

Crowe Valley Conservation Authority

2018 Draft Budget

Water Operations & Administration

Actuals as of 30 September 2017

Revenues: Acc't Number	Account Description	2017 Budget	2017 Actual	% of Budget	2017 Projections	2018 Budget
4010	Provincial Grant - Capital - Not Assigned to Departments	\$ 116,741	\$ 116,741	100%	\$ 116,741	\$ 116,741
4100 - 0002	Levies - Operations - Operations	\$ 484,454	\$ 484,545	100%	\$ 484,545	\$ 617,134
4100 - 0011	Levies - Operations - Lands	\$ -	\$ -			
4100 - 0004	Levies - Operations - Generic Regulations	\$ -	\$ -			
4280 - 0008	Consolidated Hydro Plant Revenue - Hydro Plant	\$ 4,000	\$ 4,000	100%	\$ 4,000	\$ 4,000
4280	Consolidated Hydro Plant Revenue - Not Assigned to Departments	\$ 6,000	\$ 9,672	161%	\$ 9,672	\$ 11,658
5460 - 0008	Cons. Hydro Wage Reimbursement - Hydro Plant	\$ 14,325	\$ -	0%	\$ 14,325	\$ 14,325
4260 - 0005	Algonquin Systems Revenue - Cordova Lake Dam	\$ 5,639	\$ -	0%	\$ 9,200	\$ 5,405
4240 - 0002	MNR Funding - Operations (WECI Funding)	\$ -	\$ -			
1050	Operating Reserves/Levies (Match WECI Funding)					
4240 - 0006	MNR Funding - Round Lake Dam	\$ 3,672	\$ 3,600	98%	\$ 3,600	\$ 3,700
4240 - 0007	MNR Funding - Kashabog Lake Dam	\$ 4,139	\$ 4,300	104%	\$ 4,300	\$ 4,400
4550 - 0001	Miscellaneous Revenue	\$ 1,200	\$ 14,213	1184%	\$ 14,213	\$ 1,500
4500 - 0001	Interest Revenue	\$ 2,000	\$ 1,054	53%	\$ 1,405	\$ 1,500
Regulations						
4555 - 0004	Regulations - Shoreline/Watercourse	\$ 20,000	\$ 16,000	80%	\$ 16,675	\$ 16,675
4557 - 0004	Regulations - Docks	\$ 2,000	\$ 1,063	53%	\$ 1,263	\$ 1,263
4560 - 0004	Regulations - Water Crossing	\$ 10,000	\$ 2,013	20%	\$ 2,413	\$ 2,413
4563 - 0004	Regulations - Fill & Grading(Septic)	\$ 12,000	\$ 18,579	155%	\$ 18,766	\$ 20,000
4566 - 0004	Regulations - Buildings	\$ 32,000	\$ 34,790	109%	\$ 36,790	\$ 40,000
4568 - 0004	Regulations - Marina	\$ -	\$ -		\$ -	\$ -
4570 - 0004	Regulations - Golf Course	\$ -	\$ -		\$ -	\$ -
4572 - 0004	Regulations - Subdivision	\$ -	\$ -		\$ -	\$ -
4575 - 0004	Regulations - Permit Renewal	\$ 100	\$ -	0%	\$ 0	\$ -
4577 - 0004	Regulations - Permit Amendment	\$ 300	\$ 425	142%	\$ 425	\$ 300
4580 - 0004	Regulations - Non-Compliance	\$ 2,000	\$ 1,300	65%	\$ 1,300	\$ 2,000
4582 - 0004	Regulations - Hearing Review	\$ 300	\$ 300	100%	\$ 300	\$ 300
4583 - 0004	Regulations - Technical Services	\$ -	\$ 350		\$ 350	\$ -
Planning Files						
4585 - 0004	Planning - Application for Consent(Severance)	\$ 3,000	\$ 4,500	150%	\$ 4,500	\$ 4,000
4587 - 0004	Planning - Minor Variance	\$ 2,300	\$ 2,450	107%	\$ 2,625	\$ 2,500
4590 - 0004	Planning - Zoning By-Law	\$ 2,700	\$ 2,275	84%	\$ 2,450	\$ 2,500
4592 - 0004	Planning - Official Plan Amendment	\$ -	\$ -			
4594 - 0004	Planning - Subdivision	\$ -	\$ -			
4596 - 0004	Planning - Property Clearance(Legal)	\$ 2,000	\$ 1,050	53%	\$ 1,050	\$ 1,000
4597 - 0004	Planning - Property Clearance(Legal) - Expediated	\$ 600	\$ 300	50%	\$ 300	\$ 600
4598 - 0004	Planning - Site Visit	\$ -	\$ -		\$ -	\$ -
	Property Inquiry Services (PIF)					\$ 2,500
4584 - 0004	Property Inquiry Services (PIF) - Site Visit	\$ 6,250	\$ 874		\$ 1,124	\$ 1,500
Total Water Operations Revenue		\$ 737,720	\$ 723,518		\$ 662,001	\$ 873,914
Total Expenditures		\$ 737,720	\$ 531,284		\$ -	\$ 873,914
(Surplus)/Deficit		\$ 0	\$ (192,235)		\$ (662,001)	\$ 0

