Crowe Valley Conservation Authority

2018 Draft Budget

Water Operations & Administration

Actuals as of 30 September 2017

Revenues: Acc't Number	Account Description	2017 Budget	2017 Actual	% of Budget	2017 Projections	2018 Budget
4010	Provinicial Grant - Capital - Not Assigned to Departments	$ 116,741	$ 116,741	100%	$ 116,741	$ 116,741
4100 - 0002	Levies - Operations - Operations	$ 484,454	$ 484,545	100%	$ 484,545	$ 613,134
4100 - 0011	Levies - Operations - Lands	$ -	$ -			
4100 - 0004	Levies - Operations - Generic Regulations	$ -	$ -			
4280 - 0008	Consolidated Hydro Plant Revenue - Hydro Plant	$ 4,000	$ 4,000	100%	$ 4,000	$ 4,000
4280	Consolidated Hydro Plant Revenue - Not Assigned to Departments	$ 6,000	$ 9,672	161%	$ 9,672	$ 11,658
5460 - 0008	Cons. Hydro Wage Reimbursment - Hydro Plant	$ 14,325	$ -	0%	$ 14,325	$ 14,325
4260 - 0005	Algonquin Systems Revenue - Cordova Lake Dam	$ 5,639	$ -	0%	$ 9,200	$ 5,405
4240 - 0002	MNR Funding - Operations (WECI Funding)		$ -			
1050	Operating Reserves/Levies (Match WECI Funding)					
4240 - 0006	MNR Funding - Round Lake Dam	$ 3,672	$ 3,600	98%	$ 3,600	$ 3,700
4240 - 0007	MNR Funding - Kashabog Lake Dam	$ 4,139	$ 4,300	104%	$ 4,300	$ 4,400
4550 - 0001	Miscellaneous Revenue	$ 1,200	$ 14,213	1184%	$ 14,213	$ 1,500
4500 - 0001	Interest Revenue	$ 2,000	$ 1,054	53%	$1,405	$ 1,500
	Regulations					
4555 - 0004	Regulations - Shoreline/Watercourse	$ 20,000	$ 16,000	80%	16,675	$ 16,675
4557 - 0004	Regulations - Docks	$ 2,000	$ 1,063	53%	1,263	$ 1,263
4560 - 0004	Regulations - Water Crossing	$ 10,000	$ 2,013	20%	2,413	$ 2,413
4563 - 0004	Regulations - Fill & Grading(Septic)	$ 12,000	$ 18,579	155%	18,766	$ 20,000
4566 - 0004	Reulations - Buildings	$ 32,000	$ 34,790	109%	36,790	$ 40,000
4568 - 0004	Regulations - Marina	$ -	$ -			$ -
4570 - 0004	Regulations - Golf Course	$ -	$ -			$ -
4572 - 0004	Regulations - Subdivision	$ -	$ -			$ -
4575 - 0004	Regulations - Permit Renewal	$ 100	$ -	0%	0	$ -
4577 - 0004	Regulations - Permit Amendment	$ 300	$ 425	142%	425	$ 300
4580 - 0004	Regulations - Non-Compliance	$ 2,000	$ 1,300	65%	1,300	$ 2,000
4582 - 0004	Regulations - Hearing Review	$ 300	$ 300	100%	300	$ 300
4583 - 0004	Regulations - Technical Services	$ -	$ 350		350	$ -
	Planning Files					
4585 - 0004	Planning - Application for Consent(Severance)	$ 3,000	$ 4,500	150%	4,500	$ 4,000
4587 - 0004	Planning - Minor Variance	$ 2,300	$ 2,450	107%	2,625	$ 2,500
4590 - 0004	Planning - Zoning By-Law	$ 2,700	$ 2,275	84%	2,450	$ 2,500
4592 - 0004	Planning - Official Plan Amendment	$ -	$ -			
4594 - 0004	Planning - Subdivision	$ -	$ -			
4596 - 0004	Planning - Property Clearance(Legal)	$ 2,000	$ 1,050	53%	1,050	$ 1,000
4597 - 0004	Planning - Property Clearance(Legal) - Expediated	$ 600	$ 300	50%	300	$ 600
4598 - 0004	Planning - Site Visit	$ -	$ -			$ -
	Property Inquiry Services (PIF)					$ 2,500
4584 - 0004	Property Inquiry Services (PIF) - Site Visit	$ 6,250	$ 874		$ 1,124	$ 1,500
	Total Water Operations Revenue	$ 737,720	$ 723,518		$ 662,001	$ 873,914
	Total Expenditures	$ 737,720	$ 531,284		$ -	$ 873,914
	(Surplus)/Deficit	$ 0	$ (192,235)		$ (662,001)	$0

