

CROWE VALLEY CONSERVATION AUTHORITY

EXECUTIVE COMMITTEE

30 October 2019

MINUTES

MEMBERS PRESENT:

Suzanne Partridge	Municipality of Highlands East
Catherine Redden	Municipality of Trent Hills
Jim O'Shea	Township of North Kawartha

MEMBERS ABSENT:

None.

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA

CALL TO ORDER:

The Chair, Catherine Redden, called the meeting to order at 10:00am.

WELCOME

Catherine Redden welcomed everyone to the meeting.

APPROVAL OF AGENDA

That the agenda be approved as circulated by consensus of the Executive Committee members.

DECLARATION OF PECUNIARY INTEREST

None.

MECP CONSULTATION MEETING - YUREK

Tim Pidduck informed the Committee he held a staff meeting to discuss the meeting with Minister Yurek. He has also been hearing from other Conservation Authority managers regarding their meetings. Tim informed the group the first two or three meetings, the Minister and the staff present were asking questions about why the CAs have the extra programs (like ski hills) and brought up topics like amalgamation. Since then, the Minister and staff seem to be taking the opportunity to learn more about Conservation Authorities and what they have to offer.

Catherine Redden updated the group on the meeting with Daryl Kramp and how the discussion was well received by Mr. Kramp. There was some discussion on documents to develop to leave with the Minister after the meeting for their information.

The committee discussed the strategy for the meeting with Minister Yurek and requested Tim to circulate a draft to them prior to the meeting.

CVCA REGULATIONS & PLANNING FEES

Tim referred to the Minister's request to not increase fees and levy's. Tim informed the Board that Robert Cole, Regulations Officer, had presented an option regarding the 2019 regulations fee schedule. The change would expand the wording in the fee schedule to "hazard" area rather than identifying the hazard as floodplain. Tim also informed the committee of an error that needs to be corrected for 2020.

The Committee directed staff to take the changes to the Full Authority Board for approval.

CVCA DRAFT 2020 BUDGET

Tim informed the committee there is not many places to cut in the 2020 draft budget to make up the short fall created by the funding cuts by the ministry. Tim reviewed some line items he thought could be cut, but most of those would still not make up the short fall. There was some discussion on CVCA reserves and possibly cutting back the contingency reserve in the budget. There was discussion on how using reserves is not good long term planning and is short sighted. Tim informed the committee what CVCA would have made had staff been charging municipalities and counties for regulations and planning permits. The committee requested staff bring this forward at the Full Authority Meeting for discussion.

There was some discussion on the draft capital budget and its decrease to this levy. Some members suggested the levy for this portion of the budget should be increased to 0% rather than a decrease to the capital levy.

Tim informed the Committee of an issue that has come to light as a result of the repairs to concrete at the Marmora dam. Tim reviewed four options with the committee that would alleviate the liability issue. The committee discussed WECl funding for the issue, no decision was made.

Tim informed the Committee the flood forecast and warning system will need to be modernized in the near future. Although there have not been problems with the current system so far this year, we need to at the very least have a backup in place in the event of a system failure. Tim would like to investigate options and costs of a modernized flood forecast and warning system.

Tim informed the committee the main bathroom at the administrative office need to be updated to be compliant with AODA standards and the money allocated to building repairs will be going to complete this renovation if quotes are under the allotted amount in the budget.

OTHER BUSINESS

Catherine Redden circulated an example of an employee performance review. This example doesn't focus on negative aspects of the employee, allows space for the employee to give their perspective and an opportunity to set goals for the upcoming year. There is also a board self-assessment that would be completed by the board anonymously. Digital copies will be circulated to the Executive Committee for review and comments.

The Executive Committee reviewed other Conservation Authorities websites and the information provided to the public prior to Board meetings. It was decided to share staff reports and regulations and planning reports that do not include any personal information, which complies with Municipal Freedom of Information and Protection of Privacy (MFIPPA) requirements.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Executive Committee will be immediately following the Full Authority Board meeting on 21 November 2019.

ADJOURNMENT:

That the Executive Committee Meeting be adjourned at 12:15pm.

Amanda Donald
Recording Secretary

Catherine Redden
Chair