

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

19 January 2017

MINUTES

MEMBERS PRESENT:

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Edgar Storms	Stirling-Rawdon Township
Catherine Redden	Municipality of Trent Hills
Ron Gerow	Havelock-Belmont-Methuen Townships
John Taylor	Limerick Township
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township

MEMBERS ABSENT:

Emma Kearns	Faraday Township
Sandy Fraser	Municipality of Marmora and Lake

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Sharlene Richardson, Regulations Officer, CVCA
Sue Dickens, Freelance Journalist
Marg Kitchen, Freelance Journalist

CALL TO ORDER:

The Chair, Suzanne Partridge, called the meeting to order at 10:00am.

WELCOME:

The Chair, Suzanne Partridge, welcomed everyone to the meeting.

APPROVAL OF AGENDA

FA Motion G 01/17

Moved by: Ron Gerow

Seconded by: John Taylor

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

There was a slight amendment to FA Motion G 73/16 in the minutes from 13 December 2016.

FA Motion G 02/17

Moved by: Edgar Storms

Seconded by: Bob Ireland

That the minutes and motions of the Full Authority meeting minutes be approved, as amended, and the Watershed Advisory Committee minutes, 13 December 2016, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

CORRESPONDENCE

Tim Pidduck circulated an email to the Board from a watershed resident.

FA Motion G 03/17

Moved by: Ron Gerow

Seconded by: Edgar Storms

To receive the correspondence.

Carried.

REGULATIONS POLICY MANUAL UPDATE

Sharlene Richardson informed the Board that at the next Board meeting there will be an update to the Regulations Policy Manual. Some of the changes include changing the processing timelines for permits to the provincial standards, and some wording and definition changes.

Irene Martin arrived at 10:10am.

Sharlene told the Board there will be a review of the fee schedules and a report with the proposed changes to the policy manual will be circulated in the agenda package for the next meeting.

GENERAL MANAGERS REPORT

Ron Gerow asked Tim about low water conditions. Tim informed the Board that levels and flows throughout the watershed are increasing due to recent precipitation, however groundwater conditions are hard to monitor. Other Conservation Authorities vary in their low water status. Quinte is back to normal conditions and Lower Trent Conservation still remains and a level 2 and 3. There was a discussion on varying conditions between municipalities. Tim asked the Board if they would like to remain at a level 1 or return to normal conditions. The Board decided to remain at a level 1 and have Low Water conditions added to the agenda for the next Board meeting.

SERVICE DELIVERY REVIEW

Suzanne Partridge reminded the Board that fees to have a consultant complete the service delivery review was not included in the 2017 draft budget. Tim informed the Board that a decision needs to be made to either complete the service delivery review in house or to hire a consultant. There was a discussion on the options for completing a service delivery review. Concern was expressed on the additional duties on staff and the cost of completing the review.

FA Motion G 04/17

Moved by: Edgar Storms

Seconded by: Catherine Redden

To direct staff to report to the Board with a recommendation of which department to start the review and that regular updates and discussions are held with the Board throughout the process, and that Minister of Natural Resources and Forestry be contacted informing them of the service delivery review and request additional funding to cover the costs of the review.

Carried.

2017 DRAFT BUDGET

Suzanne Partridge reminded the Board that they need to decide on 1 of the 2 budget options that were presented at the previous Board meeting. Ron Gerow asked about Water and Erosion Control Infrastructure (WECI) projects for 2017. Tim informed the Board that due to the Belmont and Allan Mills Dam Safety Reviews that were just received, there will be some capital projects that should be completed this year. Belmont Dam needs to have the safety boom logs repaired and Allan Mills dam needs to have safety boom logs and signage installed. The total estimated cost for CVCA portion, 50%, is \$64,000. Tim reminded the Board that this was not included on the 2017 budget and could be taken out of reserves. Some of the Board members expressed concern over depleting reserves without adequately replenishing them.

There was some discussion on the regulations program needing more staff support to operate smoothly. Tim provided the Board with some statistics taken from other Eastern Ontario Conservation Authorities on their regulations programs and compared them to CVCA. There was a discussion on the regulations fees and the possibility of raising them to help cover the costs of the program.

Tim informed the Board of some cuts that could be made to the 7.96% budget option to reduce it to 6%. However, making these cuts could result in some implications. Tim expressed concern over accidents occurring at Callaghan's Conservation Area due to the clash in people using the property.

Ron Gerow is concerned about depleting the reserves and not replenishing them. It was suggested to separate the operating budget from the capital budget and to replenish the reserves with an additional levy. The capital portion of the budget uses the weighted voting system for final approval of the budget.

FA Motion G 05/17

Moved by: Ron Gerow

Seconded by: John Taylor

That staff be directed to circulate the draft 2017 operating budget at 6% increase and that a capital budget with a 6.58% increase also be circulated for the 30 day review period.

Carried.

