

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

21 September 2017

MINUTES

MEMBERS PRESENT:

Jim O'Shea	North Kawartha
Catherine Redden	Municipality of Trent Hills
John Taylor	Limerick Township
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township
Emma Kearns	Faraday Township
Sandy Fraser	Municipality of Marmora and Lake
Suzanne Partridge	Municipality of Highlands East
Edgar Storms	Stirling-Rawdon Township

MEMBERS ABSENT:

Ron Gerow Havelock-Belmont-Methuen Townships

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Sharlene Richardson, Regulations Officer, CVCA

CALL TO ORDER:

The Chair, Suzanne Partridge, called the meeting to order at 10:23am.

WELCOME:

The Chair, Suzanne Partridge, welcomed the Board to the meeting.

APPROVAL OF AGENDA

FA Motion G 56/17

Moved by: Irene Martin

Seconded by: Sandy Fraser

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

MOTION TO MOVE IN CAMERA

FA Motion G 57/17

Moved by: Sandy Fraser

Seconded by: Edgar Storms

That the Full Authority Board move into an In Camera session to discuss a legal issue.

Carried.

Emma Kearns arrived at 10:30am.

Sandy Fraser left the closed session at 10:33am.

FA Motion G 58/17

Moved By: Irene Martin

Seconded By: Edgar Storms

That the Full Authority Board move into open session.

Carried.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 59/17

Moved by: Jim O'Shea

Seconded by: Emma Kearns

That the minutes and motions of the Full Authority meeting minutes, 15 June 2017, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

CORRESPONDENCE

Tim Pidduck referred to the request made by Wally Hilts to have a long term hunting agreement for The Gut Conservation Area. Tim informed the Board there has never been a problem with this hunting group and sees no reason not to enter into a long term agreement with them at this time. There was some discussion on opportunities for the Board to review the agreement at intervals throughout the agreement period.

FA Motion G 60/17

Moved By: John Taylor

Seconded By: Edgar Storms

That the Board is in favor of a long term agreement between CVCA and the Wally Hilts hunting group and that staff are to seek the assistance of the Authority's solicitor to prepare an agreement.

Carried.

Sandy Fraser returned at 11:00am.

EXECUTIVE COMMITTEE UPDATE

The Chair, Suzanne Partridge, informed the Board that feedback has been received from some of the other Conservation Authorities. Questionnaires have been distributed for the regulations and the water management departments. So far it seems that CVCA is doing a great job with fewer resources available.

There was a discussion on the Long Range Plan and some of the deficiencies in the plan. Tim Pidduck informed the Board that the Long Range Plan mainly concentrates on capital infrastructure and did not consider the operation of the Authority.

REGULATIONS & PLANNING REPORTS

Sharlene Richardson informed the Board that it has been a busy building season and permits are still coming into the office. Since the previous meeting there have been 35 Property Inquiry Forms (PIFs) for a grand total of 110 PIFs so far this year. There have been close to 200 regulations applications received so far and there has been a large increase in violations.

Sharlene thanked municipal staff for cooperating and continuing to send applicants to the CVCA office when required.

GENERAL MANAGERS REPORT

Tim Pidduck reminded the Board the fall drawdown of lakes has begun. The process began at Paudash Lake. There was some discussion on St. Ola Dam and communication with Ministry of Natural Resources and Forestry (MNR). Tim informed the Board that a buffer on lake levels will be maintained until the Thanksgiving weekend.

Tim informed the Board, he has had a request to make the general manager's report public after the Board meeting. The Chair informed him that after the Board has discussed the general manager's report he can make it available to the public.

There was some discussion on cyber insurance that is available to purchase through the Authority's insurance company. Tim informed the Board he will be further investigating the options before making a recommendation to the Board.

Sandy Fraser mentioned the lake levels on Crowe Lake this year were perfect.

CVCA BOUNDARY ADJUSTMENT

FA Motion G 61/17

Moved By: Sandy Fraser

Seconded By: Catherine Redden

That the Crowe Valley Conservation Authority confirms to the Ministry of Natural Resources and Forestry that the CVCA watershed boundary has remained as it was when first established in 1958 by the Order-in-Council which states “The Honourable Minister of Planning and Development therefore recommends that pursuant to Section 4 of the Conservation Authorities Act, a conservation authority, to be known as “The Crowe Valley Conservation Authority”, be established with jurisdiction over the area lying within the watershed of the Crowe River;

And further that specifically, the point of the outlet of the Crowe River be at the confluence of the Crowe and Trent Rivers as originally mapped.

Carried.

PRELIMINARY 2018 BUDGET DISCUSSION

Suzanne Partridge stated the draft budgets are never easy to negotiate. She reminded the Board that when they are sitting at this table it is really important to remove their municipal hats and to put the best interest of the Conservation Authority first.

Tim Pidduck informed the Board of 4 large budget items that need to be considered for the draft 2018 budget. The first item is a vehicle replacement for the Authority’s truck, the second of for .5 FTE to help alleviate the pressures on staff in the regulations program, the third is legal expenses for the 2017 appeal of the budget by Marmora & Lake and Havelock-Belmont-Methuen, and the fourth is staff wage increases.

There was discussion on all four budget items. Staff were assigned action items to complete prior to the next budget discussions.

OTHER BUSINESS:

None.

MEDIA SESSION

None.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 16 November 2017 at 10:00am.

ADJOURNMENT:

FA Motion G 62/17

Moved by: Sandy Fraser

Seconded By: Emma Kearns

That the Full Authority Board Meeting be adjourned at 11:47am.

Carried.

Amanda Donald
Recording Secretary

Suzanne Partridge
Chair