

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

21 May 2026

MINUTES

MEMBERS PRESENT:

Jim Martin	Havelock-Belmont-Methuen Townships
Michael Metcalf	Municipality of Trent Hills
Sheila Currie	Wollaston Township
John O'Donnell	Faraday Township
Dave Burton	Municipality of Highlands East
Shawn Pack	Limerick Township (9:15am)
Jeremy Solmes	Stirling-Rawdon Township
Colin McLellan	North Kawartha
Jane Lakatos	Municipality of Marmora and Lake

MEMBERS ABSENT:

Jerry Chadwick	Tudor & Cashel Township
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ALSO PRESENT:

Janette Loveys Smith, General Manager/Secretary Treasurer
Amanda Donald, Administrative Assistant/Recording Secretary (Open Session)
Suzanne Hunt, Crowe Valley Conservation Authority Solicitor (Closed Session)

CALL TO ORDER:

Chair Metcalf, called the meeting to order at 9:06am.

WELCOME & LAND ACKNOWLEDGEMENT

Chair Metcalf welcomed everyone to the meeting and read a land acknowledgement thanking generations of Indigenous people who have been stewards of the land for thousands of years before us.

APPROVAL OF AGENDA

FA Motion G 36/26

Moved by: Jeremy Solmes
Seconded by: Dave Burton

That the agenda be approved as amended. Defer agenda item 8 – 2025 draft financial statements and add Closed Session for legal and personnel matters.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 37/26

Moved by: Colin McLellan

Seconded by: John O'Donnell

That the minutes and motions of the Full Authority Board Meeting, 16, April 2026, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

2025 AUDIT – WELCH LLP

The Board deferred the 2025 audit to a future board meeting.

CORRESPONDENCE

That the correspondence be received for information.

- a) Minister of Environment, Conservation & Parks dated 1 May 2026
- b) Transition Committees – Appointed Members dated 11 May 2026

FA Motion G 38/26

Moved by: Dave Burton

Seconded by: Jeremy Solmes

That the correspondence be received for information.

- a) Minister of Environment Conservation & Parks Letter – 10 March 2026
– Consolidation
- b) Minister of Environment Conservation & Parks Letter – 10 March 2026
- Fees

Carried.

GENERAL MANAGER'S REPORT

The General Manager highlighted the work of CVCA staff managing the water levels in the watershed that took place over March and April.

The draft 2027 operating and capital budget has been prepared. Staff are awaiting the apportionment calculations from MECP in order to complete the draft budget for the Board's consideration.

Work continued with respect to the consolidation of the 36 conservation authorities.

FA Motion G 39/26

Moved by: Jim Martin

Seconded by: Sheila Currie

THAT the "General Manager Report" be received for information.

Carried.

MEDIA SESSION

None.

OTHER BUSINESS

The General Manager will look into MNR protocols for the upcoming wildfire season.

IN CAMERA SESSION

FA Motion G 40/26

Moved by: Dave Burton

Seconded by: Shaun Pack

That the Full Authority Board move into an In Camera session at 9:25am to discuss information regarding legal and personnel issues.

Carried.

FA Motion G 41/26

Moved by: Shaun Pack

Seconded by: Jane Latakos

That the Full Authority Board move into open session.

Carried.

FA Motion G 42/26

Moved by: Colin McLellan

Seconded by: Jeremy Solmes

That the General Manager be authorized to do all things necessary as directed in Closed Session

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board is 18 June 2026 at 9:00am.

ADJOURNMENT:

FA Motion G 43/26

Moved by: Shaun Pack

Seconded by: Dave Burton

That the Full Authority Board Meeting be adjourned at 10:55 am.

Carried.

Janette Loveys Smith
Recording Secretary

Michael Metcalf
Chair