

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

16 March 2017

MINUTES

MEMBERS PRESENT:

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Edgar Storms	Stirling-Rawdon Township
Catherine Redden	Municipality of Trent Hills
Ron Gerow	Havelock-Belmont-Methuen Townships
John Taylor	Limerick Township
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township
Emma Kearns	Faraday Township
Terry Clemens	Municipality of Marmora and Lake

MEMBERS ABSENT:

None.

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Sharlene Richardson, Regulations Officer, CVCA
Sue Dickens, Freelance Journalist
John West, McColl Turner Chartered Accountants
Gary Stevenson & Robert Lyon, Delegation

CALL TO ORDER:

The Chair, Suzanne Partridge, called the meeting to order at 10:42am.

WELCOME:

The Chair, Suzanne Partridge, welcomed the Board and the guests to the meeting.

APPROVAL OF AGENDA

FA Motion G 21/17

Moved by: Ron Gerow

Seconded by: Catherine Redden

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 22/17

Moved by: Jim O'Shea

Seconded by: John Taylor

That the minutes and motions of the Full Authority meeting minutes, 19 January 2017, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

CORRESPONDENCE

FA Motion G 23/17

Moved By: Emma Kearns

Seconded By: John Taylor

To receive the following correspondence as circulated.

A) Letter from Havelock-Belmont-Methuen – 13 March 2017

B) Email from Tudor and Cashel – 23 February 2017

Carried.

DELEGATION – GARY STEVENSON & ROBERT LYON

Mr. Stevenson and Mr. Lyon informed the Board there is a culvert on Cillica Road that needs to be replaced in order to safely access their cottages and homes. However the ownership of the road is shared amongst 26 landowners and CVCA Watershed Planning & Regulations Policy Manual states that all landowners must agree to the submitted permit. However, some of the landowners are not in support of replacing the culvert and therefore CVCA cannot give a permit to replace the culvert. They are concerned that the culvert will fail and they will not have access to their cottages and homes. The failure of this culvert could also lead to flooding as it is the outlet of Coe Island Lake.

They have also investigated the possibility of moving the road. Ministry of Natural Resources and Forestry (MNRF) staff have identified karst topography in the area where the road may be located.

After hearing the delegation, the Board decided to discuss the issue during the in camera session.

FA Motion G 24/17

Moved by: Ron Gerow

Seconded by: Catherine Redden

To discuss the Cillica Road issue during an in camera session.

Carried.

Suzanne Partridge thanked Mr. Stevenson and Mr. Lyon for their time and commended them for going through the proper channels.

2016 FINANCIAL STATEMENTS – JOHN WEST

John West of McColl Turner Chartered Accountants informed the Board that once again the Financial Statements for 2016 are, in his opinion, a clean report. John outlined the highlights of the 2016 Financial Statements with the Board. The Board asked John several questions throughout his presentation primarily about reserves and capital expenditures.

FA Motion G 25/17

Moved by: John Taylor

Seconded by: Jim O'Shea

To receive the 2016 Financial Statements as circulated.

Carried.

REGULATIONS & PLANNING REPORTS

Sharlene Richardson informed the Board that the permits are starting to increase in volume already. As an example, 35 Property Inquiries Forms have been completed to date.

Sharlene informed the Board that Peterborough County will be collecting digital elevation data. She thinks CVCA may be able to use this data to set flood lines for Chandos Lake since water levels have been collected for Chandos since the 1960s. This would allow Chandos Lake to be a regulated lake in the policy manual.

FA Motion G 26/17

Moved by: Irene Martin

Seconded by: John Taylor

To receive the regulations and planning report as circulated.

Carried.

The Board took a 10 minute break at 11:20am.

The meeting was called back to order at 11:33am.

REGULATIONS POLICY MANUAL UPDATE

Sharlene referred to the table of changes for the Watershed Planning and Regulations Policy Manual included in the agenda package and informed the Board that the intent of the policy has not changed. The changes were for internal clarification and they were based primarily on Conservation Ontario's generic policy.

There was some discussion on timelines of reviewing and updating the policy.

FA Motion G 27/17

Moved by: Ron Gerow

Seconded by: Catherine Redden

To receive and adopt the updated Watershed Planning & Regulations Policy Manual and that it be published on CVCA's website.

Carried.

Sharlene referred to the fee schedule in the agenda package and informed the Board she would like to add a fee for people who are not adding additional fill, but

just moving existing fill. A fee of \$200 seems appropriate. Sharlene reviewed the changes to the fee schedule with the Board.

There was some discussion on the fees for septic systems and the placement of fill. There was discussion on some of the wording in the fee schedule for placement of fill.

FA Motion G 28/17

Moved by: Ron Gerow

Seconded by: Jim O'Shea

To approve the fee schedule and include the additional fee of \$200 for moving existing fill.

Carried.

