

**Full Authority**  
**13 December 2016**  
**Agenda Item: 13**

**Christmas Closing**

As per the direction of FA Motion G99/13, the CVCA office will be closed for the following days during the Christmas and New Year's Day holiday season. An appropriate on call and duty forecast schedule will be developed for the duration.

The following abbreviated calendar is provided for your reference.

19 Dec. Monday Open	20 Dec. Tuesday Open	21 Dec. Wednesday Open	22 Dec. Thursday Open	23 Dec. Friday Open	24 Dec. Saturday Closed	25 Dec. Sunday Closed
26 Dec. Monday Stat Holiday	27 Dec. Tuesday Closed Stat Holiday	28 Dec. Wednesday Closed Staff Vacation or Overtime	29 Dec. Thursday Closed Staff Vacation or Overtime	30 Dec. Friday Closed Staff Vacation or Overtime	31 Dec Saturday Closed Staff Vacation or Overtime	1 Jan. '17 Sunday
2 Jan. '17 Monday Closed Stat Holiday	3 Jan. '17 Tuesday Open	4 Jan. '17 Wednesday Open	5 Jan. '17 Thursday Open	6 Jan. '17 Friday Open		