

**CROWE VALLEY CONSERVATION AUTHORITY**

**FULL AUTHORITY**

**20 April 2017**

**MINUTES**

**MEMBERS PRESENT:**

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Edgar Storms	Stirling-Rawdon Township
Catherine Redden	Municipality of Trent Hills
Ron Gerow	Havelock-Belmont-Methuen Townships
John Taylor	Limerick Township
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township
Emma Kearns	Faraday Township

**MEMBERS ABSENT:**

Sandy Fraser	Municipality of Marmora and Lake
--------------	----------------------------------

**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
Sharlene Richardson, Regulations Officer, CVCA  
Josh Griffin, CVCA Volunteer

**CALL TO ORDER:**

The Chair, Suzanne Partridge, called the meeting to order at 10:47am.

**WELCOME:**

The Chair, Suzanne Partridge, welcomed the Board to the meeting.

## **APPROVAL OF AGENDA**

### **FA Motion G 37/17**

Moved by: Irene Martin

Seconded by: Ron Gerow

That the agenda be approved as circulated.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 38/17**

Moved by: Jim O'Shea

Seconded by: Irene Martin

That the minutes and motions of the Full Authority meeting minutes, 16 March 2017, be approved as amended.

Carried.

### **FA Motion G 39/17**

Moved by: Catherine Redden

Seconded by: Edgar Storms

That the minutes and motions of the Executive Committee meeting minutes, 27 March 2017, be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

None.

## **CORRESPONDENCE**

### **FA Motion G 40/17**

Moved By: Ron Gerow

Seconded By: Jim O'Shea

To receive the following correspondence as circulated.

A) Letter from Randy Fowler – 10 April 2017

Carried.

## **GIS/SWP/REGULATIONS DATABASE PROJECT PRESENTATION**

Josh Griffin introduced himself to the Board. He explained that ESRI offers many mapping products and services to Conservation Authorities across Ontario. He explained to the Board that ArcGIS online is not being widely used. He has created a database for CVCA to use for source water protection and the regulations program. The online program allows notes to be added to parcels of land while in the field. Maps can also be shared by social media sites. Josh informed the Board that applications can be created using the online mapping tool. There is a wildlife sightings map located on CVCA's website that was created using ArcGIS online. He suggested to the Board that this would also be good tool for mapping tourism, construction sites or many other municipal applications.

Catherine Redden thanked Josh for volunteering for CVCA. This tool has great potential. Suzanne also thanked Josh for his hard work during his time volunteering for the Authority.

## **REGULATIONS & PLANNING REPORTS**

Sharlene Richardson informed the Board that the regulations program is becoming busy again. There have been a large number of phone calls planning files and property inquiry forms completed.

### **FA Motion G 41/17**

Moved by: Jim O'Shea

Seconded by: Irene Martin

To receive the regulations and planning report as circulated.

Carried.

## **GENERAL MANAGERS REPORT**

Tim Pidduck informed the Board the water levels and flows are decreasing and stop logs are being placed back into the dams. The spring freshet this year has had two peaks that have helped to spread out the freshet. Tim informed the Board there have been some cattail mats on Crowe Lake that have been causing some concern. The cattail mats could easily get caught in the hydro plant and shut it down until the cattail mats can be removed. There was more discussion on the cattail mats.

## **SERVICE DELIVERY REVIEW UPDATE**

Suzanne Partridge informed the Board the Executive Committee met and created a list of departments that will be reviewed during the Service Delivery Review process. The Executive Committee decided that the regulations department would be completed next and at the next meeting the answers from the questions asked of another Conservation Authority will be reviewed.

Tim informed the Board that staff compiled an extensive list of questions and Lower Trent Region Conservation (LTRC) has agreed to answer the questions. The Lower Trent General Manager would also like to set up a meeting with LTRC staff to discuss any other questions in person.

## **OTHER BUSINESS:**

There was some discussion on invasive species and the online mapping tool that was presented to the Board earlier. There was some discussion on the Watershed and Advisory Board Hearing that took place and it was requested to put that particular policy on the agenda for the next meeting to have a discussion about it.

## **MEDIA SESSION**

None.

## **NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 15 June 2017 at 10:00am.

**ADJOURNMENT:**

**FA Motion G 42/17**

Moved by: Jim O'Shea

That the Full Authority Board Meeting be adjourned at 11:32am.

Carried.

---

Amanda Donald  
Recording Secretary

---

Suzanne Partridge  
Chair

DRAFT