Crowe Valley Conservation Authority

2018 Draft Budget

Water Operations & Administration

Actuals as of 30 September 2017

Expenses:		2017 Budget	2017 Actuals	% of Budget	2017 Projections	2018 Budget
5010 - 0001	Audit fees	$ 8,000	$ 8,090	101%	$8,090	$ 8,090
5020 - 0001	Conservation Ontario Levy	$ 17,343	$ 17,343	100%	$17,343	$ 18,500
5100 - 0001	Members Expense	$ 2,800	$ 2,827	101%	$3,500	$ 3,500
5110 - 0001	Bank charges and interest/Visa Merchant Fees	$ 2,900	$ 2,304	79%	$3,072	$ 3,000
5410 - 0001	Wages - Administration	$ 174,838	$ 125,467	72%	$172,000	$ 181,378
5420 - 0001	CPP - Administration	$ 6,994	$ 5,576	80%	$7,435	$ 7,739
5425 - 0001	EI - Administration	$ 3,459	$ 2,239	65%	$2,985	$ 3,108
5435 - 0001	EHT - Administration	$ 3,050	$ 2,447	80%	$3,262	$ 3,396
5445 - 0001	WSIB - Administration	$ 4,961	$ 3,563	72%	$4,751	$ 4,946
5450 - 0001	Group Benefits - Administration	$ 16,445	$ 12,977	79%	$17,303	$ 17,303
5455 - 0001	RRSP - OMERS - Administration	$ 15,409	$ 24,808	161%	$33,077	$ 22,248
5410 - 0002	Wages - Operations	$ 102,412	$ 67,509	66%	$90,012	$ 106,611
5420 - 0002	CPP - Operations	$ 4,723	$ 3,150	67%	$4,199	$ 4,372
5425 - 0002	EI - Operations	$ 2,214	$ 1,286	58%	$1,715	$ 1,786
5435 - 0002	EHT - Operations	$ 1,931	$ 1,316	68%	$1,755	$ 1,827
5445 - 0002	WSIB - Operations	$ 2,894	$ 1,917	66%	$2,557	$ 2,661
5450 - 0002	Group Benefits - Operations	$ 13,428	$ 10,530	78%	$14,039	$ 14,039
5410 - 0005	Wages - Cordova Lake Dam	$ 6,298	$ 6,924	110%	$9,232	$ 6,556
5420 - 0005	CPP - Cordova Lake Dam	$ 291	$ 325	112%	$433	$ 303
5425 - 0005	EI - Cordova Lake Dam	$ 141	$ 133	94%	$177	$ 147
5435 - 0005	EHT - Cordova Lake Dam	$ 116	$ 135	116%	$180	$ 121
5445 - 0005	WSIB - Cordova Lake Dam	$ 141	$ 197	139%	$262	$ 147
5410 - 0006	Wages - Round Lake Dam	$ 3,303	$ 4,311	131%	$5,748	$ 3,280
5420 - 0006	CPP - Round Lake Dam	$ 171	$ 201	118%	$269	$ 173
5425 - 0006	EI - Round Lake Dam	$ 82	$ 83	101%	$111	$ 71
5435 - 0006	EHT - Round Lake Dam	$ 70	$ 84	120%	$112	$ 72
5445 - 0006	WSIB - Round Lake Dam	$ 106	$ 122	116%	$163	$ 105
5410 - 0007	Wages - Kashabog Lake Dam	$ 3,648	$ 2,283	63%	$3,044	$ 3,897
5420 - 0007	CPP - Kashabog Lake Dam	$ 189	$ 107	56%	$142	$ 206
5425 - 0007	EI - Kashabog Lake Dam	$ 90	$ 44	49%	$59	$ 85
5435 - 0007	EHT - Kashabog Lake Dam	$ 78	$ 45	57%	$59	$ 87
5445 - 0007	WSIB - Kashabog Lake Dam	$ 117	$ 65	55%	$86	$ 125
5410 - 0008	Wages - Hydro Plant	$ 14,494	$ 10,305	71%	$13,740	$ 15,088
5420 - 0008	CPP - Hydro Plant	$ 679	$ 491	72%	$655	$ 707
5425 - 0008	EI - Hydro Plant	$ 322	$ 197	61%	$263	$ 335
5435 - 0008	EHT - Hydro Plant	$ 286	$ 201	70%	$268	$ 298
5445 - 0008	WSIB - Hydro Plant	$ 393	$ 293	74%	$390	$ 409
5520 - 0001	Travel & Professional Development	$ 4,000	$ 3,005	75%	$4,000	$ 4,000
5040 - 0001	Membership & Subscription	$ 1,100	$ 949	86%	$1,100	$ 1,100
