPROVAL OF FEES

Catherine Redden informed the Board she, Tim and Edgar Storms attended Stirling-Rawdon's finance and personnel committee meeting to discuss the draft 2018 budgets.

Tim also reviewed the proposed increases to the regulations and planning fee schedules that were circulated to the Board. The Board discussed the increase to the fees. Tim informed the Board that municipalities currently do not pay for permit applications and as a result CVCA could have made an additional \$6,350 if they were charged. CVCA also doesn't charge the County of Peterborough for any permits resulting in a loss of \$6,175. There was a discussion on how other Conservation Authorities handle municipal permits.

FA Motion G 41/18

Moved By: John Taylor

Seconded By: Emma Kearns

To approve the regulations and planning fee schedules as circulated.

Carried.

2018 DRAFT BUDGET

The Board discussed separating the legal fees for the appeal to the 2017 Budget launched by Marmora and Lake and Havelock-Belmont-Methuen into a special benefiting levy.

FA Motion G 42/18

Moved By: Suzanne Partridge

Seconded By: Emma Kearns

To direct staff to create a special benefiting levy for the anticipated legal fees and any remaining funds from the special benefiting levy will be used to create a legal reserve for CVCA.

Recorded Vote:

Suzanne Partridge	Yes	Jim Martin	No
Catherine Redden	Yes	Jim O'Shea	Yes
Edgar Storms	Yes	John Taylor	Yes
Emma Kearns	Yes	Robert Ireland	Yes
Terry Clemens	No	Irene Martin	Yes

Carried.

FA Motion G 43/18

Moved By: John Taylor

Seconded By: Bob Ireland

That the Draft 2018 Operating budget be approved in principle and that staff be directed to circulate the Draft 2018 Operating budget to the member municipalities for the 30 day review period.

Recorded Vote:

Suzanne Partridge	Yes	Jim Martin	No
Catherine Redden	Yes	Jim O'Shea	Yes
Edgar Storms	Yes	John Taylor	Yes
Emma Kearns	Yes	Robert Ireland	Yes
Terry Clemens	No	Irene Martin	Yes

Carried.

There was a discussion on the Draft 2018 Capital budget and the proposed projects to be completed using Water and Erosion Control Infrastructure (WECI) funding from the Ministry of Natural Resources and Forestry.

FA Motion G 44/18

Moved by: Suzanne Partridge

Seconded by: Jim Martin

That the Draft 2018 Capital budget be approved in principle and that staff be directed to circulate the Draft 2018 Capital budget to the member municipalities for the 30 day review period.

Recorded Vote:

Suzanne Partridge	Yes	Jim Martin	Yes
Catherine Redden	Yes	Jim O'Shea	Yes
Edgar Storms	Yes	John Taylor	Yes
Emma Kearns	Yes	Robert Ireland	Yes
Terry Clemens	Yes	Irene Martin	Yes

Carried.

OTHER BUSINESS:

Jim Martin reconfirmed Havelock-Belmont-Methuen's position regarding the CVCA's operations budget.

There was discussion on the legal opinion CVCA received about the voting procedures. Staff were directed to recirculate the legal opinion to the Board Members.

MEDIA SESSION

None.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 19 April 2018 at 10:00am.

ADJOURNMENT:

FA Motion G 45/18

Moved by: Emma Kearns

That the Full Authority Board Meeting be adjourned at 12:17pm.

Carried.

Amanda Donald
Recording Secretary

Catherine Redden
Chair