

CROWE VALLEY CONSERVATION AUTHORITY

Hiring Committee Virtual Meeting via Google Meet

22 August 2025

MINUTES

MEMBERS PRESENT:

Michael Metcalf	Municipality of Trent Hills
John O'Donnell	Faraday Township
Shawn Pack	Limerick Township
Colin McLellan	North Kawartha
Tim Pidduck	

MEMBERS ABSENT:

None.

ALSO PRESENT:

Amanda Donald, Acting General Manager/Recording Secretary, CVCA

CALL TO ORDER:

The Chair, Colin McLellan, called the meeting to order at 9:04am.

WELCOME

Colin McLellan welcomed everyone to the meeting.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

CHIEF CONSERVATION EXECUTIVE POSITION

The Hiring Committee discussed the new appointment of Hassaan Basit in the newly created position of Chief Conservation Executive by the province and the potential changes that could affect Conservation Authorities as a result of the appointment. Tim Pidduck informed the Board many Conservation Authorities assume the changes could have an impact on the administration of the regulations program. Amanda Donald informed the Board Conservation Authorities have not received any information regarding the position or any new directives from the province at this time.

The Hiring Committee discussed the possibility of sharing services for the General Manager/Secretary Treasurer position. Tim Pidduck reminded the committee the CVCA Board directed the hiring committee to hire a full time General Manager for CVCA.

INITIAL RESUME REVIEW – TIM PIDDUCK

Tim Pidduck informed the Board he reviewed the 55 resumes received for the position of General Manager/Secretary Treasurer and selected 12 candidates to potentially interview. Tim reviewed the criteria for his selections.

The hiring committee directed Tim and CVCA staff to circulate the 12 candidates and bring the additional resumes to the next Hiring Committee meeting for review if necessary.

NEXT STEPS

The Hiring Committee will meet on August 26, 2025 at the McGeachie cottage to review the applications and select candidates for an interview.

OTHER BUSINESS:

None.

NEXT SCHEDULED MEETING:

The CVCA Hiring Committee will meet again on 26 August 2025 at 9:30am at the McGeachie Cottage.

ADJOURNMENT:

Motion HC 01/25

Moved by: Shawn Pack

Seconded by: John O'Donnell

That the Hiring Committee Meeting be adjourned at 9:54am.

Carried.

Amanda Donald
Recording Secretary

Colin McLellan
Chair