

**CROWE VALLEY CONSERVATION AUTHORITY**

**FULL AUTHORITY**

**20 February 2014**

**MINUTES**

**MEMBERS PRESENT:**

Sandy Fraser	Municipality of Marmora and Lake
Sharon Carson	Limerick Township
Suzanne Partridge	Municipality of Highlands East
Barry Rand	North Kawartha
Robert Stiles	Stirling-Rawdon Township
Ron Gerow	Havelock-Belmont-Methuen Townships

**MEMBERS ABSENT:**

Hector Macmillan	Municipality of Trent Hills
Gerald Phillips	Tudor & Cashel Township
Brent Goodwin	Wollaston Township
Dennis Purcell	Faraday Township

**ALSO PRESENT:**

Kathy Hamilton  
John West, McColl Turner  
Judy Backus, Marmora Harold  
Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
Sharlene Richardson, Regulations Officer, CVCA

**CALL TO ORDER:**

The Chair, Barry Rand, called the meeting to order at 10:22am.

## **APPROVAL OF AGENDA**

Barry Rand informed the Board that the Watershed Advisory Hearing for Dan Doyle has been cancelled due to being unable to reach quorum.

The Chair, also advised the members the Board will lose quorum today when Sharon Carson leaves the meeting at approximately noon. The Chair stated the approval of the Authority's commitment for the 2014 WECl projects must occur today before quorum is lost.

### **FA Motion G 1/14**

Moved by: Ron Gerow

Seconded by: Suzanne Partridge

That the agenda be approved as amended.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **WELCOME:**

Barry Rand welcomed everyone to the meeting.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 2/14**

Moved by: Ron Gerow

Seconded by: Sharon Carson

That the minutes and motions of the Full Authority meeting, 12 December 2013, be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

None.

## **2013 FINANCIAL STATEMENTS, JOHN WEST, McCOLL TURNER**

John West of McColl Turner Chartered Accountants, informed the Board that once again the financial statements for 2013 are, in his opinion, a clean report. He stated that the financial position of the Authority as of December 31 2013 is still strong. John outlined the highlights of the 2013 Financial Statements with the Board.

There was some discussion on the Authority's reserves and developing a management plan for the Authority in the future.

### **FA Motion G 3/14**

Moved by: Sandy Fraser

Seconded by: Ron Gerow

To accept the financial statements as circulated.

Carried.

The Board took a break and the meeting was called back to order at 11:46am.

## **DELEGATION – KATHY HAMILTON – NORTHLAND POWER**

Barry Rand reminded Kathy of a ten minute time limit. Barry asked Kathy what she wants from the Board.

Kathy informed him that she wants to make sure that the Board is aware of the public safety concerns that the Northland Power project could mean for Marmora residents, if the project is approved. She wants to prevent there being a contract cancellation that could cost the public money like the power plant cancellations previously made by the Provincial Government. Kathy expressed her concern that once a contract is in place for the Northland Power project, it becomes more difficult to do something about it.

Kathy stated that if any of the Board members would like to hear more information on the Northland Power project, she would like to tell them the information that she has collected. Kathy would also like to show the Board the difference between Northland Power and Niagara Falls.

Suzanne Partridge thanked Kathy for her presentation and for educating the Board.

**FA Motion G 4/14**

Moved by: Suzanne Partridge

Seconded by: Ron Gerow

To receive the presentation made by Kathy Hamilton.

Carried.

**CORRESPONDENCE:**

**FA Motion G 5/14**

Moved by: Sandy Fraser

Seconded by: Sharon Carson

To receive all the correspondence as circulated.

Carried.

**GENERIC REGULATIONS:**

Sharlene Richardson, Regulations Officer, presented the regulations report, including all permits, highlights of Ministry of Natural Resources (MNR) and Department of Fisheries and Oceans (DFO) activities and the final version of the CVCA Policy Manual.

**FA Motion G 6/14**

Moved by: Sandy Fraser

Seconded by: Bob Stiles

To approve and adopt the updated CVCA Watershed Regulations Policy Manual as circulated.

