

CROWE VALLEY CONSERVATION AUTHORITY
FULL AUTHORITY – Virtual Meeting via Google Meet

24 February 2023

MINUTES

MEMBERS PRESENT:

Jim Martin	Havelock-Belmont-Methuen Townships
Jan O’Neill	Municipality of Marmora and Lake
John O’Donnell	Faraday Township
Michael Metcalf	Municipality of Trent Hills
Colin McLellan	North Kawartha
Paul Ordanis	Wollaston Township
Kim Carson	Limerick Township
Jerry Chadwick	Tudor & Cashel Township

MEMBERS ABSENT:

Dean Graff	Stirling-Rawdon Township
Dave Burton	Municipality of Highlands East

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Beth Lowe, Regulations Officer, CVCA
Barry Rand, Delegation
Todd Bertram, Delegation

CALL TO ORDER:

The Chair, Jim Martin, called the meeting to order at 10:45am.

WELCOME & LAND ACKNOWLEDGEMENT

Chair Jim Martin welcomed the Board to the meeting and thanked everyone for coming. Jim informed the Board he and Tim Pidduck attended Wollaston Township council meeting to discuss CVCA and the budget.

Jim Martin read a land acknowledgement thanking generations of Indigenous people who have taken care of the land for thousands of years before us.

APPROVAL OF AGENDA

FA Motion G 26/23

Moved by: Colin McLellan

Seconded by: Paul Ordanis

That the agenda be approved as circulated.

Jan O'Neill expressed concern regarding the delegations including inaccuracies and repetitive information on subjects the CVCA Board has previously dealt with. According to Roberts Rules of Order, only new topics can be brought forward to the Board. Chair Jim Martin felt it important for this Board to hear the concerns from the delegates and will allow their presentations to proceed.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 27/23

Moved by: John O'Donnell

Seconded by: Colin McLellan

That the minutes and motions of Full Authority Board Meeting, 20 January 2023 be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

CORRESPONDENCE

FA Motion G 28/23

Moved by: Jan O'Neill

Seconded by: Colin McLellan

To receive the correspondence from Marmora and Lake and North Kawartha as circulated and to discuss them if necessary during the budget items.

Carried.

Chair Martin allowed Mr. Rand to proceed before Mr. Bertam since he was late to attend the meeting.

DELEGATION – BARRY RAND

Jim Martin welcomed Mr. Barry Rand to the meeting. Mr. Rand informed the Board he served on the Township of North Kawartha Council and was also a former Chair of the CVCA Board. Mr. Rand informed the Board CVCA staff are determined to block appropriate development and has issued many inappropriate denials of permits especially on Chandos Lake. He would like CVCA Board to consider some of his recommendations including, revising the Chandos Lake floodplain elevation to 313.03mas, remove the uncontrolled status of Chandos Lake, limit CVCA staff activity to the core mandate, change the regulations response times, and make the Watershed Advisory Hearings useful by adjusting policies. Many of these changes would help restore the reputation of CVCA.

Jim Martin thanked Mr. Rand for his presentation to the Board and informed the Board some of the information presented has already been heard by the previous Board and the issues have been dealt with appropriately by staff as directed by the Board. There was discussion on staff already addressed the issues by applying for funding to get an engineered 1:100-year flood elevation for Chandos Lake.

The Board was reminded of their fiduciary responsibility and the need to conduct business according to current policy. Since the Board approved the policies currently in place, staff must not become a target and be granted the full protection of the CVCA Board of Directors. Further discussion revealed Mr. Rand was Chair of CVCA Board when the current policy manual was adopted and there were no issues at that time.

There was some discussion on making changes to the regulations program to speed up turnaround times and ensure no applications fall through the cracks.

FA Motion G 29/23

Moved by: Jan O'Neill

Seconded by: Jerry Chadwick

To receive the Delegation from Mr. Barry Rand.

Carried.

DELEGATION – TODD BERTRAM

Jim Martin welcomed Mr. Todd Bertram to the meeting. Mr. Bertram introduced himself to the Board. He informed the Board he consistently hears more negative news about CVCA. Mr. Bertram also questioned why he can't come and visit the office. Jim Martin informed Mr. Bertram that CVCA office has never turned away members of the public when they come to the office. Members of the public can make an appointment with staff. Mr. Bertram feels the CVCA office should be fully opened to the public. He also expressed his disappointment to only be allocated a 10-minute delegation when he requested 10 minutes for each of the 10 issues submitted. In mid-October he submitted a list of questions and concerns to the General Manger and still has not received a response. Mr. Bertram expressed concern over the lack of response from CVCA staff. Jim Martin asked that Mr. Bertram keep to the point without attacking CVCA staff. He informed Mr. Bertram staff have been making internal changes to the regulations program and are hopeful for positive changes this year. Mr. Bertram continued to inform the Board of issues with specific permits and informed the Board of the negative public image CVCA currently has.

