Crowe Valley Conservation Authority

2017 Draft Budget

Water Operations & Administration

Revenus: Acc't Number	Account Description	2016 Budget	2016 Actual	2017 Draft Budget
4005	Provinicial Grant - Capital - Not Assigned to Departments	$ 116,741	$ 116,741	$ 116,741
4100 - 0002	Levies - Operations - Operations	$ 387,442	$ 387,422	$ 471,196
4100 - 0011	Levies - Operations - Lands	$ 3,177	$ 3,177	
4100 - 0004	Levies - Operations - Generic Regulations	$ 48,030	$ 48,030	
4280 - 0008	Consolidated Hydro Plant Revenue - Hydro Plant	$ 4,000	$ 114	$ 4,000
4280	Consolidated Hydro Plant Revenue - Not Assigned to Departments	$ 11,000	$ -	$ 6,000
5460 - 0008	Cons. Hydro Wage Reimbursment - Hydro Plant	$ 14,325	$ 8,440	$ 14,325
4260 - 0005	Algonquin Systems Revenue - Cordova Lake Dam	$ 5,306	$ -	$ 5,639
4240 - 0002	MNR Funding - Operations (WECI Funding)			
1050	Operating Reserves/Levies (Match WECI Funding)			
4240 - 0006	MNR Funding - Round Lake Dam	$ 3,672	$ 3,600	$ 3,672
4240 - 0007	MNR Funding - Kashabog Lake Dam	$ 4,058	$ -	$ 4,139
4550 - 0001	Miscellaneous Revenue	$ 1,000	$ 1,378	$ 1,200
4500 - 0001	Interest Revenue	$ 3,000	$ 1,384	$ 2,000
	Regulations			
4555 - 0004	Regulations - Shoreline/Watercourse	$ 10,850	$ 24,813	$ 20,000
4557 - 0004	Regulations - Docks	$ 1,525	$ 2,000	$ 2,000
4560 - 0004	Regulations - Water Crossing	$ 4,800	$ 10,238	$ 10,000
4563 - 0004	Regulations - Fill & Grading(Septic)	$ 11,175	$ 11,813	$ 12,000
4566 - 0004	Reulations - Buildings	$ 32,000	$ 31,788	$ 32,000
4568 - 0004	Regulations - Marina	$ -	$ -	
4570 - 0004	Regulations - Golf Course	$ -	$ -	
4572 - 0004	Regulations - Subdivision	$ -	$ -	
4575 - 0004	Regulations - Permit Renewal	$ 50	$ 135	$ 100
4577 - 0004	Regulations - Permit Amendment	$ 150	$ 415	$ 300
4580 - 0004	Regulations - Violations	$ 2,000	$ 2,200	$ 2,000
4582 - 0004	Regulations - Hearing Review	$ 250	$ 300	$ 300
4583 - 0004	Regulations - Technical Services	$ -	$ 1,125	
	Planning Files			
4585 - 0004	Planning - Application for Consent(Severance)	$ 6,900	$ 3,300	$ 3,000
4587 - 0004	Planning - Minor Variance	$ 3,500	$ 2,450	$ 2,300
4590 - 0004	Planning - Zoning By-Law	$ 7,000	$ 2,975	$ 2,700
4592 - 0004	Planning - Official Plan Amendment	$ -	$ -	
4594 - 0004	Planning - Subdivision	$ -	$ -	
4596 - 0004	Planning - Property Clearance(Legal)	$ 2,250	$ 2,175	$ 2,000
4597 - 0004	Planning - Property Clearance(Legal) - Expediated	$ 300	$ 1,200	$ 600
4598 - 0004	Planning - Site Visit	$ -	$ -	
	Property Inquiry Services (PIF) $125			$ 6,250
	Total Water Operations Revenue	$ 684,501	$ 667,212	$ 724,462
	Total Expenditures	$ 689,219	$ 572,965	$ 724,462
	(Surplus)/Deficit	$ (4,718)	$ (94,247)	$0