FA Motion G 06/17

Moved by: Irene Martin

Seconded by: Ron Gerow

That the Crowe Valley Conservation Authority Board authorize \$64,000, representing the CVCA's 50% portion for the 2017 WECl projects and that the Board state that the funds will be available from reserves to match the MNRF's funding if the projects are approved.

Carried.

Suzanne informed the Board that some members need to have their appointments updated and sent to CVCA for their records.

ELECTION OF OFFICERS

Tim Pidduck assumed the Chair from Suzanne Partridge for the purpose of conducting the election for the Authority's Chair for 2017.

Tim declared all elected positions vacant. It was noted that nominations would be called for three times, that nominations do not require a seconder, but the motion to close nominations would require both a mover and a seconder. There will be a secret ballot vote if it is necessary. Tim confirmed there are eight voters present.

FA Motion G 07/17

Moved by: Suzanne Partridge
Seconded by: Edgar Storms

That the nomination of Sue Dickens and Marg Kitchen be accepted as scrutineers for any elections to be held by the Board at today's meeting and all ballots be destroyed after any elections.

Carried.

FA Motion G 08/17

Moved by: Ron Gerow

That Suzanne Partridge be nominated for Chair for 2017.

Tim called three more times for nominations of the Chair position for 2017.

FA Motion G 09/17

Moved by: Catherine Redden
Seconded by: Jim O'Shea

That nominations be closed.

Carried.

Tim asked Suzanne Partridge if she would be willing to let her name stand for the Chair's position and Suzanne replied that, yes, she would let it stand.

Tim declared Suzanne Partridge the Chair for the Crowe Valley Conservation Authority for the year 2017.

Suzanne Partridge assumed the position of Chair for the remainder of the meeting.

VICE-CHAIR

The Chair, Suzanne Partridge, called for nominations for the position of Vice-Chair.

FA Motion G 10/17

Moved by: Jim O'Shea

That Ron Gerow be nominated for Vice-Chair.

FA Motion G 11/17

Moved by: Suzanne Partridge

That Catherine Redden be nominated for Vice-Chair.

The Chair called three more times for nominations for the position of Vice-Chair.

FA Motion G 12/17

Moved by: Bob Ireland

Seconded by: John Taylor

That nominations be closed.

Carried.

The Chair asked Ron Gerow if he would be willing to let his name stand for the Vice-Chair's position and Ron replied that, yes, he would let it stand.

The Chair asked Catherine Redden if she would be willing to let her name stand for the Vice-Chair's position and Catherine replied that, yes, she would let it stand.

A secret ballot vote was conducted. The scrutineers announced a tie vote. Ron Gerow withdrew his nomination.

The Chair declared Catherine Redden the Vice-Chair for the Crowe Valley Conservation Authority for the year 2017.

STATUTORY RESOLUTIONS

FA Motion G 13/17

Moved by: John Taylor

Seconded by: Jim O'Shea

That the firm of McColl Turner Chartered Accountants be appointed as the Auditor for the Crowe Valley Conservation Authority.

Carried.

FA Motion G 14/17

Moved by: Catherine Redden

Seconded by: Edgar Storms

That the firms of Peter B. McCabe (Realty), Templeman, Menninga, Kort, Sullivan and Fairbrother (Litigation) and Gardiner Roberts (Regulations & Environmental) be retained as the Authority's solicitors.

Carried.

FA Motion G 15/17

Moved by: Jim O'shea

Seconded by: Edgar Storms

That the Authority's bank accounts be held at the TD Canada Trust in Madoc.

Carried.

FA Motion G 16/17

Moved by: Bob Ireland

Seconded by: John Taylor

That the signing officers for the Authority be one of the General Manager/Secretary Treasurer, Administrative Assistant/Recording Secretary and one of the Authority Chair, Vice Chair.

Carried.

FA Motion G 17/17

Moved by: Ron Gerow

Seconded by: Jim O'Shea

That the Chair be appointed to represent the Conservation Authority at Conservation Ontario and the General Manager be appointed as alternate.

Carried.

FA Motion G 18/17

Moved by: Jim O'Shea

Seconded by: Catherine Redden

That the Crowe Valley Conservation Authority approve the borrowing of funds, if required, up to 70% of the Authority's approved budget.

Carried.

APPROVAL OF FEES

FA Motion G 19/17

Moved by: John Taylor

Seconded by: Bob Ireland

That all the CVCA's fee schedules be approved as presented.

Carried.

MEDIA SESSION

Sue Dickens asked for a photo of the Chair and Vice-Chair.

OTHER BUSINESS:

John Taylor asked for permission to inform people using the public beach on Steenburg Lake to park at the McGeachie Conservation Area while the road is being resurfaced. Suzanne recommended that John and Tim discuss the option.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 16 March 2017 at 10:00am.

ADJOURNMENT:

FA Motion G 20/17

Moved y: Irene Martin

That the Full Authority Board Meeting be adjourned at 12:20pm.

Carried.

Amanda Donald
Recording Secretary

Suzanne Partridge
Chair