There was some discussion on the issues presented and some have already gained an approved permit, some permits are waiting for more information and some have not even applied for a permit. Jim Martin thanked Mr. Bertram for his presentation.

The Board discussed the frustration some residents are having and Jim Martin reminded the Board of the importance of the CVCA orientation session. There was some discussion on staff doing the best possible job with the current resources and the challenges they face.

FA Motion G 30/23

Moved by: John O'Donnell

Seconded by: Colin McLellan

To receive Mr. Todd Bertram's delegation.

Carried.

REGULATIONS AND PLANNING REPORT

Beth Lowe informed the Board 20 permits, 4 PIFs and 3 planning files were completed in this reporting period. The same number of applications have been received compared to this time in 2022.

FA Motion G 31/23

Moved by: Jan O'Neill

Seconded by: Colin McLellan

To receive the regulations and planning reports.

Carried.

GENERAL MANAGERS REPORT

Tim Pidduck reminded the Board they have the opportunity to ask any questions regarding in the General Manager's report. Tim informed the Board he attended Wollaston Township Council meeting with Chair Martin and gave a presentation about CVCA and the programs and services CVCA provides. He informed the Board each year staff update a Flood Warning System which contains contact information for Municipal Emergency Services in the event of a flooding situation. Tim informed the Board he is hopeful the McGeachie trails that were damaged during the Derecho storm in May of 2022 will be opened for the summer recreational season depending on potential funding to be secured. There was discussion on the McGeachie trail clean up progress and how the landscape has changed through the watershed due to storm damage.

There was some discussion on planning for the future and increasing staff capacity to lower the turn-around time for regulations permits. Tim informed the Board internal changes are being made with the hopes turnaround times will be reduced, but increased staff capacity in the future may be necessary as development pressures continue in the CVCA watershed.

Tim informed the Board the applications for the Flood Hazard Identification Mapping Program (FHIMP) have been successful and he has reached out to North Kawartha and Chandos Lake Cottage Association requesting a partnership to help reduce the financial burden on CVCA.

There was discussion on Covid protocols and opening the office after the spring freshet. Tim also discussed setting up meetings with municipal staff members to help the regulations program run smoothly in conjunction with the building and planning departments at CVCA's member municipalities.

FA Motion G 32/23

Moved by: Kim Carson
Seconded by: Colin McLellan

That the Full Authority Board have a 10-minute break and resume meeting at 12:10pm.

Carried.

FA Motion G 33/23

Moved by: Kim Carson
Seconded by: Colin McLellan

To call the Full Authority Board meeting back to order at 12:24pm.

Carried.

2023 DRAFT BUDGETS

There was discussion on concerns of using CVCA reserves to pay for the FHIMP projects.

Tim Pidduck reviewed the voting procedures for each section of the budget with the Board explaining how the weighted vote works.

FA Motion G 34/23

Moved by: Colin McLellan
Seconded by: Paul Ordanis

That the Full Authority approve the 2023 Operations budget of \$971,108 and the municipal levy of \$658,014.

Carried.

FA Motion G 35/23

Moved by: John O'Donnell

Seconded by: Colin McLellan

That the Full Authority approve the 2023 Land Operations budget of \$28,127 and discretionary municipal levy of \$10,653.

Lands Budget - Recorded Vote, 24 February 2023

Alphabetical by Members' Last Name

No.	Member	Municipality	CVA	Present	Yes	No
1	Burton, Dave	Highlands East	9.27	0	N/A	
2	Chadwick, Jerry	Tudor & Cashel	2.07	2.07	✓	
3	Carson, Kim	Limerick	4.35	4.35	✓	
4	Graff, Dean	Stirling/Rawdon	1.22	0	N/A	
5	Martin, Jim	Havelock-Belmont-Methuen	38.62	38.62	✓	
6	Metcalfe, Michael	Trent Hills	3.88	3.88	✓	
7	McClellan, Colin	North Kawartha	11.36	11.36	✓	
8	O'Donnell, John	Faraday	6.23	6.23	✓	
9	O'Neill, Jan	Marmora & Lake	17.29	17.29	✓	
10	Ordanis, Paul	Wollaston	5.72	5.72	✓	
Total CVA Apportionment			100%			
Total Present Members - "A"				89.52%		
Total Percent of Yes Vote Present - "B"					89.52%	
Total Percent of No Vote Present - "C"						0%
Total % of Yes Vote - B Divided by A					100%	
Total % of No Vote - C Divided by A						0%
Amount Required to Pass is 51% of the Total Present Vote						

Motion Carried.

