

CROWE VALLEY CONSERVATION AUTHORITY
FULL AUTHORITY – Virtual Meeting via Google Meet

17 April 2025

MINUTES

MEMBERS PRESENT:

Jim Martin	Havelock-Belmont-Methuen Townships
Ron Derry	Municipality of Marmora and Lake
Michael Metcalf	Municipality of Trent Hills
Jerry Chadwick	Tudor & Cashel Township
John O'Donnell	Faraday Township
Colin McLellan	North Kawartha
Paul Ordanis	Wollaston Township
Jeremy Solmes	Stirling-Rawdon Township

MEMBERS ABSENT:

Shawn Pack	Limerick Township
Dave Burton	Municipality of Highlands East

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Liam Bailey-McDade, Regulations Officer, CVCA
Dan Coleman, Welch LLP

CALL TO ORDER:

The Chair, Colin McLellan, called the meeting to order at 10:42am.

WELCOME & LAND ACKNOWLEDGEMENT

Colin McLellan read a land acknowledgement thanking generations of Indigenous people who have taken care of the land for thousands of years before us.

Colin recognized Andrew McIntyre as a valued employee of CVCA for the past seven years who has moved onto other opportunities in his career. Colin also recognized all CVCA staff for their work during the recent ice storm and flood warning. He reminded the Board the CVCA office is open 24/7 during a flood warning.

APPROVAL OF AGENDA

FA Motion G 38/25

Moved by: John O'Donnell

Seconded by: Jeremy Solmes

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 39/25

Moved by: Jerry Chadwick

Seconded by: Paul Ordanis

That the minutes and motions of the Watershed Advisory Board and the Full Authority Board Meeting, 20 February 2025 be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

CORRESPONDENCE

None.

2024 FINANCIAL STATEMENTS

Dan Coleman from Welch presented the 2024 Financial Statements reviewing highlights with the Board. Mr. Coleman reviewed the details of the expenses and revenues with the Board noting nothing unusual in the notes of the statements.

Tim Pidduck thanked Dan Coleman for completing the financial statements and looks forward to working with Welch again next year.

Dan Coleman thanked the Board and CVCA staff.

FA Motion G 40/25

Moved by: Jim Martin

Seconded by: Michael Metcalf

To approve the 2024 Financial Statements as presented.

Carried.

REGULATIONS AND PLANNING REPORT

Liam Bailey-McDade informed the Board there were eleven Property Inquiry Forms (PIFs) completed since the previous Board meeting with an average turnaround time of nine days and compared to 2024 for the same reporting period there were fifteen PIFs completed. Twenty-five planning files were completed and the same reporting period for 2024 there were eleven planning files completed. There were thirteen permits complete with an average turnaround time of five days and compared to 2024 there were thirty-four permits completed.

There was discussion on the comparisons to the previous year's numbers and it is suspected permit numbers should start to increase over the next few months.

FA Motion G 41/25

Moved by: Paul Ordanis

Seconded by: Jeremy Solmes

To receive the regulations and planning reports.

Carried.

REGULATIONS OFFICER APPOINTMENT – LIAM BAILEY-MCDADE

Chair Colin McLellan informed the Board Liam Bailey-McDade has accepted the position of Source Protection and Regulations Officer. Colin congratulated Liam on completing the Provincial Offences Officer training.

FA Motion G 42/25

Moved by: Jerry Chadick

Seconded by: Paul Ordanis

That Liam Bailey-McDade be designated as a Regulations Officer and Provincial Offences Officer for the Crowe Valley Conservation Authority.

Carried.

DRAFT LAND DEVELOPMENT POLICY REPORT

Tim Pidduck informed the Board he has received an email from Mr. Fencott stating he is still interested in submitting a proposal to the CVCA Board to lease a parcel at The Gut Conservation Area for the purpose of erecting a hunting camp. Tim informed Mr. Fencott once the Land Development Policy is approved he is welcome to submit his proposal. Tim thanked Paul Ordanis for his input with the amendments to the policy.

FA Motion G 43/25

Moved by: John O'Donnell

Seconded by: Ron Derry

That the amended Draft Land Development Policy be approved by the CVCA Board after discussion of the changes in this version of the Policy.

Carried.

GENERAL MANAGERS REPORT

Tim Pidduck informed the Board the Flood Warning has recently been downgraded to a Flood Watch and staff are busy doing dam adjustments throughout the watershed. The flood was fairly early this year and any significant rain could put the watershed back into a Flood Warning situation. Tim informed the Board CVCA staff developed graphs outlining historic water levels and flows and displayed them on the website. The graphs were updated daily and were well received by the public.

Tim informed the Board of an unexpected rebate from WSIB.

There was a discussion regarding the levy increase for the 2025 budget that Tim will investigate and reach out to the member municipality directly. There was discussion on the Risk Management Official (RMO) position now that Andrew has moved on. Tim informed the Board Beth Lowe is attending the RMO training and will act as a backup RMO if and when required. There was discussion on the RMO services provided to Highlands East and the possibility of other municipalities exploring options to use CVCA as their RMO office.

FA Motion G 44/25

Moved by: Jim Martin

Seconded by: Paul Ordanis

That the CVCA Board receive the General Manager's report as presented.

Carried.

MEDIA SESSION

None.

OTHER BUSINESS:

Tim Pidduck asked the Board how they would like CVCA to proceed since, as the applicant at the hearing pointed out CVCA does not have an engineer on staff. He asked the Board if staff should obtain an engineer opinion if they feel it is necessary at an additional expense. The Board did not see anything wrong with that approach and are comfortable leaving at staff's discretion.

IN CAMERA SESSION

FA Motion G 45/25

Moved by: Jerry Chadwick

Seconded by: John O'Donnell

That the Full Authority Board move into an In Camera session to discuss information regarding a personnel issue.

Carried.

FA Motion G 46/25

Moved by: Jeremy Solmes

Seconded by: John O'Donnell

That the Full Authority Board move into open session.

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 19 June 2025 at 9:00am.

ADJOURNMENT:

FA Motion G 47/25

Moved by: Jerry Chadwick

Seconded by: John O'Donnell

That the Full Authority Board Meeting be adjourned at 11:50am.

Carried.

Amanda Donald
Recording Secretary

Colin McLellan
Chair