

**CROWE VALLEY CONSERVATION AUTHORITY**  
**FULL AUTHORITY – Virtual Meeting via Google Meet**

**15 September 2022**

**MINUTES**

**MEMBERS PRESENT:**

Jim Martin	Havelock-Belmont-Methuen Townships
Jan O'Neill	Municipality of Marmora and Lake
Ronald Carrol	Tudor & Cashel Township
Dan Bujas	Faraday Township
Suzanne Partridge	Municipality of Highlands East
Catherine Redden	Municipality of Trent Hills
Edgar Storms	Stirling-Rawdon Township

**MEMBERS ABSENT:**

Jim O'Shea	North Kawartha
Jeff Swartman	Wollaston Township
Jan MacKillican	Limerick Township

**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA

**CALL TO ORDER:**

The Chair, Jan O'Neill, called the meeting to order at 11:05am.

**WELCOME**

Jan O'Neill welcomed the Board to the meeting and thanked the Board for coming.

## **LAND ACKNOWLEDGEMENT**

Lan Acknowledgement was given at the Watershed Advisory Meeting.

## **APPROVAL OF AGENDA**

### **FA Motion G 67/22**

Moved by: Jim Martin

Seconded by: Edgar Storms

That the agenda be approved as circulated.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 68/22**

Moved by: Catherine Redden

Seconded by: Jim Martin

That the minutes and motions of the Full Authority, 16 June 2022, be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

None.

## **CORRESPONDENCE**

None.

## **REGULATIONS AND PLANNING REPORT**

### **FA Motion G 69/22**

Moved by: Suzanne Partridge

Seconded by: Ron Carroll

To receive the regulations and planning reports as circulated.

Carried.

## **THE GUT ROAD UPDATE**

Tim Pidduck informed the Board a meeting was held September 14<sup>th</sup>, unfortunately, not all the stakeholders were in attendance. Two of the three stakeholders present will be making financial donations which along with CVCA contributions will be approximately \$11,000. This funding will allow CVCA to move forward with part of the road work this year. The hill – which is the worst part of the road – will have ditching, grading and more gravel added this year. Tim is hopeful to obtain funding from the other stakeholders as well as the Nature Conservancy of Canada (NCC) who have expressed interest to use the road to access their property. Tim informed the Board the work will begin September 21, 2022. There was some discussion on the townships the road is located in. Tim informed the Board it is partially in Wollaston Township and Municipality of Marmora and Lake.

### **FA Motion G 70/22**

Moved by: Ron Carroll

Seconded by: Jim Martin

To receive the report as circulated and presented.

Carried.

## **MCGEACHIE TRAIL UPDATE**

Tim Pidduck informed the Board a volunteer has been busy contacting loggers to obtain quotes for clearing the McGeachie trails after the Derecho storm in May. Staff and the volunteer have identified some concerns of using a logger. Staff are currently at the McGeachie trails conducting an assessment of the damage. There was discussion on using a logger that would use a team of horses as an option. Tim would also prefer to have the logging completed during the winter months to help minimize damage to the trail system.

### **FA Motion G 71/22**

Moved by: Suzanne Partridge

Seconded by: Dan Bujas

To receive the McGeachie trail update report.

Carried.

## **2023 BUDGET DELIBERATIONS**

Tim Pidduck asked the Board to provide some direction for the 2023 budget. Tim informed the Board the Regulations department experienced a large increase in permits, planning files and Property Inquiry Forms (PIFs) and staff are overwhelmed. He would like to increase staff capacity for 2023 to help get regulations and planning files completed with a shorter turnaround time for 2023. He informed the Board staff have made every effort to meet deadlines and of the 94 permits completed 42 were completed within the timeline. However, there are still a number of permits patiently waiting. The Board agreed with Tim and increasing staff capacity to reduce turnaround times for permit for 2023 should be included in the budget.

There was some discussion requesting additional funding from the Province when new Board comes onboard after the municipal election.

### **FA Motion G 72/22**

Moved by: Catherine Redden

Seconded by: Jim Martin

To receive the Budget Deliberations report.

Carried.

## **PROGRAM & SERVICES INVENTORY UPDATE**

No further comments were made.

### **FA Motion G 73/22**

Moved by: Dan Bujas

Seconded by: Suzanne Partridge

That the Benthic Monitoring Program be moved into Category 3;  
That the Administrative Expenses be itemized as a separate item and be listed in Category 1;  
That staff recirculate the PSI to our member municipalities with an explanation;  
That staff include these changes in the October quarterly report submitted to the appropriate Ministry.

Carried.

## **CVCA FEE POLICY & SCHEDULE**

Tim Pidduck informed the Board CVCA is required to have a fee policy and schedule in place prior to the end of the year.

### **FA Motion G 74/22**

Moved by: Edgar Storms

Seconded by: Suzanne Partridge

That staff use the Conservation Ontario template and modify it to accommodate the CVCA's requirements;  
That staff present a CVCA Fee Policy for approval at the November 17<sup>th</sup> Board Meeting to fulfill the requirements of the Conservation Authorities Act changes;  
That the Fee Schedule(s) be presented at the November meeting for approval with any subsequent adjustments directed by the Board at that time.

Carried.

## **MCGEACHIE COTTAGE REFUND REQUEST**

### **FA Motion G 75/22**

Moved by: Suzanne Partridge

Seconded by: Dan Bujas

To give the refund for the cottage rental due to extenuating circumstances of the damage to the trail system from the Derecho storm in May.

Carried.

## **FLOOD HAZARD ASSESSMENTS**

No further discussion.

### **FA Motion G 76/22**

Moved by: Catherine Redden

Seconded by: Edgar Storms

That the CVCA review the Conservation Ontario Standard Operating Procedure (SOP) when it becomes available to provide the foundation for a CVCA SOP for permitting and compliance.

Carried.

## **GENERAL MANAGERS REPORT**

Tim Pidduck informed the Board fall drawdown at Paudash Lake is planned to be completed at the end of September. WECl project at the Marmora Dam has begun and is expected to be completed in approximately three weeks. Tim informed the Board funding for flood plain mapping has become available and he plans to submit an application for Chandos Lake. The funding is for 50% of the total cost and if the application is approved it would be a good tool for staff to use.

Catherine Redden gave an update on Crowe Bridge Conservation Area informing the Board it was a successful and busy summer.

### **FA Motion G 77/22**

Moved by: Jim Martin

Seconded by: Edgar Storms

To receive the General Manager's report as circulated and presented.

Carried.

## **OTHER BUSINESS:**

There was some discussion on the last meeting of this Board which will be in November. Tim informed the Board CVCA's auditor, Grant Thronton, has decided to dropped CVCA as a client. Tim will be reaching out to other auditors in the area. Tim informed the Board he will be attending a meeting for discussions regarding the Marmora pumped storage project.

## **MEDIA SESSION**

None.

## **MOTION TO MOVE IN CAMERA**

### **FA Motion G 78/22**

Moved by: Jim Martin

Seconded by: Catherine Redden

That the Full Authority Board move into an In Camera session to discuss a personnel issue.

Carried.

### **FA Motion G 79/22**

Moved by: Catherine Redden

Seconded by: Jim Martin

That the Full Authority Board move into open session.

Carried.

Staff were directed to complete a review of wages for budget deliberations.

## **NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 17 November 2022 at 10:00am.

**ADJOURNMENT:**

**FA Motion G 80/22**

Moved by: Jim Martin

That the Full Authority Board Meeting be adjourned at 12:45pm.

Carried.

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Amanda Donald  
Recording Secretary

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Jan O'Neill  
Chair

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