

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

21 May 2026

MINUTES

MEMBERS PRESENT:

Jim Martin	Havelock-Belmont-Methuen Townships
Michael Metcalf	Municipality of Trent Hills
Sheila Currie	Wollaston Township
John O'Donnell	Faraday Township
Dave Burton	Municipality of Highlands East
Shawn Pack	Limerick Township
Jeremy Solmes	Stirling-Rawdon Township
Colin McLellan	North Kawartha
Jane Lakatos	Municipality of Marmora and Lake

MEMBERS ABSENT:

Jerry Chadwick	Tudor & Cashel Township
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ALSO PRESENT:

Janette Loveys Smith, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Administrative Assistant/Recording Secretary, CVCA

CALL TO ORDER:

The Chair, Michael Metcalf, called the meeting to order at 9:06am.

WELCOME & LAND ACKNOWLEDGEMENT

Chair Metcalf welcomed everyone to the meeting and read a land acknowledgement thanking generations of Indigenous people who have been stewards of the land for thousands of years before us.

APPROVAL OF AGENDA

FA Motion G 36/26

Moved by: Jeremy Solmes

Seconded by: Dave Burton

That the agenda be approved as amended.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 37/26

Moved by: Colin McLennan

Seconded by: John O'Donnell

That the minutes and motions of the Full Authority Board Meeting, 16 April 2026, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

2025 AUDIT – WELCH LLP

The Board deferred the 2025 audit to a future board meeting.

CORRESPONDENCE

The Board received the correspondence.

FA Motion G 30/26

Moved by: Dave Burton

Seconded by: Jeremy Solmes

That the correspondence be received for information.

- a) Letter from MECF – May 1, 2026 – Minister's Direction
- b) Email Re: Transition Committees – Appointed Member – May 11 2026

Carried.

GENERAL MANAGER'S REPORT

The General Manager highlighted the significant dam operations and water management that took place over March and April.

The draft 2027 operating and capital budget has been prepared. Staff are awaiting the apportionment calculations from MECP in order to complete the draft budget for the Board's consideration.

Work continues with respect to the consolidation of the 36 conservation authorities.

FA Motion G /26 Moved

by: Shelia Currie

Seconded by: Jim Martin

THAT the "General Manager Report" be received for information.

Carried.

MEDIA SESSION

None.

OTHER BUSINESS

Questions were asked about the preparedness of the upcoming summer season and potential for wildfires. The General Manager will follow up with the Ministry of Natural Resources about the internal protocols.

The Board moved into the In Camera Session at 9:21am via the closed session meeting link.

IN CAMERA SESSION

FA Motion G 32/26

Moved by: Shawn Pack

Seconded by: Sheila Currie

That the Full Authority Board move into an In Camera session to discuss matters regarding legal and personnel issues.

Carried.

FA Motion G 33/26

Moved by: Shawn Pack
Seconded by: Janet Latkos
O'Donnell

That the Full Authority Board move into open session.

Carried.

FA Motion G 34/26

Moved by: Colin McLennan
Seconded by Jeremy Solmes

That the General Manager be authorized to do all things necessary as directed in
Closed Session

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board is on 18 June 2026
at 9:00am.

ADJOURNMENT:


FA Motion G 35/26

Moved by: Shawn Pack
Seconded by: Dave Burton

That the Full Authority Board Meeting be adjourned at 10:55 am.

Carried.


Janette Loveys Smith
General Manager


[Michael Metcalf \(Jun 18, 2026 14:26:45 EDT\)](#)
Michael Metcalf
Chair







21May2026 CVCA FA Minutes - Final

Final Audit Report

2026-06-18

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