

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

20 February 2020

MINUTES

MEMBERS PRESENT:

Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Catherine Redden	Municipality of Trent Hills
Jim Martin	Havelock-Belmont-Methuen Townships
Ronald Carrol	Tudor & Cashel Township
Tim Conlin	Wollaston Township
Jan O'Neil	Municipality of Marmora and Lake
Jan MacKillican	Limerick Township

MEMBERS ABSENT:

Edgar Storms	Stirling-Rawdon Township
Dan Bujas	Faraday Township

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Vicki Woolfrey, Regulations Officer, CVCA
Robert Cole, Regulations Officer, CVCA
Andrew McIntyre, Regulations Officer, CVCA

WELCOME:

The Chair, Catherine Redden, welcomed everyone to the meeting. She informed the Board Edgar Storms and Dan Bujas sent their regrets for today's meeting.

CALL TO ORDER:

The Chair, Catherine Redden, called the meeting to order at 10:02am.

APPROVAL OF AGENDA

FA Motion G 26/20

Moved by: Jan O'Neill

Seconded by: Jan MacKillican

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 27/20

Moved by: Suzanne Partridge

Seconded by: Tim Conlin

That the minutes and motions of the Full Authority, 16 January 2020, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

The Board had a round table discussion and an update from those who attended the meeting in Colbourne with the Minister Yurek regarding Conservation Authorities. Tim Conlin attended the meeting and felt there was good representation at each table from different sectors. Jim Martin also attended the meeting and agreed the meetings were interesting and well attended by many sectors interested in Conservation Authorities. Tim Pidduck stated the meeting was a good opportunity to bring all sides together. There were six presentations, three of which were supportive of Conservation Authorities. Unfortunately, next steps were not announced at the meeting. Catherine Redden sat at the speakers table and felt the discussions were good. She is hopeful to hear of results of the meeting or next steps soon.

Catherine reminded the Board that even though we are unsure of how the Province is going to proceed, CVCA needs to move forward. She informed the Board her and Tim attended Faraday Council meeting and by the end of the meeting Council understood and agreed with the draft 2020 budget. Tim Pidduck informed the Board he attended Havelock-Belmont-Methuen Council meeting to discuss the budget. The meeting went well. Catherine reminded the Board that the volunteer Board members should be given fair credit for the work they do on local Boards.

There was some discussion on the makeup of Conservation Authority Boards and the Province considering having representatives from different sectors on Conservation Authority Boards.

MOTION TO MOVE IN CAMERA

FA Motion G 28/20

Moved by: Jan O'Neill

Seconded by: Jan MacKillican

That the Full Authority Board move into an In Camera session to discuss a legal issue.

Carried.

FA Motion G 29/20

Moved by: Suzanne Partridge

Seconded by: Jan O'Neill

That the Full Authority Board move into open session.

Carried.

CORRESPONDENCE

FA Motion G 30/20

Moved by: Suzanne Partridge
Seconded by: Jim Martin

To receive letters from Municipality of Trent Hills dated 6 February 2020 and letter received from Stirling-Rawdon dated 5 February 2020.

Carried.

AUDITOR SELECTION FOR 2020

FA Motion G 31/20

Moved by: Jan O'Neill
Seconded by: Suzanne Partridge

That CVCA select Grant Thornton as the CVCA's auditor for 2020 – 2022 (3-year term) based on the lower rate, extensive CA experience and the service Grant Thornton has provided the CVCA for previous audits.

Carried.

POLICY MANUAL UPDATES

Vicki Woolfrey reviewed the proposed updates and changes to the policy manual. Some of the changes are minor and are being made to make the policy clearer and easier for staff to implement.

Other changes were made as a result of the previous Board meetings discussion regarding armor stone on shorelines. This particular policy is being split into two sections, new projects and existing projects. There was some discussion on this policy and how it will be implemented in the future.

Vicki also reviewed a new policy being proposed for private boat launches and the conditions they must meet for approval. The Board asked staff to investigate conditions to reduce pollution flowing into water bodies by runoff from lands for this policy.

FA Motion G 32/20

Moved by: Tim Conlin

Seconded by: Jim O'Shea

To accept and adopt the proposed changes to the policy manual and that staff will bring forward the requested changes to the policy for private boat launches at the next meeting.

Carried.

REGULATIONS AND PLANNING REPORT

Andrew McIntyre reminded the Board this is the slowest time of the year for the regulations department which allows an opportunity to tackle projects like the policy manual and to organize contractor meetings. Andrew and Robert have been organizing meetings with local contractors and distributing handouts regarding shoreline works. The meetings have been well received. The Board requested the handouts be distributed to municipalities and emailed to the Board. Since the previous Board meeting two permit applications and five planning files have been completed.

The Board took a break for lunch at 12:25pm

Catherine Redden called the meeting back to order at 12:47pm.

VIOLATIONS REPORT

Robert Cole updated the Board on the contractor meetings held so far. He informed the Board he would like to hold similar meetings with real estate agents. Jan O'Neill suggested sending the information brochures to local cottage associations so they can share the information in their new letters.

Robert informed the Board one new violation has been received.

There was some discussion on mapping versus site visits. Robert informed the Board it is dependent upon the quality of the mapping. Tim ensured the Board the mapping is a tool and if there is any doubt a site visit occurs to verify the features on site.

FA Motion G 33/20

Moved by: Suzanne Partridge

Seconded by: Jan O'Neill

To receive the violations, report as circulated and presented.

Carried.

