

**CROWE VALLEY CONSERVATION AUTHORITY**  
**FULL AUTHORITY – Virtual Meeting via Google Meet**

**20 February 2025**

**MINUTES**

**MEMBERS PRESENT:**

Jim Martin	Havelock-Belmont-Methuen Townships
Ron Derry	Municipality of Marmora and Lake
Michael Metcalf	Municipality of Trent Hills
Jerry Chadwick	Tudor & Cashel Township
John O'Donnell	Faraday Township
Colin McLellan	North Kawartha
Paul Ordanis	Wollaston Township
Shawn Pack	Limerick Township
Dave Burton	Municipality of Highlands East

**MEMBERS ABSENT:**

Jeremy Solmes	Stirling-Rawdon Township
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**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
Kelsey Davidson, Regulations Officer, CVCA

**CALL TO ORDER:**

The Chair, Colin McLellan, called the meeting to order at 9:55am.

## **WELCOME & LAND ACKNOWLEDGEMENT**

Colin McLellan read a land acknowledgement thanking generations of Indigenous people who have taken care of the land for thousands of years before us.

## **APPROVAL OF AGENDA**

### **FA Motion G 26/25**

Moved by: Shawn Pack

Seconded by: Jim Martin

That the agenda be approved as circulated.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 27/25**

Moved by: Paul Ordanis

Seconded by: Jerry Chadwick

That the minutes and motions of Full Authority Board Meeting, 16 January 2025 be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

None.

## **CORRESPONDENCE**

### **FA Motion G 28/25**

Moved by: Michael Metcalf

Seconded by: John O'Donnell

To receive the Welch Audit Approach Letter – 11 February 2025.

Carried.

## **REGULATIONS AND PLANNING REPORT**

Kelsey Davidson informed the Board five Property Inquiry Forms, sixteen Planning files and seven Permits have been completed since the previous Board meeting. The number of files is on par with the previous year's permit numbers. There were no changes to the subdivision report.

### **FA Motion G 29/25**

Moved by: Jim Martin

Seconded by: Michael Metcalf

To receive the regulations and planning reports.

Carried.

## **CONSERVATION ONTARIO ANNUAL REPORTING & TIMELINES**

Kelsey Davidson explained to the Board due to the changes in the *Conservation Authorities Act*, annual reporting on regulations permits and timelines is a new requirement. The reporting is a summary of the permits completed for the period of April 1, 2024 to December 31, 2024. She pointed out if a permit did not meet the provincial deadline an explanation was provided.

Tim Pidduck informed the Board the annual report is collected by Conservation Ontario from all 36 Conservation Authorities. There was some discussion on whether or not the number of hearings is required to be reported.

### **FA Motion G 30/25**

Moved by: Jerry Chadwick

Seconded by: Shawn Pack

To receive the Annual Reporting and Timelines as presented.

Carried.

## **2025 DRAFT BUDGET**

Tim Pidduck thanked the Board for presenting the Draft 2025 Budget to their member municipalities. Tim informed the Board he was not invited to any council meeting this year to discuss the budget.

It was requested that the dollar amount be broken down for each municipality for future budgets. Tim informed the Board he is not allowed to share the Current Value Assessment (CVA) for each municipality according to an agreement with the Ministry of Natural Resources (MNR). There was discussion on how to approach the Minister to lobby for more Provincial funding. Tim explained in the past letters and meetings with the Minister have been unsuccessful and the funding model needs to be changed in order to fairly distribute the Provincial funding amongst Conservation Authorities (CAs). It was suggested that smaller CAs work together with the Warden of Hastings County to approach the Province as a group. Tim will put together a letter for the Board to consider.

Tim Pidduck reviewed the voting procedures for the Draft 2025 Budget.

### **FA Motion G 31/25**

Moved by: Paul Ordanis

Seconded by: Shawn Pack

That the Full Authority approve the 2025 budget of \$1,271,533 and a municipal levy of \$867,279.

Carried.

## **GENERAL MANAGERS REPORT**

Tim Pidduck informed the Board of an upcoming joint regulations meeting with Quinte Conservation and Lower Trent Conservation. He updated the Board on current snow pack conditions and informed the Board conditions are equivalent to previous years when there was an above average Spring freshet. There was some discussion on the effect of the ice when logs are removed from dams.

### **FA Motion G 32/25**

Moved by: Dave Burton

Seconded by: John O'Donnell

To receive the General Manager's report.

Carried.

## **DRAFT LAND DEVELOPMENT POLICY**

Tim Pidduck informed the Board he put this policy together as the Board requested and is open to suggestions from the Board. It was suggested to ensure any proposed development on Conservation Authority land is in line with CVCA's land use strategy. There were concerns expressed on capping development and suggested it be a property by property basis. Tim will modify the document based on discussion for the April meeting.

### **Motion G 33/25**

Moved by: Shawn Pack

Seconded by: Jim Martin

To receive the Draft Land Inventory Policy and direct staff to update the policy for the April Board meeting based on today's discussions.

Carried.

## **MEDIA SESSION**

None.

## **OTHER BUSINESS:**

None.

## **IN CAMERA SESSION**

### **FA Motion G 34/25**

Moved by: Paul Ordanis

Seconded by: Jerry Chadwick

That the Full Authority Board move into an In Camera session to discuss information regarding a legal issue.

Carried.

### **FA Motion G 35/25**

Moved by: John O'Donnell

Seconded by: Paul Ordanis

That the Full Authority Board move into open session.

Carried.

**FA Motion G 36/25**

Moved by: Jim Martin

Seconded by: Michael Metcalf

To receive the legal update provided by the General Manager.

Carried.

**NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 17 April 2025 at 9:00am.

**ADJOURNMENT:**

**FA Motion G 37/25**

Moved by: Jim Martin

Seconded by: Shawn Pack

That the Full Authority Board Meeting be adjourned at 10:58am.

Carried.

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Amanda Donald  
Recording Secretary

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Colin McLellan  
Chair