GENERAL MANAGERS REPORT

Tim Pidduck updated the Board on water levels throughout the watershed. Water levels and flows are starting to drop and logs are being placed back into most of the dams. However, he reminded the Board there is still 4 – 6 weeks of spring where possible flooding issues could arise.

Ron Gerow asked about the low water level conditions. Tim informed the Board that CVCA watershed has received enough precipitation and could return to normal low water conditions if the Board wishes.

This will be discussed later in the meeting.

SERVICE DELIVERY REVIEW UPDATE

Suzanne Partridge suggested that the Executive Committee meet with staff to help direct the Service Delivery Review. Tim informed the Board that a funding request had been sent to MNRF for supporting the service delivery review, however the request was denied. Tim reviewed his meeting with Trent Hills staff and referred to the Risk Management Official (RMO) review that was completed for the Board to review. Tim asked the Board if there were any questions or comments about what has been completed so far. There were no questions or comments on the RMO portion of the service delivery review.

There was some discussion on comparators for the service delivery review.

FA Motion G 29/17

Moved by: Emma Kearns
Seconded by: John Taylor

To receive the Service Delivery Review Update.

Carried.

FA Motion G 30/17

Moved by: Emma Kearns
Seconded by: Edgar Storms

That the Executive Committee meets with staff to discuss the service delivery review.

Carried.

2017 DRAFT BUDGET

Tim thanked everyone for the invitations to council meetings that he attended to discuss the budget. He informed the Board he was well received and that the municipalities he visited were supportive of the budget.

The Chair, Suzanne Partridge, reminded the Board members the Operations budget voting process is a one for one vote since it is a non-discretionary levy. The Capital budget vote is a weighted vote because it is a discretionary levy.

FA Motion G 31/17

Moved By: Jim O'Shea
Seconded By: John Taylor

That the Full Authority approve the 2017 Operations budget of \$816,189 and the municipal levy of \$483,202.

Terry Clemens requested a recorded vote.

Suzanne Partridge	Yes	Ron Gerow	No
Catherine Redden	Yes	Jim O'Shea	Yes
Edgar Storms	Yes	John Taylor	Yes
Emma Kearns	Yes	Robert Ireland	Yes
Terry Clemens	No	Irene Martin	No

Carried.

Terry Clemens requested a recorded vote for the Capital budget.

FA Motion G 32/17

Moved by: John Taylor

Seconded by: Jim O'Shea

That the Full Authority approve the 2017 Capital budget of \$138,000 and discretionary municipal levy of \$30,000.

Capital Budget - Recorded Vote, 16 March 2017

Alphabetical by Members' Last Name

No.	Member	Municipality	CVA	Present	Yes	No
1	Clemens, Terry	Marmora and Lake	16.6406	16.6406	✓	
2	Gerow, Ron	H-B-M	38.7076	38.7076	✓	
3	Ireland, Bob	Wollaston	6.1047	6.1047	✓	
4	Kearns, Emma	Faraday	6.6080	6.6080	✓	
5	Martin, Irene	Tudor and Cashel	2.2220	2.2220	✓	
6	O'Shea, Jim	North Kawartha	11.6964	11.6964	✓	
7	Partridge, Suzanne	Highlands East	9.1874	9.1874	✓	
8	Redden, Catherine	Trent Hills	2.9598	2.9598	✓	
9	Storms, Edgar	Stirling/Rawdon	1.1363	1.1363	✓	
10	Taylor, John	Limerick	4.7372	4.7372	✓	
Total CVA Apportionment			100%			
Total Present Members - "A"				100%		
Total Percent of Yes Vote Present - "B"					100%	
Total Percent of No Vote Present - "C"						0%
Total % of Yes Vote - B Divided by A					100%	
Total % of No Vote - C Divided by A						0%
Amount Required to Pass is 51% of the Total Present Vote						

Carried.

LOW WATER RESPONSE

Tim informed the Board that since the previous meeting there have been some significant rainfall events and melting snow. Tim recommends that the low water status be returned to normal.

FA Motion G 33/17

Moved by: Edgar Storms

Seconded by: Bob Ireland

To remove the low water level 1 status and return to normal water level conditions.

Carried.

OTHER BUSINESS:

None.

MEDIA SESSION

Sue Dickens confirmed the “No” votes on the budget.

MOTION TO MOVE IN CAMERA

FA Motion G 34/17

Moved by: Emma Kearns

Seconded by: John Taylor

That the Full Authority Board move into an In Camera session to discuss a legal issue.

Carried.

FA Motion G 35/17

Moved By: Jim O’Shea

Seconded By: Ron Gerow

That the Full Authority Board move into open session.

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 20 April 2017 at 10:00am.

ADJOURNMENT:

FA Motion G 36/17

Moved by: Ron Gerow

That the Full Authority Board Meeting be adjourned at 1:08pm.

Carried.

Amanda Donald
Recording Secretary

Suzanne Partridge
Chair