

CROWE VALLEY SOURCE PROTECTION AUTHORITY

15 March 2018

MINUTES

MEMBERS PRESENT:

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	Township of North Kawartha
Edgar Storms	Stirling-Rawdon Township
Terry Clemens	Municipality of Marmora and Lake
Robert Ireland	Wollaston Township
John Taylor	Limerick Township
Irene Martin	Tudor & Cashel Township
Catherine Redden	Municipality of Trent Hills
Jim Martin	Havelock-Belmont-Methuen Townships
Emma Kearns	Municipality of Faraday

MEMBERS ABSENT:

None.

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Andrew McIntyre, Source Protection Technician, CVCA
George Offshack, CVCA Municipal Working Group Chair

CALL TO ORDER

The Chair, Catherine Redden, called the meeting to order at 10:01am.

APPROVAL OF AGENDA

Motion SP 01/18

Moved By: John Taylor

Seconded By: Irene Martin

To approve the Source Protection Authority Agenda as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST

None.

WELCOME

The Chair, Catherine Redden, welcomed the Board, Andrew McIntyre and George Offshack to the meeting.

REVIEW OF MINUTES OF PREVIOUS MEETING

Motion SP 02/18

Moved by: Irene Martin

Seconded by: Edgar Storms

That the minutes and motions of the Source Protection Authority meeting, 21 September 2017, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES

None.

SOURCE WATER PROTECTION PROGRAM UPDATE

Tim Pidduck introduced Andrew McIntyre to the Source Protection Authority Board.

The last time the CV SPA met was in September 2017. Since that time, Vicki Woolfrey has transitioned into a full-time role with the Crowe Valley Conservation Authority's regulations program, and Andrew McIntyre has moved into the Lead for Source Water Protection. Andrew is still shared between CV SPA and Lower Trent SPA, though a minor adjustment has been made and his time is now shared evenly.

The last Source Protection Committee (SPC) meeting was held on October 30, 2017. The meeting summary was presented as information.

Informal correspondence has indicated that the Ministry of the Environment and Climate Change (MOECC) Information Exchange that took place in August 2017 went well. A formal report is expected to be received in the near future and when received will be presented to the CV SPA.

Municipal Working Groups (MWG) were called back to action this year, which had not gathered since 2014. A main focus of this year's meetings was to provide local feedback on proposed changes to policies in the Trent Source Protection Plan. Local recommendations from MWGs will then be brought to the SPC to inform decisions at the next SPC meeting on March 29, 2018.

Motion SP 03/18

Moved by: Suzanne Partridge

Seconded by: Bob Ireland

To receive the 30 October 2017 Source Protection Committee meeting summary as circulated.

Carried.

MUNICIPAL WORKING GROUP REPORT

Andrew McIntyre informed the Board there are some issues with the Municipal Working Group meetings. For this year, it is required to hold three meetings. The first meeting was well attended, the attendance dwindled for the following two meetings resulting in the third meeting being cancelled.

George Offshack, Chair of the Municipal Working Group (MWG), expressed the frustrations of the low attendance from municipal staff. These meetings are a good opportunity for municipalities to voice concerns of the municipality and a good way to stay informed.

The Board was unaware of the problem with low attendance and is supportive of the draft letter circulated in the agenda package.

Motion SP 04/18

Moved By: John Taylor

Seconded By: Suzanne Partridge

That the Crowe Valley Source Protection Authority endorses the proposed letter and directs it be sent to municipal CAOs.

Carried.

RISK MANAGEMENT OFFICIAL & INSPECTOR CERTIFICATE OF APPOINTMENT FOR ANDREW McINTYRE

Andrew informed the Board that as per the *Clean Water Act*, 2006 a certificate of appointment for Risk Management Official and Inspector needs to be issued by the SPA.

Motion SP 05/18

Moved By: Jim Martin

Seconded By: John Taylor

That Andrew McIntyre be appointed as Risk Management Official and Inspector for the Crowe Valley Source Protection Authority and that a certificate of appointment be issued.

Carried.

ANNUAL REPORTING

Andrew McIntyre distributed and reviewed a staff report on the annual reporting to the Board. The grading in the staff report is derived from the 2017 annual reporting that was circulated to the Board with the agenda package.

Motion SP 06/18

Moved by: Terry Clemens

Seconded by: Edgar Storms

That the "Source Protection Annual Reporting" Report be received as circulated and be forwarded onto the Source Protection Committee.

Carried.

UPCOMING SOURCE PROTECTION COMMITTEE MEETING

The next SPC meeting will be held March 29, 2018 in Norwood, Ontario. A primary focus of the meeting will be to assess proposed Source Protection Plan policy changes in consideration of Municipal Working Group recommendations from across the Trent Conservation Coalition Source Protection Region. Another focus will be on 2017 annual reporting on the implementation of Trent and Ganaraska Source Protection Plan policies.

Andrew will distribute details of the upcoming Source Protection Committee meeting with the Board.

OTHER BUSINESS

None.

NEXT SCHEDULED MEETING

The next scheduled meeting of the Crowe Valley Source Protection Authority will be 19 April 2018.

ADJOURNMENT

Motion SP 07/18

Moved By: Emma Kearns

Seconded By: Edgar Storms

That the Source Protection Authority Meeting be adjourned at 10:33am.

Carried.

Amanda Donald
Recording Secretary

Catherine Redden
Chair