GENERAL MANAGERS REPORT

FA Motion G 34/20

Moved by: Jan O'Neill

Seconded by: Jim O'Shea

To approve the funds for CVCA's 50% portion of WECl projects in the total amount of \$29,637.50.

Carried.

FA Motion G 35/20

Moved by: Jan MacKillican

Seconded by: Tim Conlin

To receive the General Manager's report.

Carried.

2020 DRAFT BUDGETS

Catherine Redden informed the Board a number of council meetings have been attended to discuss the CVCA draft 2020 budgets.

Tim Pidduck reviewed the voting procedures for each section of the budget with the Board.

FA Motion G 36/20

Moved by: Jim O'Shea

Seconded by: Tim Conlin

That the Full Authority approve the 2020 Operations budget of \$824,466 and the municipal levy of \$594,064.

Carried.

DRAFT

FA Motion G 37/20

Moved by: Suzanne Partridge

Seconded by: Jan O'Neill

That the Full Authority approve the 2020 Lands budget of \$16,700 and discretionary municipal levy of \$3,661.

Lands Budget - Recorded Vote, 20 February 2020
Alphabetical by Members' Last Name

No.	Member	Municipality	CVA	Present	Yes	No
1	Bujas, Dan	Faraday	6.2641	0		
2	Carroll, Ronald	Tudor & Cashel	2.0448	2.0448	✓	
3	Conlin, Tim	Wollaston	5.7083	5.7083	✓	
4	Mackillican, Jan	Limerick	4.2176	4.2176	✓	
5	Martin, Jim	Havelock-Belmont-Methuen	38.9576	38.9576	✓	
6	O'Neill, Jan	Marmora & Lake	16.9528	16.9528	✓	
7	O'Shea, Jim	North Kawartha	11.5576	11.5576	✓	
8	Partridge, Suzanne	Highlands East	9.3535	9.3535	✓	
9	Redden, Catherine	Trent Hills	3.7534	3.7534	✓	
10	Storms, Edgar	Stirling/Rawdon	1.1903	0		
Total CVA Apportionment			100%			
Total Present Members - "A"				94.5921%		
Total Percent of Yes Vote Present - "B"					94.5921%	
Total Percent of No Vote Present - "C"						0%
Total % of Yes Vote - B Divided by A					100%	
Total % of No Vote - C Divided by A						0%
Amount Required to Pass is 51% of the Total Present Vote						

Motion Carried.

FA Motion G 38/20

Moved by: Jan O'Neill

Seconded by: Jim Martin

That the Full Authority approve the 2020 Special Projects budget of \$64,938 and the municipal levy of \$0.

Carried.

DRAFT

FA Motion G 39/20

Moved by: Tim Conlin

Seconded by: Ron Carroll

That the Full Authority approve the 2020 Capital budget of \$93,093 and discretionary municipal levy of \$75,593.

Capital Budget - Recorded Vote, 20 February 2020
Alphabetical by Members' Last Name

No.	Member	Municipality	CVA	Present	Yes	No
1	Bujas, Dan	Faraday	6.2641	0		
2	Carroll, Ronald	Tudor & Cashel	2.0448	2.0448	✓	
3	Conlin, Tim	Wollaston	5.7083	5.7083	✓	
4	MacKillican, Jan	Limerick	4.2176	4.2176	✓	
5	Martin, Jim	Havelock-Belmont-Methuen	38.9576	38.9576	✓	
6	O'Neill, Jan	Marmora & Lake	16.9528	16.9528	✓	
7	O'Shea, Jim	North Kawartha	11.5576	11.5576	✓	
8	Partridge, Suzanne	Highlands East	9.3535	9.3535	✓	
9	Redden, Catherine	Trent Hills	3.7534	3.7534	✓	
10	Storms, Edgar	Stirling/Rawdon	1.1903	0		
Total CVA Apportionment			100%			
Total Present Members - "A"				94.5921%		
Total Percent of Yes Vote Present - "B"					94.5921%	
Total Percent of No Vote Present - "C"						0%
Total % of Yes Vote - B Divided by A					100%	
Total % of No Vote - C Divided by A						0%
Amount Required to Pass is 51% of the Total Present Vote						

Motion Carried.

OTHER BUSINESS:

Tim Pidduck reminded the Board of the request from the Hastings Development Trails for the contribution of \$500 for the grant to make improvements to the Gut Conservation Area. Some of the improvements if the grant is received could include the completion of the railing and stairs and an upgrade to the washroom facility. If the grant is denied it will not be necessary to contribute the \$500.

FA Motion G 40/20

Moved by: Suzanne Partridge

Seconded by: Tim Conlin

To approve the spending of \$500 for the Hastings Development Trails group to proceed with applying for funding for improvements to The Gut Conservation Area.

Carried.

Tim Pidduck informed the Board he has been approached by a land owner on Steenburg Lake with a request to lease two parking spots on the McGeachie Conservation Area. The Board expressed their concerns to Tim regarding liability.

FA Motion G 41/20

Moved by: Suzanne Partridge

Seconded by: Tim Conlin

That staff be directed to deny the request to lease two parking spots at the McGeachie Conservation Area.

Carried.

MEDIA SESSION

None.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 16 April 2020 at 10:00am.

ADJOURNMENT:

FA Motion G 42/20

Moved by: Ron Carroll

That the Full Authority Board Meeting be adjourned at 1:27pm.

Carried.

Amanda Donald
Recording Secretary

Catherine Redden
Chair