

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

16 April 2026

MINUTES

MEMBERS PRESENT:

Jim Martin	Havelock-Belmont-Methuen Townships
Michael Metcalf	Municipality of Trent Hills
Sheila Currie	Wollaston Township
Jerry Chadwick	Tudor & Cashel Township
John O'Donnell	Faraday Township
Dave Burton	Municipality of Highlands East
Shawn Pack	Limerick Township
Jeremy Solmes	Stirling-Rawdon Township

MEMBERS ABSENT:

Colin McLellan	North Kawartha
Jane Lakatos	Municipality of Marmora and Lake

ALSO PRESENT:

Janette Loveys Smith, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Administrative Assistant/Recording Secretary, CVCA
Greg Alexander, Watershed Resident

CALL TO ORDER:

The Chair, Michael Metcalf, called the meeting to order at 9:12am.

WELCOME & LAND ACKNOWLEDGEMENT

Chair Metcalf welcomed everyone to the meeting and read a land acknowledgement thanking generations of Indigenous people who have been stewards of the land for thousands of years before us.

APPROVAL OF AGENDA

FA Motion G 25/26

Moved by: Jerry Chadwick

Seconded by: Dave Burton

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 26/26

Moved by: Jim Martin

Seconded by: John O'Donnell

That the minutes and motions of the Full Authority Board Meeting, 26 February 2026, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

2025 AUDIT – WELCH LLP

The Board deferred the 2025 audit to a Special Board meeting scheduled for Thursday May 21, 2026 at 9:00am.

BUDGET TO ACTUALS REPORT – 31 MARCH 2026

Janette explained to the Board the hydro plant revenue is from 2025 profit share with Orillia Power and revenue will increase as CVCA receives municipal levy payments and fees from regulations permits. Janette informed the Board CVCA was successful in obtaining funding for a student position through the Canada Summer Jobs grant.

FA Motion G 27/26

Moved by: Jerry Chadwick

Seconded by: Shawn Pack

That the “1st Quarter Budget to Actuals Report” be received for information.

Carried.

REGULATIONS & PLANNING REPORT

Janette informed the Board this report represents the first quarter for permits for 2026. There were 17 permits issued and 18 planning files completed.

FA Motions G 28/26

Moved by: Jeremy Solmes

Seconded by: Jim Martin

That the Regulations and Planning Report be received for information.

Carried.

APPOINTMENT TO TRANSITION COMMITTEE

Janette informed the Board transition committees are being set up for the regional Conservation Authorities. The transition committees will consist of 2 appointments from each Conservation Authority – typically the Chair and the General Manager. The Eastern Lake Ontario Regional Conservation Authority has been changed to include Cataraqui Conservation Authority and to remove Central Lake Ontario Conservation Authority. The transition teams will be in effect until February 2027 and the CVCA Board will continue to govern the CVCA until February 2027.

FA Motion G 29/26

Moved by: Jim Martin

Seconded by: Sheila Currie

THAT Chair Metcalf and Janette Loveys Smith, General Manager/Secretary Treasurer, be appointed to the Eastern Lake Ontario Regional Conservation Authority Transitional Committee,

AND THAT the Ontario Provincial Conservation Agency be informed.

Carried.

CORRESPONDENCE

FA Motion G 30/26

Moved by: Dave Burton

Seconded by: John O'Donnell

That the correspondence be received for information.

- a) Minister of Environment Conservation & Parks Letter – 10 March 2026
– Consolidation
- b) Minister of Environment Conservation & Parks Letter – 10 March 2026
- Fees

Carried.

GENERAL MANAGER'S REPORT

Janette informed the Board CVCA is currently at a Flood Watch with some localized flooding throughout the watershed. All the stop logs have been removed from the dams and staff expect water levels to peak tomorrow.

Janette provided an update regarding the consolidation of the 36 conservation authorities. This Board will continue to govern CVCA until February 2027. The province has requested each Conservation Authority to prepare 2027 budgets.

A draft budget will be prepared with a 2% cost of living increase to staff wages, and the other items will remain status quo for the June board meeting.

FA Motion G 31/26

Moved by: Jerry Chadwick
Seconded by: Shawn Pack

THAT the "General Manager Report" be received for information.

Carried.

MEDIA SESSION

None.

OTHER BUSINESS

There was some discussion on the proposed federal high speed rail project Alto and how CVCA watershed may be impacted by the project.

The Board moved into the In Camera Session at 9:50am via the closed session meeting link.

IN CAMERA SESSION

FA Motion G 32/26

Moved by: Shawn Pack
Seconded by: Sheila Currie

That the Full Authority Board move into an In Camera session to discuss information regarding legal and personnel issues.

Carried.

FA Motion G 33/26

Moved by: Jim Martin

Seconded by: John O'Donnell

That the Full Authority Board move into open session.

Carried.

FA Motion G 34/26

Moved by: Jerry Chadwick

Seconded by: Shawn Pack

That the General Manager be authorized to do all things necessary as directed in Closed Session

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board is 21 May 2026 at 9:00am.

ADJOURNMENT:

FA Motion G 35/26

Moved by: Dave Burton

Seconded by: Jim Martin

That the Full Authority Board Meeting be adjourned at 10:40 am.

Carried.

Amanda Donald
Recording Secretary

Michael Metcalf
Chair