FA Motion G 36/23

Moved by: Colin McLellan

Seconded by: Jan O'Neill

That the Full Authority approve the 2023 Special Projects budget of \$74,909 and the municipal levy of \$6,058.

Carried.

There was some discussion on potentially hiring another full time equivalent in the future and creating a plan to do so. There was also some discussion on using reserves for the FHIMP projects and how the reserves are broken out into three or four pots of money for future use. There were also questions on the Water and Erosion Control Infrastructure (WECl) projects for the year and asset plan management.

DRAFT

FA Motion G 37/23

Moved by: Colin McLellan

Seconded by: John O'Donnell

That the Full Authority approve the 2023 Capital budget of \$420,600 and discretionary municipal levy of \$92,442.

Capital Budget - Recorded Vote, 24 February 2023

Alphabetical by Members' Last Name

No.	Member	Municipality	CVA	Present	Yes	No
1	Burton, Dave	Highlands East	9.27	0	N/A	
2	Chadwick, Jerry	Tudor & Cashel	2.07	2.07	✓	
3	Carson, Kim	Limerick	4.35	4.35	✓	
4	Graff, Dean	Stirling/Rawdon	1.22	0	N/A	
5	Martin, Jim	Havelock-Belmont-Methuen	38.62	38.62	✓	
6	Metcalf, Michael	Trent Hills	3.88	3.88	✓	
7	McClellan, Colin	North Kawartha	11.36	11.36	✓	
8	O'Donnell, John	Faraday	6.23	6.23	✓	
9	O'Neill, Jan	Marmora & Lake	17.29	17.29	✓	
10	Ordanis, Paul	Wollaston	5.72	5.72	✓	
Total CVA Apportionment			100%			
Total Present Members - "A"				89.52%		
Total Percent of Yes Vote Present - "B"					89.52%	
Total Percent of No Vote Present - "C"						0%
Total % of Yes Vote - B Divided by A					100%	
Total % of No Vote - C Divided by A						0%
Amount Required to Pass is 51% of the Total Present Vote						

Motion Carried.

LTRCA BOUNDARY EXPANSION

FA Motion G 38/23

Moved by: Jan O'Neill

Seconded by: Paul Ordanis

That CVCA staff be directed to send a letter to the LTRCA indicating there are no objections provided the mapping accuracy as originally identified in 2017 has been resolved.

Carried.

CROWE BRIDGE WEIR ASSESSMENT

Tim Pidduck informed the Board he has been in contact with Municipality of Trent Hills CAO to discuss the report and the concrete deficiencies that were identified on the Crowe Bridge Conservation Area (CBCA) weir. Tim said the cracks would be monitored and eventually apply for WECL funding to fix the cracks identified.

FA Motion G 39/23

Moved by: Michael Metcalf

Seconded by: John O'Donnell

That the CVCA Board accept the report from EXP Services Inc. and approve the next steps as presented in this report.

Carried.

BOARD MEMBER ORIENTATION SESSION

The Board orientation day will be held at CVCA Administration Office on 29 March 2023 at 9:00am.

OTHER BUSINESS:

None.

MEDIA SESSION

None.

MOTION TO MOVE IN CAMERA

FA Motion G 40/23

Moved by: Jerry Chadwick

Seconded by: Jan O'Neill

That the Full Authority Board move into an In Camera session to discuss information regarding legal issue.

Carried.

FA Motion G 41/23

Moved by: Jerry Chadwick

Seconded by: Michael Metcalf

That the Full Authority Board move into open session.

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 20 April 2023 at 10:00am.

ADJOURNMENT:

FA Motion G 42/23

Moved by: Kim Carson

Seconded by: John O'Donnell

That the Full Authority Board Meeting be adjourned at 1:42pm.

Carried.

Amanda Donald
Recording Secretary

Jim Martin
Chair