

**CROWE VALLEY CONSERVATION AUTHORITY**  
**FULL AUTHORITY – Virtual Meeting via Google Meet**

**21 September 2023**

**MINUTES**

**MEMBERS PRESENT:**

Jim Martin	Havelock-Belmont-Methuen Townships
Jan O’Neill	Municipality of Marmora and Lake
Michael Metcalf	Municipality of Trent Hills
Paul Ordanis	Wollaston Township
Jerry Chadwick	Tudor & Cashel Township
Kim Carson	Limerick Township
Dave Burton	Municipality of Highlands East

**MEMBERS ABSENT:**

Dean Graff	Stirling-Rawdon Township
John O’Donnell	Faraday Township
Colin McLellan	North Kawartha

**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
Beth Lowe, Regulations Officer, CVCA

**CALL TO ORDER:**

The Chair, Jim Martin, called the meeting to order at 10:02am.

## **WELCOME**

Chair Jim Martin welcomed the Board to the meeting and thanked everyone for coming.

## **LAND ACKNOWLEDGMENT**

Jim Martin read a land acknowledgement thanking generations of Indigenous people who have taken care of the land for thousands of years before us.

## **APPROVAL OF AGENDA**

### **FA Motion G 69/23**

Moved by: Jan O'Neill

Seconded by: Paul Ordanis

That the agenda be approved as circulated.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 70/23**

Moved by: Jerry Chadwick

Seconded by: Mike Metcalf

That the minutes and motions of Full Authority Board Meeting, 15 June 2023 and the Watershed Advisor Hearing, 15 June 2023 be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

None.

## **CORRESPONDENCE**

Tim Pidduck informed the Board he received a letter after the agenda was circulated from Hamilton Conservation Authority requesting support to their resolution to request the Province of Ontario to reverse changes made to the Conservation Authorities Act and the Ontario Wetland Evaluation System (OWES).

### **FA Motion G 71/23**

Moved by: Jan O'Neill

Seconded by: Dave Burton

To defer the correspondence to the next Full Authority Board Meeting.

Carried.

## **REGULATIONS AND PLANNING REPORT**

Beth Lowe informed the Board 79 permits, 37 planning files and 46 PIFs were completed since the previous Board report. The average turnaround time for PIFs has decreased to 22 days. There was one file in this reporting period that took longer because it was complex and required site visits and if it was removed, the average turnaround time would be 11 days.

The Board thanked staff for the changes made to the program that has helped reduced turnaround times.

### **FA Motion G 72/23**

Moved by: Mike Metcalf

Seconded by: Jan O'Neill

To receive the regulations and planning reports.

Carried.

## **2024 BUDGET DELIBERATIONS**

Tim Pidduck reminded the Board this is the first budget process for this Board to go through and reviewed the budget process with the Board. The Board will have a draft budget to review at the November Board meeting. There were some questions about the McGeachie Conservation Area and a request for staff to provide clarification on how owning the property meets the core mandate of Conservation Authorities and if the land should be considered an option to sell in the future or have the municipality take the property maintenance over. Kim Carson of Limerick Township informed the Board Limerick Township does the snowplowing for the property as well as pays for the portable toilets on site and would not be willing to take over the property for the CVCA.

Kim further commented informing the Board, there were 3 illegal fires at the property, one of which was lit by CVCA staff. She informed the Board next time there is an illegal fire on the property, charges will be laid.

Tim informed the Board there are guidelines for disposing of property that he will have to investigate. Tim reminded the Board that by owning McGeachie and maintaining it for public use is fulfilling part of the CVCA's mandate.

Tim informed the Board he has had conversations with municipal staff and fire chief regarding the fires at McGeachie. There is a plan in place to ensure cottage renters are aware of local fire restrictions and potentially, placing signage at the cottage. Unfortunately, CVCA staff cannot be there to constantly monitor the activities of cottage renters, but CVCA is working with municipal staff to reduce the illegal fire activity by cottage renters.

Regarding budget deliberations, there was some discussion on partnering with another Conservation Authorities for sharing GIS staff and a request to see a report on why more staff is needed. There was also a suggestion to rent a boat when needed.

### **FA Motion G 73/23**

Moved by: Jan O'Neill

Seconded by: Kim Carson

To receive the report for 2024 budget deliberations.

Carried.

## **CVCA MUNICIPAL MOU AGREEMENTS STATUS UPDATE**

Tim Pidduck informed the Board he has attended 9 out of 10 municipal councils to discuss the Memorandum of Understanding (MOU) for category 3 Benthic Monitoring program and so far has had 100% of the MOUs being endorsed by member municipalities. Tim is to attend Havelock Belmont Methuen council meeting in October. Tim thanked the municipalities for their continued support of CVCA programs and services.

### **FA Motion G 74/23**

Moved by: Kim Carson

Seconded by: Jerry Chadwick

To receive the report on MOU agreements.

Carried.

## **GENERAL MANAGERS REPORT**

Tim Pidduck gave the Board an update on the Flood Hazard Identification and Mapping Projects (FHIMP) informing them they are on budget and on target to be completed by March 2024.

Tim informed the Board he has had conversation with the insurance adjuster regarding the Gator that was stolen. He is hopeful to receive \$10,000-\$11,000 for a replacement for the Gator however CVCA will need to pay the \$5,000 deductible.

### **FA Motion G 75/23**

Moved by: Jan O'Neill

Seconded by: Dave Burton

To direct staff to use the contingency reserve and insurance funds to purchase a new Gator.

Carried.

## **TENTATIVE WATERSHED ADVISORY HEARING DATE**

Tim Pidduck informed the Board it is no longer necessary to have an additional date for a hearing.

**OTHER BUSINESS:**

None.

**MEDIA SESSION**

None.

**IN CAMERA SESSION**

**FA Motion G 76/23**

Moved by: Jan O'Neill

Seconded by: Kim Carson

That the Full Authority Board move into an In Camera session to discuss information regarding a personnel issue.

Carried.

**FA Motion G 77/23**

Moved by: Paul Ordanis

Seconded by: Kim Carson

That the Full Authority Board move into open session.

Carried.

**FA Motion G 78/23**

Moved by: Jan O'Neill

Seconded by: Paul Ordanis

To direct staff to proceed as directed during the in camera session.

Carried.

**NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 16 November 2023 at 10:00am.

**ADJOURNMENT:**

**FA Motion G 79/23**

Moved by: Kim Carson

Seconded by: Jerry Chadwick

That the Full Authority Board Meeting be adjourned at 11:01am.

Carried.

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Amanda Donald  
Recording Secretary

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Jim Martin  
Chair