Carried

## **GENERAL MANAGERS REPORT**

### **FA Motion G 7/14**

Moved by: Suzanne Partridge

Seconded by: Sandy Fraser

That the CVCA adopt the Ontario Regulations 159/06 2014 Fee Schedule as presented with the addition of an hourly rate charge dependent on the rate of the reviewer,

And

That the CVCA increase the McGeachie cottage rental rates and hunting leases by 2% for 2014

Carried.

### **FA Motion G 8/14**

Moved by: Ron Gerow

Seconded by: Suzanne Partridge

That the CVCA enter into a new agreement with Mr. Ivan Fowler to reward the cooperation he has given the Authority for the past 26 years and recognize inflationary expenses

And

That the amount paid to Mr. Fowler be \$175 per year for the current access privileges.

Carried.

Further to the information circulated in the general manager's report, the revised estimate for the total cost for both Water and Erosion Control Infrastructure (WECI) projects is estimated at \$251,431.00.

### **FA Motion G 9/14**

Moved by: Ron Gerow

Seconded by: Sandy Fraser

That the CVCA Board authorize \$125,715.50, CVCA's 50% portion for the 2014 WECI projects and that the Board states that the funds will be available from reserves to match the MNR's funding if the projects are approved.

Carried.

Tim informed the Board of Gerald Phillips recent heart attack and he is recovering at home. He also informed the Board that the profit sharing for the Marmora Hydro Plant was higher than usual for 2013 and it is the second best year the plant has had. The 2013 WECl projects will be completed by the March 31, 2014 deadline.

Tim informed the Board of an opportunity with the Hastings and Prince Edward Land Trust for setting up a fund for McGeachie.

**FA Motion G 10/14**

Moved by: Ron Gerow

Seconded by: Sharon Carson

That the General Manager of CVCA continues to negotiate with Hastings and Prince Edward Land Trust and Limerick Township to set up a fund for McGeachie Conservation Area.

Carried.

**FA Motion G 11/14**

Moved by: Sharon Carson

Seconded by: Bob Stiles

To receive the General Managers Report as presented.

Carried.

**2014 BUDGET:**

Ron Gerow referred to the letter that the Municipality of Havelock-Belmont-Methuen sent to the Authority stating that the municipality doesn't support the 2014 budget unless the Board Members decide to accept the Quinte Conservation (QC) services agreement. He informed the Board that his council is one hundred percent in support of the letter. The municipality feels that the previous services agreement was incomplete and it needs to be looked at again to see if there will be any savings for the Authority and the municipalities.

There was some discussion on procedures of bringing back the motion for discussion or making a new motion.

Further discussion focused on the committee composition.

There was a discussion on the Quinte Conservation (QC) proposal.

**FA Motion G 12/14**

Moved by: Ron Gerow

Seconded by Sandy Fraser

That the Full Authority Board authorize a strategic sub-committee, comprised of Ron Gerow, Sandy Fraser, Hector Macmillan and the Chair of the CVCA Board, to communicate with Quinte Conservation (QC) to determine their willingness to consider the re-development of a services agreement with CVCA that clarifies the savings for CVCA, CVCA staffing commitments, the level of service to municipalities and the cost to develop the service agreement and that it be provided to the Full Authority Board of the CVCA by 1 May 2014.

Carried.

The draft 2014 budget will be voted on at the next meeting on 17 April 2014.

A break was taken and the meeting was called back to order at 12:03pm

**ELECTION OF OFFICERS:**

Tim Pidduck assumed the Chair from Barry Rand for the purpose of conducting the election for the Authority's Chair for 2014.

Tim declared all elected positions vacant. It was noted that nominations would be called for three times, that nominations do not require a seconder, but the motion to close nominations would require both a mover and a seconder.

Tim inquired whether Judy Backus and Kathy Hamilton would act as scrutineers in the event of the need for conducting a secret ballot. Both agreed to assist the Board as scrutineers.

