

Full Authority
21 June 2018
Agenda Item: 12

Administrative By-Law

Since the *Conservation Act* has been amended by the *Building Better Communities and Conserving Watershed Act, 2017*, conservation authorities are required to make administrative by-laws for their proper administration. Although the CVCA went through the process of updating its Governance and Administrative Policies in 2015, a new Administrative By-Law has been put together for approval by Conservation Ontario. This model is the building block and essentially the “minimum” required to meet Section 19.1 of the amended *CA Act*. All conservation authorities in Ontario must approve an Administrative By-Law by the 12 December 2018 of this fiscal year as per the conditions of the *CA Act*. It has been distributed to each conservation authority for adoption.

Fortunately, the model has many of the components of the 2015 CVCA version and it was designed to be flexible enough to add CA specific items. As a result, staff have included relatively few additions or changes for the Board to review. These have been highlighted in blue (and one in red).

Since there is a deadline for approval, the document is being distributed now for the Board members to have sufficient time to read and compare it to the CVCA’s 2015 version. It does not need nor expected to be approved at the June Board meeting. It will be placed on the September meeting’s agenda for discussion purposes, make any revisions and then approved either at that meeting or the next in order to meet the December deadline. At the time of approval, staff will confirm when an approved copy must be made available to the Ministry of Natural Resources and Forestry.