

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

2 November 2012

MINUTES

MEMBERS PRESENT:

Robert Stiles	Stirling Rawdon Township
Sandy Fraser	Municipality of Marmora and Lake
Brent Goodwin	Wollaston Township
Sharon Carson	Limerick Township
Barry Rand	North Kawartha
Ron Gerow	Havelock-Belmont-Methuen Townships
Hector Macmillan	Municipality of Trent Hills
Gerald Phillips	Tudor & Cashel Township

MEMBERS ABSENT:

Suzanne Partridge	Municipality of Highlands East
Dennis Purcell	Faraday Township

ALSO PRESENT:

Judy Backus, EMC
Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Caroline Anshan, Recording Secretary, CVCA

CALL TO ORDER:

The Chair, Bob Stiles, called the meeting to order at 12:30pm.

ITEMS TO BE ADDED TO AGENDA:

None.

APPROVAL OF AGENDA:

FA Motion G 75/12

Moved by: Sharon Carson
Seconded by: Ron Gerow

That the agenda be approved.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts to declare.

WELCOME

The Chair, Bob Stiles, welcomed everyone.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 76/12

Moved by: Gerald Phillips

Seconded by: Brent Goodwin

That the minutes and motions of the Full Authority Meeting, 20 September 2012, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

MOTION TO MOVE TO IN CAMERA SESSION:

FA Motion G 77/12

Moved by: Barry Rand

Seconded by: Ron Gerow

That the Full Authority Board move into closed session.

Carried.

MOTION TO MOVE INTO OPEN SESSION:

FA Motion G 78/12

Moved By: Sharon Carson

Seconded By: Ron Gerow

That the Full Authority Board move into open session.

Carried.

LRPC Report Update

Barry said that Plan B has been forwarded to the Board

FA Motion G 79/12

Moved by: Barry Rand

Seconded: Sandy Fraser

That the Board approve Plan B of the LRP Report.

Carried.

FA Motion G80/12

Moved By: Sharon Carson

Seconded By: Ron Gerow

That Barry Rand be appointed to work with the General Manager to undertake a short term assignment to implement the LRP and report back to the Board regularly.

Carried

Barry said that John Butler had recommended creating a Capital Reserve and a Working reserve both with balances of \$170,000.00 as indicated in the budget document.

FA Motion G81/12

Moved By: Barry Rand

Seconded By: Ron Gerow

That the WECI Funding Application be prepared by mid January, 2013.

Carried.

FA Motion G82/12

Moved By: Ron Gerow

Seconded By: Sandy Fraser

That Bill Grandy, Tim and Neil work with Marmora in the production of the RFQ.

Carried

FA Motion G83/12

Moved By: Barry Rand

Seconded By: Sharon Carson

That Caroline receives the necessary training from the Auditor to allow CVCA to enter Year End adjustments.

Carried.

FA Motion G84/12

Moved By: Barry Rand

Seconded By: Sandy Fraser

That a strategic sub-committee be formed consisting of:

Sandy Fraser

Ron Gerow

Hector McMillan

to evaluate strategic alternatives. This sub-committee will report to the Board at every FA Meeting and if necessary report to the Chair, Bob Stiles, in the interim.

Carried

Belmont Dam Update

Tim informed the Board that an RFP for the work on Belmont Dam has been submitted requesting that tender packages be received by 5 November 2012.

There was a meeting with Gerry Hutcheon, Peter White, Tim, Ron Gerow and Bob Stiles at the dam to discuss the issues and provide information. The meeting went well Peter and Gerry recommended that the CVCA communicate the dam information to the local community. There was some concern about the present lake levels and how high to keep them over fall and spring. Tim explained that winter draw-down is a normal operating procedure in accordance with the CVCA's engineered study.

With regard to the tender packages the Board decided that as long as the quotes are within the \$25,000 range that CVCA accept the tender. Should the quotes be higher than \$ 25,000 then the Manager is to confer with the Chair, Bob Stiles, and if necessary at the discretion of the Chair a conference call with all Board members can be arranged.

Tim noted that based on Wayne Alexander's observation they should start with Bay number 2.

Generic Regulations Report

Tim requested that the Board allow the CVCA to proceed with hiring a full-time permanent Regulations Officer.

He also explained that often a fourth dam operator was needed during the Spring freshet for dam operations and that this would be part of the Regulations Officer's duties.

Ron agreed that this would be necessary and recommended that the job description be amended to include a category called "other items including but not limited to".

FA Motion G85/12

Moved By: Barry Rand

Seconded By: Ron Gerow

That the Board endorses that General Manager fill the Regulations Officer position according to the job description as amended "temporary full-time for 6 months".

Carried.

General Managers Report

Tim said that watershed conditions were returning to normal and that the regular draw-down operations are taking place throughout the watershed.

He explained that although 3 logs have been removed from Belmont Dam the lake levels are still rising. This has eased the situation and owners are now able to remove their boats for the winter.

Precipitation and flow data are necessary to determine the Low Water Level status as we are currently still at Level II. We are presently gathering historic data in order to establish the 30 day average

Tim mentioned that as budgeted 15 stop logs will be purchased shortly.

The McGeachie fund raiser was a success and raised in excess of \$300.00

The McGeachie cottage was fully booked this year and Tim proposed that a cottage rental be offered at the Latornell Symposium Auction. This would have the added benefit of providing advertising exposure for the cottage for next year.

Tim said that additional roof insulation and replacement of broken windows to the administration building was currently underway.

Tim said that Dan Marina, MNR, had indicated that further reductions to MNR funding may be anticipated. Reductions this current fiscal year were directed towards the two largest Conservation Authorities.

Tim updated the Board on the access road to the Gut. MRT were willing to assist providing material for the road surface. It was decided that Barry, Brent and Sandy would meet to discuss the general liability issues surrounding the Gut Conservation Area.

FA Motion G86/12

Moved By: Sharon Carson

Seconded By: Brent Goodwin

To receive the General Managers Report.

Carried.

Other Business

Ron requested that Tim prepare a press release for immediate circulation regarding the Belmont Dam situation. He asked that Tim circulate this to member municipalities and Peter White.

Media Session

Judy Backus requested an explanation of a coffer dam.

Next Scheduled Meeting – 14 December 2012 at 10:00 am

Adjournment

FA Motion G87/12

Moved By: Ron Gerow

Seconded By: Brent Goodwin

That the Full Authority Board Meeting be adjourned at 2:20 p.m.

Caroline Anshan
Recording Secretary

Bob Stiles
Chair