

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

15 November 2018

MINUTES

MEMBERS PRESENT:

| | |
|-------------------|----------------------------------|
| Suzanne Partridge | Municipality of Highlands East |
| Jim O'Shea | North Kawartha |
| John Taylor | Limerick Township |
| Irene Martin | Tudor & Cashel Township |
| Emma Kearns | Faraday Township |
| Sandy Fraser | Municipality of Marmora and Lake |
| Catherine Redden | Municipality of Trent Hills |
| Bob Ireland | Wollaston Township |
| Edgar Storms | Stirling-Rawdon Township |

MEMBERS ABSENT:

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| Jim Martin | Havelock-Belmont-Methuen Townships |
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ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Andrew McIntyre, Regulations Officer, CVCA
Jan O'Neil, Municipality of Marmora and Lake
Jan MacKillican, Limerick Township
Kathy Hamilton, Marmora and Lake Resident

CALL TO ORDER:

The Chair, Catherine Redden, called the meeting to order at 10:00am.

WELCOME:

The Chair, Catherine Redden, welcomed the Board to the meeting. Catherine welcomed Jan O'Neil and Jan MacKillican and thanked them for coming to the meeting.

APPROVAL OF AGENDA

FA Motion G 88/18

Moved by: Emma Kearns

Seconded by: Suzanne Partridge

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

MOTION TO MOVE IN CAMERA

FA Motion G 89/18

Moved By: John Taylor

Seconded By: Edgar Storms

To move to an In Camera session.

Carried.

FA Motion G 90/18

Moved By: John Taylor

Seconded By: Jim O'Shea

To move into open session.

Carried.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 91/18

Moved by: Emma Kearns

Seconded by: Jim O'Shea

That the minutes and motions of the Full Authority meeting, 20 September 2018, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

CORRESPONDENCE

None.

REGULATIONS OFFICER APPOINTMENT

Tim Pidduck informed the Board Andrew McIntyre needs to be appointed as a Regulations Officer for CVCA. Andrew will be attending the Provincial Offences Officer training at a later date.

FA Motion G 92/18

Moved By: Sandy Fraser

Seconded By: Bob Ireland

That Andrew McIntyre be designated as a Regulations Officer for the Crowe Valley Conservation Authority.

Carried.

REGULATIONS & PLANNING REPORTS

Andrew McIntyre summarized the regulations and planning reports circulated to the Board with the agenda package. Since the previous Board meeting, 39 permit applications have been approved, 7 planning files and 20 property inquiries have been completed, and 2 violation files have been resolved. CVCA has received 3 additional violations for a total of 22 ongoing violations.

FA Motion G 93/18

Moved by: Suzanne Partridge

Seconded by: Emma Kearns

To receive the regulations and planning report.

Carried.

GENERAL MANAGERS REPORT

Tim Pidduck informed the Board CVCA staff have been successful in obtaining a \$4,000 donation using Grant Advance. The donor has expressed interest in CVCA and the possibility of future donations. The donation has been used to repair floor joists at the McGeachie cottage. Tim informed the Board two letters have been sent to the donor thanking them for their generosity.

There was a discussion on Crowe Bridge Conservation Area (CBCA) and how the Municipality of Trent Hills and local residents have expressed concern over how popular the park is becoming. Tim has met with Municipality of Trent Hills staff for discussions on the management of CBCA.

Tim suggested to the Board to consider having regular Crowe Valley Conservation Foundation Board meetings once the new Board has been established in 2019.

Tim updated the Board on the WECI projects, and computers that need to be replaced. There was a discussion on transient tax municipalities could potentially charge and then donate to CVCA.

Motion G 94/18

Moved by: Sandy Fraser

Seconded by: Edgar Storms

That CVCA staff initiate discussions with member municipalities regarding transient tax that could be donated to CVCA.

Carried.

Tim informed the Board a letter has been circulated to member municipalities regarding their appointments or the CVCA Board. There was a discussion on the potential mining proposal in Limerick Township. Tim did attend the public meeting and Pancon has begun exploration. Pancon, the mining company, is aware of the requirements from CVCA and other organizations that must be filled prior to the start of the mining operation.

A Motion G 95/18

Moved by: Bob Ireland

Seconded by: Emma Kearns

To receive the General Manager's report.

Carried.

2019 DRAFT BUDGET DISCUSSION

Tim reviewed the two draft operations budget versions with the Board, pointing out the differences between them. The main difference between the two versions deal with options for the remaining special benefitting levy from the 2018 budget. Tim reviewed the Capital budget versions with the Board pointing out the difference being one version establishes a Capital Infrastructure Reserve for future maintenance of the dams.

There was some discussion on the 2018 Special Benefitting Levy and the budget options presented to the Board for their consideration.

Tim thanked Amanda Donald for her assistance and expertise in preparing the draft budgets.

FA Motion G 96/18

Moved By: Sandy Fraser

Seconded By: Irene Martin

That the Board endorse the following recommendations for the newly appointed Board of CVCA for their consideration.

1. The remaining funds from the 2018 Special Benefitting Levy (SBL) be split into CVCA Reserves. It is recommended that 75% of SBL will go towards a Capital Infrastructure Reserve and 25% will go towards a Legal Reserve.
2. The CVCA Board continue to contribute to the asset replacement program.
3. The CVCA Board establish a yearly contribution to the legal reserve.
4. Establish a minimum municipal levy increase of 2% for the 2019 Operating Budget.

Carried.

There was some discussion on the asset replacement program and on some assets that need to be replaced that Tim will be further investigating costs for 2020 budget deliberations.

FA Motion G 97/18

Moved By: Suzanne Partridge

Seconded By: Sandy Fraser

To update CVCA's computers using unused wages in 2018.

Carried.

Tim will bring forward a revised budget to the Board at the 17 January 2019 Board meeting.

2019 FULL AUTHORITY MEETING DATES

The newly appointed Board will approve the 2019 meeting dates at the 17 January 2019 meeting.

APPROVAL OF 2019 FEES

FA Motion G 98/18

Moved by: John Taylor

Seconded by: Emma Kearns

That all the CVCA's 2019 fee schedules be approved as presented.

Carried.

CHRISTMAS CLOSING 2018

There was a brief discussion with no deviation from past practices.

OTHER BUSINESS:

None.

MEDIA SESSION

None.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 17 January 2019 at 10:00am.

ADJOURNMENT:

FA Motion G 99/18

Moved by: Emma Kearns

That the Full Authority Board Meeting be adjourned at 11:40am.

Carried.

Amanda Donald
Recording Secretary

Catherine Redden
Chair