

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

19 June 2014

MINUTES

MEMBERS PRESENT:

Sandy Fraser	Municipality of Marmora and Lake
Sharon Carson	Limerick Township
Suzanne Partridge	Municipality of Highlands East
Barry Rand	North Kawartha
Robert Stiles	Stirling-Rawdon Township
Ron Gerow	Havelock-Belmont-Methuen Townships
Hector Macmillan	Municipality of Trent Hills
Layne Moore	Wollaston Township
Dennis Purcell	Faraday Township
Gerald Phillips	Tudor & Cashel Township

MEMBERS ABSENT:

None.

ALSO PRESENT:

Judy Backus, Marmora Harold
Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Sharlene Richardson, Regulations Officer, CVCA
Dave Daunter, Beaver Creek Resident
Peter White, Belmont Lake Cottage Association
Bonnie Danes, Marmora and Lake Resident
Janet Baker, Delegation – McGeachie Trail Naming

CALL TO ORDER:

The Chair, Barry Rand, called the meeting to order at 10:03am.

WELCOME

Barry Rand introduced and welcomed Layne Moore from Wollaston Township to the Board. Layne will be replacing Brent Goodwin for the remainder of the year.

APPROVAL OF AGENDA

Chair Rand added the letter from Shaman Power to correspondence.

FA Motion G 40/14

Moved by: Dennis Purcell

Seconded by: Ron Gerow

That the agenda be approved as amended.

Carried.

DECLARATION OF PECUNIARY INTEREST:

None.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 41/14

Moved by: Suzanne Partridge

Seconded by: Gerald Phillips

That the minutes and motions of the Full Authority meeting, 1 May 2014, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

DELEGATION – JANET BAKER – NAMING OF MCGEACHIE TRAILS

Chair Rand welcomed Janet Baker to the meeting. Janet informed the Board that her son, Joshua, was killed in Afghanistan during a training accident. She stated that the loss has been very difficult because it was an accident and she has been fighting for his honour ever since. Joshua is buried in their family plot not in the military plot. Janet was given a tour of the McGeachie Trails by Tim Pidduck and Dave Golem and she feels that naming of the trails would be a fitting

memorial for Joshua. Joshua loved the outdoors and this would be a good fit for up holding his legacy. She would like to place a monument at the beginning of the trail, with the help of Tim to pick out a suitable design for the monument to be compatible with the natural environment.

Sharon Carson expressed her sympathies to Janet. She asked Janet if she was prepared for the changes that could occur to the trails over the years. Trails can change with storm events and Sharon wants to make sure that Janet is aware of that before she commits to naming the trail after her son. Janet is well aware that natural occurrences can change the landscape of the trails without any warning.

FA Motion G 42/14

Moved By: Sandy Fraser

Seconded By: Hector Macmillan

That the McGeachie Trails be named after Joshua Baker and that the design of the monument be brought back to the Board for approval before it is erected at the site.

Carried.

Chair Rand thanked Janet for her presentation and for bringing Joshua's memory to the Board's attention. Janet graciously thanked the Board for their support with naming the trails after her fallen son.

DELEGATION – DAVE DAUNTER

Mr. Daunter stated that he is here today to address submerged obstructions in Beaver Creek and Crowe River. In addition, Mr. Daunter would like to review the current CVCA closed session protocol discussed at the last Board meeting.

Mr. Daunter passed around pictures of the docks and debris that is lodged in Beaver Creek and Crowe River. He informed the Board that he has been in contact with the Federal Department of Transportation regarding the obstructions. Mr. Daunter strongly recommended the Board authorize the CVCA General Manager and the Crowe Valley staff to remove the debris from the Crowe River and Beaver Creek. He is concerned the obstructions could pose a threat to public safety especially during the winter months when they will be less visible due to snow cover.

The Board had a brief discussion with Mr. Daunter on the issue of debris removal and whether it falls under the CVCA's mandated responsibilities and which agency should be responsible for the health and safety of the public.

In his opinion, Mr. Daunter stressed there is an ethical and legal responsibility to ensure public safety.

FA Motion G 43/14

Moved By: Hector Macmillan

Seconded By: Sandy Fraser

That the Full Authority Board deny the request to remove the debris from the waterways.

Discussion was held on contacting the Minister of Natural resources regarding the issue.

FA Motion G 44/14

Moved By: Ron Gerow

Seconded By: Dennis Purcell

To amend FA Motion G 43/14 by adding “And that Mr. Daunter’s letter be sent to the Minister of Natural Resources with a cover letter from the Crowe Valley Conservation Authority”.

The amendment carried.

The amended motion carried.

Mr. Daunter requested that he receive a copy of the letter being sent to the Minister of Natural Resources.

Mr. Daunter reminded the Board that they received a copy of his letter regarding the in camera protocol with their agenda package. Mr. Daunter referred to sections of the Conservation Authorities Act and he referred to the Revised Regulation and Procedures of the CVCA. He is concerned that the document has not been signed and wanted to verify whether or not it has been approved by the Board. A discussion ensued regarding taking minutes during in camera sessions and that there are no regulations in the Conservation Authorities Act that regulates in camera sessions.

FA Motion G 45/14

Moved By: Suzanne Partridge

Seconded By: Gerald Phillips

To direct staff to review the Board Procedures and Policy for the 2015 work plan and that it be reviewed on a regular basis.

Carried.

Hector Macmillan left the meeting at 10:55am.