5090 - 0001	Office Supplies, Shop Supplies, Kitchen Supplies Courier & Postage	$ 14,500	$ 9,272	64%	$13,500	$ 14,000
5580 - 0001	Insurance	$ 41,779	$ 41,061	98%	$41,061	$ 36,397
5030 - 0001	Legal Fees	$ 1,000	$ 651	65%	$1,500	$ 83,500
5570 - 0002	Telephone	$ 15,384	$ 10,825	70%	$14,434	$ 15,000
5590 - 0002	Utilities	$ 21,684	$ 12,870	59%	$19,000	$ 19,000
5600 - 0002	Property Taxes	$ 5,195	$ 3,729	72%	$4,700	$ 4,900
5315 - 0002	Vehicle - Gas & Maintenance	$ 13,000	$ 10,121	78%	$13,495	$ 10,495
5680 - 0002	Dam operations	$ 5,000	$ 1,605	32%	$3,605	$ 5,000
2150	Flood Management - Unfunded Liabilities (payroll liability OT)	$ 5,000	$ -	0%	$7,000	$ 7,000
5095 - 0001	Computer Software, Hardware & Service	$ 1,600	$ 580	36%	$1,641	$ 1,800
5210	Computer Capital Expense	$ 1,500	$ -	0%		$ 1,500
5550 - 0001	Repairs & Maintenance	$ 2,707	$ 2,239	83%	$2,239	$ 2,700
5700 - 0001	General Expense - Other - Administration	$ 1,500	$ 335	22%	$1,500	$ 1,500
3100	Contingency Reserve	$ 3,475	$ -	0%		$ 3,475
5065 - 0002	Health and Safety	$ 500	$ -		$500	$ 1,060
	Lands					
5410 - 0011	Wages - Lands	$ 2,900	$ -	0%	$2,900	$ 3,019
5420 - 0011	CPP - Lands	$ 115	$ -	0%	$115	$ 120
5425 - 0011	EI - Lands	$ 52	$ -	0%	$52	$ 54
5435 - 0011	EHT - Lands	$ 42	$ -	0%	$42	$ 44
5445 - 0011	WSIB - Lands	$ 62	$ -	0%	$62	$ 65
5580 - 0011	Insurance - Lands	$ 2,437	$ 2,393	98%	$2,393	$ 2,063
	Regulations					
5030 - 0004	Legal Fees - Regulations	$ 1,500	$ 1,834	122%	$1,834	$ 2,800
5065 - 0004	Health and Safety Supplies - Regulations	$ -	$ -		$0	
5410 - 0004	Wages - Regulations (3 FTE)	$ 119,651	$ 79,614	67%	$106,152	154,744.00
5420 - 0004	CPP - Regulations	$ 5,301	$ 3,692	70%	$4,922	10,832.00
5425 - 0004	EI - Regulations	$ 3,464	$ 1,535	44%	$2,047	3,621.00
5435 - 0004	EHT - Regulations	$ 2,303	$ 1,552	67%	$2,070	3,621.00
5445 - 0004	WSIB - Regulations	$ 3,340	$ 2,261	68%	$3,015	5,895.00
5450 - 0004	Group Benefits - Regulations	$ 10,549	$ 9,239	88%	$12,318	18,318.00
5455 - 0004	RRSP - OMERS - Regulations	$ 10,996	$ 7,365	67%	$9,819	10,222.05
5095 - 0004	Computer Software - ESRI	$ 2,133	$ 1,086		$1,086	1,100.00
	GIS Mapping Update/Tool	$ 250			$0	0.00
5510 - 0004	Advertising - Regulations	$ -	$ -		$0	$ -
5520 - 0004	Travel & Professional Development - Regulations	$ 1,300	$ 1,300	100%	$1,300	$ 4,700
5580 - 0004	Insurance - Regulations	$ 715	$ 702	98%	$702	$ 605
5570 - 0004	Telephone - Regulations	$ 1,400	$ 504	36%	$1,400	$ 1,400
5090 - 0004	Office Supplies - Regulations	$ 600	$ 600	100%	$600	$ 600
5720 - 0004	Uniforms - Regulations	$ 500	$ 46	9%	$500	$ 500
5710 - 0004	Generic Regulations Expense - Regulations	$ 400	$ 423	106%	$450	$ 450
	Wages & Merc - Monitoring	$ 12,604				$ -
	OMERS - Monitoring	$ 996				$ -
	Benefits - Monitoring	$ 369				$ -
	Total Expenditures Water Operations & Administration	**$ 737,720**	**$ 531,284**		**$ 705,545**	**$ 873,914**