		2016	2016	2017
Expenses:		**Budget**	**Actuals**	**Budget**
5010 - 0001	Audit fees	$ 8,000	$ 7,937	$ 8,000
5020 - 0001	Conservation Ontario Levy	$ 15,870	$ 16,643	$ 17,343
5100 - 0001	Members Expense	$ 2,800	$ 2,231	$ 2,800
5110 - 0001	Bank charges and interest/Visa Merchant Fees	$ 2,300	$ 2,713	$ 2,900
5410 - 0001	Wages - Administration	$ 172,255	$ 143,907	$ 174,838
5420 - 0001	CPP - Administration	$ 6,890	$ 5,931	$ 6,994
5425 - 0001	EI - Administration	$ 3,408	$ 2,752	$ 3,459
5435 - 0001	EHT - Administration	$ 3,005	$ 2,743	$ 3,050
5445 - 0001	WSIB - Administration	$ 3,763	$ 3,900	$ 4,961
5450 - 0001	Group Benefits - Administration	$ 14,622	$ 13,704	$ 16,445
5455 - 0001	RRSP - OMERS - Administration	$ 15,181	$ 13,033	$ 15,409
5410 - 0002	Wages - Operations	$ 100,899	$ 83,155	$ 102,412
5420 - 0002	CPP - Operations	$ 4,653	$ 3,788	$ 4,723
5425 - 0002	EI - Operations	$ 2,181	$ 1,797	$ 2,214
5435 - 0002	EHT - Operations	$ 1,903	$ 1,618	$ 1,931
5445 - 0002	WSIB - Operations	$ 2,189	$ 2,275	$ 2,894
5450 - 0002	Group Benefits - Operations	$ 12,012	$ 11,190	$ 13,428
5410 - 0005	Wages - Cordova Lake Dam	$ 6,205	$ 3,451	$ 6,298
5420 - 0005	CPP - Cordova Lake Dam	$ 287	$ 163	$ 291
5425 - 0005	EI - Cordova Lake Dam	$ 139	$ 77	$ 141
5435 - 0005	EHT - Cordova Lake Dam	$ 114	$ 71	$ 116
5445 - 0005	WSIB - Cordova Lake Dam	$ 131	$ 98	$ 141
5410 - 0006	Wages - Round Lake Dam	$ 3,254	$ 1,385	$ 3,303
5420 - 0006	CPP - Round Lake Dam	$ 168	$ 65	$ 171
5425 - 0006	EI - Round Lake Dam	$ 81	$ 32	$ 82
5435 - 0006	EHT - Round Lake Dam	$ 69	$ 27	$ 70
5445 - 0006	WSIB - Round Lake Dam	$ 99	$ 38	$ 106
5410 - 0007	Wages - Kashabog Lake Dam	$ 3,594	$ 877	$ 3,648
5420 - 0007	CPP - Kashabog Lake Dam	$ 187	$ 41	$ 189
5425 - 0007	EI - Kashabog Lake Dam	$ 89	$ 20	$ 90
5435 - 0007	EHT - Kashabog Lake Dam	$ 77	$ 17	$ 78
5445 - 0007	WSIB - Kashabog Lake Dam	$ 109	$ 24	$ 117
5410 - 0008	Wages - Hydro Plant	$ 14,279	$ 11,577	$ 14,494
5420 - 0008	CPP - Hydro Plant	$ 669	$ 497	$ 679
5425 - 0008	EI - Hydro Plant	$ 317	$ 237	$ 322
5435 - 0008	EHT - Hydro Plant	$ 282	$ 225	$ 286
5445 - 0008	WSIB - Hydro Plant	$ 366	$ 314	$ 393
5520 - 0001	Travel & Professional Development	$ 4,000	$ 1,437	$ 4,000
5040 - 0001	Membership & Subscription	$ 1,355	$ 949	$ 1,100
5090 - 0001	Office Supplies, Shop Supplies, Kitchen Supplies Courier & Postage	$ 14,500	$ 10,459	$ 14,500
