

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

18 June 2015

MINUTES

MEMBERS PRESENT:

John Taylor	Limerick Township
Jim O'Shea	North Kawartha
Catherine Redden	Municipality of Trent Hills
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township
Sandy Fraser	Municipality of Marmora and Lake
Ron Gerow	Havelock-Belmont-Methuen Townships

MEMBERS ABSENT:

Robert Stiles	Stirling-Rawdon Township
Suzanne Partridge	Municipality of Highlands East
Emma Kearns	Faraday Township

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Sharlene Richardson, Regulations Officer, CVCA

CALL TO ORDER:

The acting Chair, Ron Gerow, called the meeting to order at 10:13am.

APPROVAL OF AGENDA

FA Motion G 43/15

Moved by: Irene Martin

Seconded by: Jim O'Shea

That the agenda be approved as amended.

Carried.

WELCOME:

The acting Chair, Ron Gerow, welcomed everyone to the meeting.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 44/15

Moved by: John Taylor

Seconded by: Catherine Redden

That the minutes and motions of the Full Authority meeting, 16 April 2015, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

REGULATIONS REPORT:

Regulations Officer, Sharlene Richardson, informed the Board 44 permits have been processed since the last Board meeting. In comparison, last year, during the same time period only 15 permits were processed. There have been 29 planning files completed since the last Board meeting.

There was a discussion on the Memorandums of Understanding (MOU) and Sharlene informed the Board the Municipality of Highlands East and The Township of Wollaston have signed the MOUs. Sharlene showed the Board an information memo for member municipalities to hand out to people who need to apply for planning. The document explains to people why CVCA is involved in the process and the associated fees. There was a discussion on the document and personalizing it for each municipality in the watershed.

FA Motion G 45/15

Moved By: Jim O'Shea

Seconded By: John Taylor

To receive the regulations and planning report as circulated.

Carried.

BUDGET TO ACTUALS REPORT

There was a request for staff to include a column for percentage of budget spent in the report. A discussion was held on Shaman Power Hydro Plant contract renewals.

FA Motion G 46/15

Moved By: John Taylor

Seconded By: Sandy Fraser

To receive the budget to actuals report.

Carried.

GENERAL MANAGERS REPORT

Tim Pidduck, General Manager, updated the Board on current water level conditions. The watershed has gone from drought like conditions to very wet conditions. Belmont Lake rain gauge has had 225mm of rainfall, where further north in the watershed has not received as much rain. During this wet period, Marmora flow peaked at 65cms and flows are starting to recede quickly.

Tim informed the Board JM Longyear will be completing the logging near the Gut Conservation Area. The logging company will be doing maintenance on the road for the Gut again this year. There was some discussion on logging policies and the possibility of logging on CVCA's Conservation Areas in the future.

There was some discussion on the resealing of Belmont Lake Dam to prevent leakage between the logs. The two end bays of the dam were sealed last year and some of the sealing has failed due to high flows during the spring freshet.

FA Motion G 47/15

Moved By: Catherine Redden

Seconded By: Bob Ireland

To support staff's decisions with regards to the temporary sealing of all dams throughout the watershed, if necessary, as per the General Manager's report.

Carried.

Tim informed the Board that with the help of the Norwood District High School, The Gut Conservation Area now has a new outhouse facility and the stairs going down to The Gut have been replaced. Tim thanked the staff and the volunteers who worked together to make it all possible.

There was a brief discussion on the Water and Erosion Control Infrastructure (WECI) funding and the projects that did not receive funding.

FA Motion G 48/15

Moved By: Sandy Fraser

Seconded By: Jim O'Shea

To receive the General Manager's report.

Carried.

EXECUTIVE COMMITTEE TERMS OF REFERENCE

A discussion was held on the Executive Committee and the duties this committee could be performing. A discussion was held on the General Manager's annual review and the process that needs to be involved. There needs to be a process in place for completing this review in the future. Some slight amendments were made to the Executive Committee Terms of Reference.

FA Motion G 49/15

Moved By: John Taylor

Seconded By: Bob Ireland

To receive and adopt the Executive Committee Terms of Reference as amended and that the formation of the committee members be completed at the September Board meeting.

Carried.

CORRESPONDENCE:

None.

MEDIA SESSION:

None.

OTHER BUSINESS:

The Board asked staff to bring a report to the Board outlining a process for completing a proper General Manager's review.

FA Motion G 50/15

Moved By: Catherine Redden

Seconded By: John Taylor

To take the necessary steps to initiate a proper General Manager's review and that staff bring a report outlining a proper review process to the Board for the September meeting.

Carried.

MOTION TO MOVE INCAMERA

FA Motion G 51/15

Moved by: Sandy Fraser
Seconded by: Irene Martin

That the Full Authority Board move into an in camera session to discuss a legal issue.

Carried.

FA Motion G 52/15

Moved By: Jim Martin
Seconded By: John Taylor

That the Full Authority Board move into open session.

Carried.

FA Motion G 53/15

Moved By: Jim O'Shea
Seconded By: John Taylor

To receive the staff report and a letter provided by the Municipality of Marmora and Lake representative, Sandy Fraser.

Carried.

INFORMATION SESSION – LOW WATER RESPONSE

Tim informed the Board the CVCA staff will decide when or if it is necessary to have a Low Water Response Team Meeting, using low flows as indicators. The members of the Low Water Response Team will include members of each municipality. These members will be appointed by each municipal council.

There are three levels of Low Water Response. Tim briefly explained the three levels of Low Water Response and the restrictions that could be put in place for each level. Tim reminded the Board, conditions may vary throughout the watershed.

FA Motion G 54/15

Moved By: Irene Martin

Seconded By: Sandy Fraser

To receive the Low Water Response report as presented.

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 17 September 2015 at 10:00am.

ADJOURNMENT:

FA Motion G 55/15

Moved By: Bob Ireland

Seconded By: John Taylor

That the Full Authority Board Meeting be adjourned at 12:05pm.

Carried.

Amanda Donald
Recording Secretary

Ron Gerow
Vice-Chair