Crowe Valley Conservation Authority

2018 Draft Budget

Land Operations

(Actuals as of 30 September 2017)

Acc't Number	Account Description	2017 Budget	2017 Actual	% of Budget	2017 Projections	2018 Budget
Revenues:						
4100 - 0011	Levies - Operations - Lands		$ -			$ 1,746
4300 - 0009	Foundation Donations - McGeachie Conservation	$ 1,000	$ 6,412	641%	$ 6,412	$ 1,000
4300 - 0011	Foundation Donations - Lands	$ 200	$ 86	43%	$ 100	$ 100
4320	Hunting Lease - Not Assigned to Departments	$ 2,274	$ 879	39%	$ 2,274	$ 2,319
4200 - 0009	Rent Revenue - McGeachie Conservation	$ 11,013	$ 8,714	79%	$ 9,054	$ 9,235
4380	Crowe Bridge Cons. Area Revenue - Crowe Bridge Area	$ 2,182	$ -	0%	$ 2,399	$ 2,399
	Total Land Operations Revenue	$ 16,669	$ 16,091		$ 20,239	$ 16,800
	Total Land Operations Expenditures	$ 14,639	$ 12,195		$ 17,904	$ 16,800
	(Surplus)/Deficit	$ (2,030)	$ (3,896)		$ (2,335)	$ 0
Expenses:						
5550 - 0009	Repairs & Maintenance - McGeachie Conservation	$ 1,000	$ 458	46%	$ 1,000	$ 1,000
5600 - 0011	Property Taxes - Lands	$ 1,312	$ 944	72%	$ 1,351	$ 1,351
5690 - 0011	Conservation Area Expense - Lands	$ 1,195	$ 1,101	92%	$ 1,476	$ 3,100
5700 - 0009	General Expense & Taxes McGeachie Conservation	$ 8,950	$ 6,508	73%	$ 8,677	$ 8,950
5690 - 0009	McGeachie Trail Project		$ 793		$ 3,000	$ -
5600 - 0010	Property Taxes - Crowe Bridge Area	$ 2,182	$ 2,391	110%	$ 2,399	$ 2,399
	Total Land Operatons Expenditures	**$ 14,639**	**$ 12,195**		**$ 17,904**	**$ 16,800**