5580 - 0001	Insurance	$ 48,182	$ 49,737	$ 41,779
5030 - 0001	Legal Fees	$ 800	$ 8,502	$ 1,000
5570 - 0002	Telephone	$ 17,500	$ 13,819	$ 15,384
5590 - 0002	Utilities	$ 21,684	$ 14,996	$ 21,684
5600 - 0002	Property Taxes	$ 4,438	$ 5,093	$ 5,195
5315 - 0002	Vehicle - Gas & Maintenance	$ 12,000	$ 10,819	$ 13,000
5680 - 0002	Dam operations	$ 7,000	$ 1,411	$ 12,219
2150	Flood Management - Unfunded Liabilities (payroll liability OT)	$ 7,029	$ -	$ 7,000
5095 - 0001	Computer Software, Hardware & Service	$ 1,600	$ 594	$ 1,600
5210	Computer Capital Expense	$ 1,500	$ 1,549	$ 1,500
5550 - 0001	Repairs & Maintenance	$ 2,654	$ 5	$ 8,707
5700 - 0001	General Expense - Other - Administration	$ 1,500	$ 130	$ 1,500
3100	Contingency Reserve	$ 4,322	$ -	$ 4,322
5065 - 0001	Health and Safety	$ -	$ 46	$ 500
	Lands			
5410 - 0011	Wages - Lands	$ 2,858	$ -	$ 2,900
5420 - 0011	CPP - Lands	$ 113	$ -	$ 115
5425 - 0011	EI - Lands	$ 51	$ -	$ 52
5435 - 0011	EHT - Lands	$ 41	$ -	$ 42
5445 - 0011	WSIB - Lands	$ 58	$ -	$ 62
5580 - 0011	Insurance - Lands	$ 2,810	$ 2,901	$ 2,437
	Regulations			
5030 - 0004	Legal Fees - Generic Regulations	$ 1,000	$ 14,519	$ 1,500
5410 - 0004	Wages - Generic Regulations (1.8 FTE)VW.3 SR1 LY.5	$ 96,869	$ 72,888	95,870.27
5420 - 0004	CPP - Generic Regulations	$ 3,998	$ 3,374	4,307.00
5425 - 0004	EI - Generic Regulations	$ 1,765	$ 1,673	2,821.50
5435 - 0004	EHT - Generic Regulations	$ 1,478	$ 1,395	1,891.56
5445 - 0004	WSIB - Generic Regulations	$ 1,809	$ 1,975	2,723.00
5450 - 0004	Group Benefits - Generic Regulations	$ 9,867	$ 7,998	9,745.83
5455 - 0004	RRSP - OMERS - Generic Regulations	$ 8,682	$ 5,150	8,951.72
	GIS Mapping Update/Tool	$ 488		2,250.00
5510 - 0004	Advertising - Generic Regulations	$ -	$ -	
5520 - 0004	Travel & Professional Development - Regulations	$ 1,300	$ 252	$ 1,300
5580 - 0004	Insurance - Generic Regulations	$ 825	$ 852	$ 715
5570 - 0004	Telephone - Generic Regulations	$ 1,400	$ 736	$ 1,400
5090 - 0004	Office Supplies - Generic Regulations	$ 400	$ 817	$ 600
5720 - 0004	Uniforms - Generic Regulations	$ 500	$ -	$ 500
5710 - 0004	Generic Regulations Expense - Generic Regulations	$ 400	$ 336	$ 400
	Wages & Merc - Monitoring			$ 12,604
	OMERS - Monitoring			$ 1,099
	Benefits - Monitorning			$ 369
	Total Expenditures Water Operations & Administration	**$ 689,219**	**$ 572,965**	**$ 724,462**