BUDGET TO ACTUALS REPORT

Tim informed the Board that we are on target for this time of the year and that most of the first installment levy payments have been received. Tim reviewed the Water and Erosion Control Infrastructure (WECI) reporting process with the Board.

FA Motion G 46/14

Moved By: Dennis Purcell

Seconded By: Sandy Fraser

To receive the budget to actual report as circulated.

Carried.

GENERIC REGULATIONS:

Sharlene Richardson informed the Board that since the last meeting 15 permits have been approved and there are currently 19 permits in the queue. She informed the Board that some permits were put on hold due to the flooding this spring and having snow late in the year also put a delay on approval of some permits. Sharlene informed the Board during this time period there were also 23 planning files completed. She reminded the Board the Authority does not charge for these files and that they do take a fair amount of time to complete.

Sharlene informed the Board she would like to make an amendment to the policy manual and reinstate minor additions to existing buildings in the floodplain. She reminded the Board that this policy is for properties with existing development on them, not vacant land.

FA Motion G 47/14

Moved By: Sharon Carson

Seconded By: Suzanne Partridge

To approve the amendment to the Policy manual.

Carried.

Sharlene reminded the Board that permits are not required for in water boat houses, unless the boat house is partially attached to or on the shoreline.

Sharlene informed the Board that a permit has been submitted for raising a portion of Fire Route 28 on Belmont Lake and to put in a culvert. She let them know that this permit will be delayed because she has requested an engineered study to determine the proper size and location for the culvert. There was discussion on informing the public of this permit and the status of it. Tim reminded the Board that they need to have landowner permission and that the regulations of Freedom of Information and Protection of Privacy Act (FIPPA) are followed.

Sharlene showed the Board a mapping tool the Lower Trent Conservation Authority recently launched on their website for the public to find their property to determine if they are within the regulated area and ultimately determine if they need to apply for a permit before they do the work. She thinks that this would be a wonderful tool to have available to the watershed residents of CVCA and would like to consider this for the 2015 budget process.

GENERAL MANAGERS REPORT

In addition to the General Manager's report in the agenda package, Tim informed the Board that so far in June we have received 3.7 inches of rain at Belmont Lake and there are currently 5 logs out of the Belmont Dam. Water levels and flows are fairly high for this time of the year and it takes time for the additional water to work its way through the system.

He informed the Board that a Municipal Working Group meeting was held and reminded the Board that Authority staff are willing to continue to work closely with those municipalities during the first stages of implementation of the Source Water Protection Plan.

There was some discussion on the work being completed on the Gut access road.

BELMONT LAKE – WATER LEVEL REPORT

Tim summarized his report for the Board stating that it is a report to confirm staff's current operations that are applied throughout the watershed to maximize recreational activities during the summer months. He reminded the Board that the Crowe Valley watershed does not have any reservoir lakes that can be drawn from during periods of drought like the Mississippi Region Conservation Authority. Instead, staff maintain a buffer of an extra few inches of water on the lakes at the beginning of the summer.

There was discussion on temporarily sealing the two end bays of Belmont Lake Dam and having a study completed to determine recommendations for minimum

flow and the environmental impacts of sealing the bays. There was also discussion on revising Tim's report on Belmont Lake Water levels and making it available to the public.

FA Motion G 48/14

Moved By: Ron Gerow

Seconded By: Sandy Fraser

That the staff report on Belmont Lake be reviewed for publication on the CVCA website and be made available to the public.

Carried.

Discussion continued on getting a consultant to complete a report for determining a minimum flow rate at Belmont Lake Dam and the additional costs of completing this work.

FA Motion G 49/14

Moved By: Suzanne Partridge

Seconded By: Ron Gerow

To authorize spending \$4,000 for phase 1 of the consulting study and to authorize the Chair and General Manager to proceed with phase 2 of the consulting study if necessary.

Carried.

Chair Rand reminded the Board that this will be an additional cost to the Authority outside of the 2014 budget.

The Board adjourned for lunch at 12:35pm.

Called back to order at 1:04pm.

CORRESPONDENCE:

No discussion on the correspondence distributed to the Board.

MEDIA SESSION

None.

MOTION TO MOVE IN CAMERA

FA Motion G 50/14

Moved By: Suzanne Partridge

Seconded By: Sharon Carson

That the Full Authority Board move into an in camera session to discuss a personnel issue.

Carried.

MOTION TO MOVE INTO OPEN SESSION

FA Motion G 51/14

Moved By: Dennis Purcell

Seconded By: Sandy Fraser

That the Full Authority Board move into open session.

Carried.

OTHER BUSINESS

Belmont Lake – WECl Update

Tim recommends that the Board approve ODS Marine to complete the work for the 2014 WECl project at Belmont Lake Dam.

FA Motion G 52/14

Moved By: Sandy Fraser

Seconded By: Suzanne Partridge

That the General Manager proceeds with offering the contract to O.D.S. Marine subject to the restrictions of the Budget allocated for the project and the CVCA's engineering requirements (as per Bill Grandy at E.X.P).

Carried.

The Gut Conservation Area

There was a discussion on potential logging at the Gut Conservation Area.

FA Motion G 53/14

Moved By: Sandy Fraser

Seconded By: Gerald Phillips

To authorize General Manager to have the timber at The Gut Conservation Area evaluated and to proceed if the General Manager feels it is appropriate.

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 18 September 2014 at 10:00am.

ADJOURNMENT:

FA Motion G 54/14

Moved by: Gerald Phillips

That the Full Authority Board Meeting be adjourned at 2:25pm.

Carried.

Amanda Donald
Recording Secretary

Barry Rand
Chair