

**CROWE VALLEY CONSERVATION AUTHORITY**  
**FULL AUTHORITY – Virtual Meeting via Google Meet**

**18 April 2024**

**MINUTES**

**MEMBERS PRESENT:**

Ron Derry	Municipality of Marmora and Lake
Michael Metcalf	Municipality of Trent Hills
Jerry Chadwick	Tudor & Cashel Township
John O'Donnell	Faraday Township
Colin McLellan	North Kawartha
Paul Ordanis	Wollaston Township
Jeremy Solmes	Stirling-Rawdon Township
Dave Burton	Municipality of Highlands East

**MEMBERS ABSENT:**

Jim Martin	Havelock-Belmont-Methuen Townships
Shawn Pack	Limerick Township

**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
Andrew McIntyre, Regulations Officer, CVCA  
Dan Coleman, Welch LLP  
Marc Forget, CVCA Volunteer

## **CALL TO ORDER:**

The Acting Chair, Colin McLellan, called the meeting to order at 10:13am.

## **WELCOME & LAND ACKNOWLEDGEMENT**

Colin McLellan read a land acknowledgement thanking generations of Indigenous people who have taken care of the land for thousands of years before us.

## **APPROVAL OF AGENDA**

### **FA Motion G 52/24**

Moved by: Jerry Chadwick

Seconded by: Paul Ordanis

That the agenda be approved as circulated.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 53/24**

Moved by: Jeremy Solmes

Seconded by: Michael Metcalf

That the minutes and motions of Full Authority Board Meeting, 21 March 2024 be approved as circulated.

Carried.

### **FA Motion G 54/24**

Moved by: Jerry Chadwick

Seconded by: John O'Donnell

That the minutes and motions of Watershed Advisory Hearing, 21 March 2024 be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

None.

## **CORRESPONDENCE**

None.

## **2023 FINANCIAL STATEMENTS - WELCH**

Tim Pidduck introduced Dan Coleman from Welch to the Board. Dan Coleman from Welch presented the 2023 Financial Statements reviewing highlights with the Board. Mr. Coleman reviewed the details of the expenses and revenues with the Board noting nothing unusual in the notes of the statements.

Tim Pidduck thanked Dan Coleman for completing the financial statements and looks forward to working with Welch again next year.

### **FA Motion G 55/24**

Moved by: Michael Metcalf

Seconded by: Jeremy Solmes

To the Auditors report to the Board of Directors as presented.

Carried.

There was some discussion on CVCA reserve accounts

### **FA Motion G 56/24**

Moved by: Dave Burton

Seconded by: John O'Donnell

To receive the 2023 Financial Statements as presented.

Carried.

## **CALLAGHANS RAPIDS PRESENTATION – MARC FORGET**

Tim Pidduck introduced Marc Forget to the Board and thanked Marc for his dedication to the CVCA and help ensuring Callaghan's Rapids a Conservation Area is a place for all to enjoy.

Dave Burton left the meeting at 10:56am.

Marc Forget thanked the Board for their time and Tim for the introduction. Marc continued to give the Board a presentation explaining the past problems with vandalism and illegal ATV activity in the Conservation Area. Marc explained what has been completed to date including parking lot expansion, placement of barricades to keep ATVs out, parking lot for ATVs and repairing old ATV trails.

Marc explained the next steps for the property will include reinforcement of barricades, adding further barricades as required and creating a "Friends of Callaghan's" group.

There was discussion on security measures. Marc informed the Board there are trail cameras installed and an increased police presence.

### **FA Motion G 57/24**

Moved by: Paul Ordanis

Seconded by: John O'Donnell

To champion the "Friends of Callaghan's" initiative and to provide \$200 for advertising for members of Friends of Callaghan's Board.

Carried.

## **REGULATIONS & PLANNING REPORTS**

Beth Lowe informed the Board 15PIFs, 11 planning files and 20 permits were completed since the previous Board meeting. Beth gave an update on the Big Fools subdivision and informed the Board of another potential subdivision at Blairton and Highway 7.

### **FA Motion G 58/24**

Moved by: Jeremy Solmes

Seconded by: Jerry Chadwick

To receive the Regulations and Planning report as presented.

Carried.

## **REGULATIONS HEARING PROCESS REVIEW**

Kelsey Davidson summarized the regulations program for the Board and reviewed new legislation. Kelsey reminded the Board the regulations is designed to help protect people and property from natural hazards such as flooding, erosion, unstable bedrock/karst and to protect wetlands.

Andrew McIntyre reminded the Board if an application does not meet CVCA policy manual, the applicant is provided with an opportunity to have a hearing. Staff make every effort to try to approve an application with the applicant. During the hearing process the Board can either approve the permit and can apply conditions to the permit or deny the permit to uphold CVCA policy. If an application is denied, the applicant may choose to proceed to an OLT hearing or even the Minister.

There was some discussion on the length of staff reports and when to have legal representation and if the Board is open to having a lunch and learn session with staff.

### **FA Motion G 59/24**

Moved by: Jerry Chadwick

Seconded by: Michael Metcalf

To receive the Hearing Process review report and to investigate dates for a lunch and learn session for hearings.

Carried.

## **HUNTING LEASE PROPOSAL**

Tim Pidduck informed the Board the potential hunting lease of 2-3 acres at the Gut to construct a hunting camp that could provide additional revenue for the Authority. Paul Ordanis informed the Board Wollaston Township had some concerns. Unfortunately, Paul was unable to share the concerns due to technical difficulties and asked the decision be deferred.

### **FA Motion G 60/24**

Moved by: Jerry Chadwick

Seconded by: John O'Donnell

To defer the decision regarding the hunting lease at The Gut Conservation Area to the next Full Authority Board meeting.

Carried.

## **APPOINTMENT OF ADDITIONAL SIGNING AUTHORITY BOARD MEMBER**

Jeremy Solmes informed the Board he would be willing to become a signing officer for the Board since he is relatively close to the office.

### **FA Motion G 61/24**

Moved by: John O'Donnell

Seconded by: Michael Metcalf

That the Board appoint Jeremy Solmes replace Jan O'Neill as the third signing officer to ensure ongoing flexibility to sign cheques.

Carried.

## **GENERAL MANAGERS REPORT**

Tim Pidduck informed the Board a Watershed Conditions Statement was issued last Friday due to the recent rainfall and no flooding is expected at this time.

Tim has been contacted by an individual regarding possibly donating their property or the funds from the sale of the property to the CVCA.

### **FA Motion G 62/24**

Moved by: Michael Metcalf

Seconded by: Paul Ordanis

To receive the General Manager's report as presented.

Carried.

## **MEDIA SESSION**

None.

## **OTHER BUSINESS:**

None.

## **IN CAMERA SESSION**

### **FA Motion G 63/24**

Moved by: Jerry Chadwick

Seconded by: John O'Donnell

That the Full Authority Board move into an In Camera session to discuss information regarding a legal issue.

Carried.

### **FA Motion G 64/24**

Moved by: Michael Metcalf

Seconded by: Jerry Chadwick

That the Full Authority Board move into open session.

Carried.

## **NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 20 June 2024 at 10:00am.

## **ADJOURNMENT:**

### **FA Motion G 65/24**

Moved by: Michael Metcalf

Seconded by: Jerry Chadwick

That the Full Authority Board Meeting be adjourned at 12:52pm.

Carried.

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Amanda Donald  
Recording Secretary

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Colin McLellan  
Acting Chair