Crowe Valley Conservation Authority

2017 Draft Budget

Land Operations
(Actuals as of 31 October 2016)

Acc't Number	Account Description	2016 Budget	2016 Actual	2017 Draft Budget
Revenues:				
4100 - 0011	Levies - Operations - Lands			$ 3,276
4300 - 0009	Foundation Donations - McGeachie Conservation	$ 500	$ 3,633	$ 1,000
4300 - 0011	Foundation Donations - Lands	$ 1,000	$ 210	$ 200
4320	Hunting Lease - Not Assigned to Departments	$ 2,240	$ 2,244	$ 2,274
4200 - 0009	Rent Revenue - McGeachie Conservation	$ 10,850	$ 7,883	$ 11,013
4380	Crowe Bridge Cons. Area Revenue - Crowe Bridge Area	$ 2,035	$ -	$ 2,182
	Total Land Operations Revenue	$ 16,625	$ 13,970	$ 19,944
	Total Land Operations Expenditures	$ 13,871	$ 13,725	$ 19,944
	(Surplus)/Deficit	$ (2,754)	$ (245)	$ (0)
Expenses:				
5550 - 0009	Repairs & Maintenance - McGeachie Conservation	$ 1,050	$ 642	$ 1,000
5600 - 0011	Property Taxes - Lands	$ 1,200	$ 1,312	$ 1,312
5690 - 0011	Conservation Area Expense - Lands	$ -	$ 522	$ 6,500
5700 - 0009	General Expense & Taxes McGeachie Conservation	$ 9,586	$ 7,112	$ 8,950
5690 - 0009	McGeachie Trail Project		$ 1,956	
5600 - 0010	Property Taxes - Crowe Bridge Area	$ 2,035	$ 2,182	$ 2,182
	Total Land Operatons Expenditures	**$ 13,871**	**$ 13,725**	**$ 19,944**

Crowe Valley Conservation Authority

2017 Draft Budget

Special Projects

(Actuals as of 31 October 2016)

Acc't Number	Account Description	2016 Budget	2016 Actual	2017 Draft Budget
Revenues:				
4160 - 0003	Source Water Protection - Source Water Protection	$ 51,083	$ 43,189	$ 41,505
4100 - 0003	Levies - Watershed Management & Monitoring	$ -		
4160	SWP Software Funding GIS software	$ -	$ -	
4250	Deferred Revenues Source Water Protection	$ -	$ -	
4172 - 0012	OBBN Identification Program	$ 7,381	$ 7,382	$ 2,400
4015	Provincial Grant - ODWSP Agreement	$ -	$ -	
4310	Employment Program Revenue - Benthics Program	$ 5,857	$ 6,114	$ 6,114
4163 - 0013	RMO Duties - Highlands East	$ 19,773	$ 10,620	$ 8,034
	RMO Data Management Project			$ 5,000
4550 - 0003	Miscellaneous Reveunie - Source Protection		$ -	
	Total Special Projects Revenue	$ 84,094	$ 67,306	$ 63,053
	Total Special Projects Expenditures	$ 81,629	$ 69,642	$ 60,282
	(Surplus)/Deficit	$ (2,465)	$ 2,336	$ (2,771)
Expenses:				
5090 - 0003	Office Supplies - Source Water Protection	$ 100	$ 434	$ 100
5050 - 0003	Postage - Source Water Protection	$ 100	$ 24	$ 25
5715 - 0013	RMO Related Expenditures	$ 379	$ 1,138	$ 5,100
5410 - 0013	RMO Wages & MERC	$ 18,319	$ 15,002	$ 7,258
5455 - 0013	RMO - OMERS	$ 1,451	$ 1,077	$ 550
5450 - 0013	RMO - Benefits		$ -	$ 185
5095 - 0003	Computer Software - Source Water Protection	$ 2,063	$ 2,133	$ 2,133
5520 - 0003	Travel & Professional Development - Special Projects	$ -	$ -	
5700 - 0003	General Expense - Other - Source Water Protection	$ -	$ -	
5570 - 0003	Telephone - Source Water Protection	$ 300	$ -	$ 300
5410 - 0003	Wages - Source Water Protection	$ 35,551	$ 29,144	$ 27,385
5420 - 0003	CPP - Source Water Protection	$ 1,851	$ 1,359	$ 1,712
5425 - 0003	EI - Source Water Protection	$ 1,141	$ 719	$ 1,054
5435 - 0003	EHT - Source Water Protection	$ 764	$ 555	$ 707
5445 - 0003	WSIB - Source Water Protection	$ 1,176	$ 790	$ 1,087
5450 - 0003	Group Benefits - Source Water Protection	$ 1,220	$ 652	$ 997
5455 - 0003	RRSP - OMERS - Source Water Protection	$ 3,209	$ 3,306	$ 2,406
5515 - 0012	OBBN Expenses	$ 3,606	$ 2,538	$ 1,200
	Wages & MERC - OBBN ID Program	$ 3,775		$ 1,200
5410 - 0012	Wages - Special Projects - Other	$ 5,300	$ 9,459	$ 5,768
5420 - 0012	CPP - Special Projects - Other	$ 221	$ 404	$ 286
5425 - 0012	EI - Special Projects - Other	$ 139	$ 246	$ 162
5435 - 0012	EHT - Special Projects - Other	$ 103	$ 183	$ 112
5445 - 0012	WSIB - Special Projects - Other	$ 111	$ 256	$ 156
5705 - 0012	Benthics Summer Program - Operations	$ 750	$ 218	$ 400
5702 - 0001	Monitoring Programs - PGMN		$ 4	
	Total Special Projects Expenditures	**$ 81,629**	**$ 69,642**	**$ 60,282**