Crowe Valley Conservation Authority

2018 Draft Budget
Special Projects
(Actuals as of 30 September 2017)

Acc't Number	Account Description	2017 Budget	2017 Actual	% of Budget	2017 Projection	2018 Budget
Revenues:						
4160 - 0003	Source Water Protection - Source Water Protection	$ 41,505	$ 35,040	84%	$ 48,805	$ 47,848
4100 - 0003	Levies - Watershed Management & Monitoring	$ 777	$ 777		$ 777	
4250	Deferred Revenues Source Water Protection	$ -	$ -			
4172 - 0012	OBBN Identification Program	$ 2,400	$ -	0%	$ 9,600	$ 9,600
4015	Provincial Grant - ODWSP Agreement	$ -	$ -			
4310	Employment Program Revenue - Benthics Program	$ 6,114	$ -	0%	$ 6,204	$ 7,389
4163 - 0013	RMO Duties - Highlands East	$ 8,034	$ -	0%	$ 8,034	$ 8,034
	RMO Data Management Project	$ 5,000	$ 5,000	100%	$ 5,000	$ -
4550 - 0003	Miscellaneous Reveunie - Source Protection					
	Total Special Projects Revenue	$ 63,830	$ 40,817		$ 78,420	$ 72,871
	Total Special Projects Expenditures	$ 63,830	$ 52,017		$ 63,027	$ 72,871
	(Surplus)/Deficit	$ -	$ 11,200		$ (15,393)	$ (0)
Expenses:						
5090 - 0003	Office Supplies - Source Water Protection	$ -	$ -			
5050 - 0003	Postage - Source Water Protection	$ -	$ -			
5715 - 0013	RMO Related Expenditures	$ 5,100	$ 5,000	98%	$ 5,000	$ 100
5410 - 0013	RMO Wages & MERC& OMERS & Benefits	$ 7,258	$ 7,663	106%		$ 8,034
5455 - 0013	RMO - OMERS	$ 498	$ 561	113%		$ -
5450 - 0013	RMO - Benefits	$ 185	$ 538			$ -
5095 - 0003	Computer Software - Source Water Protection	$ -	$ 1,000		$ 1,000	$ 1,000
5520 - 0003	Travel & Professional Development - Special Projects	`	$ -		$ -	$ -
5700 - 0003	General Expense - Other - Source Water Protection	$ -	$ 149			
5570 - 0003	Telephone - Source Water Protection	$ -	$ -			
5500 - 0003	Source Protection - Job Sharing	$ 41,505	$ 6,741		$ 8,988	$ 45,365
5410 - 0003	Wages - Source Water Protection	$ -	$ 16,168		$ 21,557	$ 1,939
5420 - 0003	CPP - Source Water Protection	$ -	$ 753		$ 1,004	$ 97
5425 - 0003	EI - Source Water Protection	$ -	$ 312		$ 416	$ 39
5435 - 0003	EHT - Source Water Protection	$ -	$ 315		$ 420	$ 39
5445 - 0003	WSIB - Source Water Protection	$ -	$ 459		$ 612	$ 58
5450 - 0003	Group Benefits - Source Water Protection	$ -	$ 1,222		$ 1,629	$ 138
5455 - 0003	RRSP - OMERS - Source Water Protection	$ -	$ 1,333		$ 1,777	$ 160
5515 - 0012	OBBN Expenses	$ 1,200	$ 47	4%	$ 4,887	$ 7,200
	Wages & MERC - OBBN ID Program	$ 1,200		0%		$ -
5410 - 0012	Wages - Special Projects - Other	$ 5,768	$ 7,938	138%	$ 13,338	$ 7,389
5420 - 0012	CPP - Special Projects - Other	$ 286	$ 326	114%	$ 534	$ 296
5425 - 0012	EI - Special Projects - Other	$ 162	$ 181	112%	$ 267	$ 148
5435 - 0012	EHT - Special Projects - Other	$ 112	$ 155	138%	$ 267	$ 148
5445 - 0012	WSIB - Special Projects - Other	$ 156	$ 225	145%	$ 400	$ 222
5705 - 0012	Benthics Summer Program - Operations	$ 400	$ 466	117%	$ 466	$ 500
5702 - 0001	Monitoring Programs - PGMN		$ 465		$ 465	$ -
	Total Special Projects Expenditures	$ 63,830	$ 52,017		$ 63,027	$ 72,871

Crowe Valley Conservation Authority Summary - Operating Budget - Draft 2018

Summary Revenue & Expenditures		2017 Budget	2018 Draft Budget
Revenues:			
	Tax Requirement (Municipal Levy)	$483,202	$614,880
	Lease Revenue	$2,274	$2,319
	Provincial Funding	$116,741	$116,741
	WECI		
	Proceeds from Capital Loan/Grant		
	Contribution from Foundation		
	Other Sources	$213,973	$225,644
	From Reserves		
	Total Revenues	**$816,190**	**$959,585**
Expenditures:			
	Water Operations & Administration	$737,720	$873,914
	Land Operations	$14,639	$16,800
	Generic Regulations	$0	
	Special Projects	$63,830	$72,871
	Reserve Contributions - Operating		
	Capital Expenditures		
	Debenture Repayments		
	Reserve Contributions - Capital		
	Total Funding Requirement	**$816,189**	**$963,584**

Total Tax Requirement $ increase:	**$131,678**
Total Tax Requirement % increase	**27.25%**

2017 Levy	**$483,202**
2018 Levy	**$614,880**

Legal Fees for 2017 Budget Appeal by Marmora & Lake and HBM

Proposed 2018 levy including appeal legal expenses	$ 614,880.00
Estimated expenses of appeal	$ 82,000.00
Levy without appeal expenses	$ 532,880.00
% increase without appeal expenses	10.28%