**FA Motion G 13/14**

Moved by: Sharon Carson

Seconded by: Sandy Fraser

That the nomination of Judy Backus and Kathy Hamilton be accepted as scrutineers for any elections to be held by the Board at today's meeting and all ballots be destroyed after any elections.

Carried.

**FA Motion G 14/14**

Moved by: Ron Gerow

That Barry Rand be nominated for Chair for 2014.

Tim asked Barry Rand if he would be willing to let his name stand for the Chair's position and Barry Rand replied that, yes, he would let it stand.

Tim called two more times for nominations for the position of Chair.

**FA Motion G 15/14**

Moved by: Suzanne Partridge

Seconded by: Sharon Carson

That nominations be closed.

Carried.

Tim declared Barry Rand the Chair for the Crowe Valley Conservation Authority for the year 2014.

Barry Rand assumed the position of Chair for the remainder of the meeting.

The Chair, Barry Rand, called for nominations for the position of Vice-Chair.

**FA Motion G 16/14**

Moved by: Ron Gerow

That Sharon Carson be nominated for Vice-Chair.

The Chair asked Sharon Carson if she would be willing to let her name stand for the Vice-Chair's position and Sharon replied that, no, she would not let it stand.

**FA Motion G 17/14**

Moved by: Sharon Carson

That Sandy Fraser be nominated for Vice-Chair.

The Chair asked Sandy Fraser if he would be willing to let his name stand for the Vice-Chair's position and Sandy replied that, no, he would not let it stand.



**FA Motion G 18/14**

Moved by: Suzanne Partridge

That Bob Stiles be nominated for Vice-Chair.

The Chair asked Bob Stiles if he would be willing to let his name stand for the Vice-Chair's position and Bob replied that, yes, he would let it stand.

The Chair called two more times for nominations for the position of Vice-Chair.

**FA Motion G 19/14**

Moved by: Sharon Carson

Seconded by: Suzanne Partridge

That nominations be closed.

Carried.

The Chair declared Bob Stiles the Vice-Chair for the Crowe Valley Conservation Authority for the year 2014.

**STATUTORY RESOLUTIONS:**

**FA Motion G 20/14**

Moved by: Sandy Fraser

Seconded by: Ron Gerow

That the firm of McColl Turner Chartered Accountants be appointed as the Auditor for the Crowe Valley Conservation Authority.

Carried.

**FA Motion G 21/14**

Moved by: Suzanne Partridge

Seconded by: Sandy Fraser

That the firms of Peter B. McCabe (Realty) and Templeman, Menninga, (Litigation) be retained as the Authority's solicitors.

Carried.

**FA Motion G 22/14**

Moved by: Ron Gerow

Seconded by: Sharon Carson

That the signing officers for the Authority be one of the General Manager/Secretary Treasurer, Administrative Assistant/Recording Secretary and

one of the Authority Chair, Vice Chair and appointed Board Member Sandy Fraser.

Carried.

**FA Motion G 23/14**

Moved by: Suzanne Partridge

Seconded by: Sandy Fraser

That the Chair be appointed to represent the Conservation Authority at Conservation Ontario and the General Manager and Vice-Chair be appointed as alternates.

Carried.

**FA Motion G 24/14**

Moved by: Bob Stiles

Seconded by: Ron Gerow

That the Authority's bank accounts be held at the TD Canada Trust in Madoc.

Carried.

**FA Motion G 25/14**

Moved by: Sandy Fraser

Seconded by: Sharon Carson

That the Crowe Valley Conservation Authority approve the borrowing of funds, if required, up to 70% of the Authority's approved budget.

Carried.

**NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 17 April 2014 at 10:00AM.

**ADJOURNMENT:**

**FA Motion G 26/14**

Moved By: Sharon Carson

That the Full Authority Board Meeting be adjourned at 12:47p.m.

Carried.

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Amanda Donald  
Recording Secretary

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Barry Rand  
Chair