Crowe Valley Conservation Authority

2017 Draft Budget

Capital

Actuals as of 31 October 2016

Acc't Number	Account Description	2016 Budget	2016 Actuals	2017 Draft Budget
Revenues:				
4110	Levies - Operations - Operations	$ 17,202	$ 17,202	$ 11,500
4240 - 0002	MNR Funding - Operations (WECI Funding)	$ 59,250	$ 3,161	$ 7,250
	Small Communities Fund		$ -	
1050	Contributions from Reserves	$ 69,250	$ 18,012	$ 17,250
	Total Capital Revenue	$ 145,702	$ 38,375	$ 36,000
	Total Capital Expenditures	$ 145,702	$ 41,524	$ 36,000
Capital Expenses:				
	Contribution to Reserves	$ 17,202	$ 17,202	
	Wollaston Dam - Rock Bolts -WECI	$ 82,000	$ -	
	Wollaston Dam - Safety Assessment - WECI	$ 22,000	$ -	
	Marmora Power Gate Repairs - WECI	$ 14,500		$ 14,500
	Stop Logs	$ 10,000	$ 6,310	$ 10,000
	Belmont Dam - Safety Assessment - WECI		$ 13,025	
	CBCA Weir - Safety Assessment - WECI		$ -	
	Allan Mills - Engineering Inspection - WECI		$ 4,986	
	Oak Lake - Safety Assessment - WECI		$ -	
5200	Off Road Vehicle			$ 11,500
	Unbudgeted Items	$ -		
	Total Capital Expenditures	**$ 145,702**	**$ 41,524**	**$ 36,000**

Crowe Valley Conservation Authority Summary - Operating & Capital Assumptions

Summary Revenue & Expenditures		**2016 Budget**	**2017 Draft Budget**
Revenues:			
Tax Requirement (Municipal Levy)			$485,972
Less: Special Projects Surplus			$2,771
Net Municipal Levy		$455,851	$483,201
Lease Revenue		$2,240	$2,274
Provincial Funding		$116,741	$116,741
WECI		$59,250	$7,250
Proceeds from Capital Loan/Grant			
Contribution from Foundation			
Other Sources		$227,590	$213,973
From Reserves		$69,250	$17,250
	Total Revenues	**$930,922**	**$840,689**
Expenditures:			
Water Operations & Administration		$689,719	$724,462
Land Operations		$13,871	$19,944
Generic Regulations			
Special Projects		$81,629	$60,282
Reserve Contributions - Operating			
Capital Expenditures		$128,500	$36,000
Debenture Repayments			
Reserve Contributions - Capital		$17,202	
	Total Funding Requirement	**$930,921**	**$840,688**

Total Tax Requirement $ increase:	**$27,350**
Total Tax Requirement % increase	**6.00%**

2016 Levy	**$455,851**
2017 Levy	**$483,201**