Crowe Valley Conservation Authority

2018 Draft Budget

Water Operations & Administration

Actuals as of 30 September 2017

Expenses:	2017 Budget	2017 Actuals	% of Budget	2017 Projections	2018 Budget
5010 - 0001 Audit fees	\$ 8,000	\$ 8,090	101%	\$8,090	\$ 8,090
5020 - 0001 Conservation Ontario Levy	\$ 17,343	\$ 17,343	100%	\$17,343	\$ 18,500
5100 - 0001 Members Expense	\$ 2,800	\$ 2,827	101%	\$3,500	\$ 3,500
5110 - 0001 Bank charges and interest/Visa Merchant Fees	\$ 2,900	\$ 2,304	79%	\$3,072	\$ 3,000
5410 - 0001 Wages - Administration	\$ 174,838	\$ 125,467	72%	\$172,000	\$ 181,378
5420 - 0001 CPP - Administration	\$ 6,994	\$ 5,576	80%	\$7,435	\$ 7,739
5425 - 0001 EI - Administration	\$ 3,459	\$ 2,239	65%	\$2,985	\$ 3,108
5435 - 0001 EHT - Administration	\$ 3,050	\$ 2,447	80%	\$3,262	\$ 3,396
5445 - 0001 WSIB - Administration	\$ 4,961	\$ 3,563	72%	\$4,751	\$ 4,946
5450 - 0001 Group Benefits - Administration	\$ 16,445	\$ 12,977	79%	\$17,303	\$ 17,303
5455 - 0001 RRSP - OMERS - Administration	\$ 15,409	\$ 24,808	161%	\$33,077	\$ 22,248
5410 - 0002 Wages - Operations	\$ 102,412	\$ 67,509	66%	\$90,012	\$ 106,611
5420 - 0002 CPP - Operations	\$ 4,723	\$ 3,150	67%	\$4,199	\$ 4,372
5425 - 0002 EI - Operations	\$ 2,214	\$ 1,286	58%	\$1,715	\$ 1,786
5435 - 0002 EHT - Operations	\$ 1,931	\$ 1,316	68%	\$1,755	\$ 1,827
5445 - 0002 WSIB - Operations	\$ 2,894	\$ 1,917	66%	\$2,557	\$ 2,661
5450 - 0002 Group Benefits - Operations	\$ 13,428	\$ 10,530	78%	\$14,039	\$ 14,039
5410 - 0005 Wages - Cordova Lake Dam	\$ 6,298	\$ 6,924	110%	\$9,232	\$ 6,556
5420 - 0005 CPP - Cordova Lake Dam	\$ 291	\$ 325	112%	\$433	\$ 303
5425 - 0005 EI - Cordova Lake Dam	\$ 141	\$ 133	94%	\$177	\$ 147
5435 - 0005 EHT - Cordova Lake Dam	\$ 116	\$ 135	116%	\$180	\$ 121
5445 - 0005 WSIB - Cordova Lake Dam	\$ 141	\$ 197	139%	\$262	\$ 147
5410 - 0006 Wages - Round Lake Dam	\$ 3,303	\$ 4,311	131%	\$5,748	\$ 3,280
5420 - 0006 CPP - Round Lake Dam	\$ 171	\$ 201	118%	\$269	\$ 173
5425 - 0006 EI - Round Lake Dam	\$ 82	\$ 83	101%	\$111	\$ 71
5435 - 0006 EHT - Round Lake Dam	\$ 70	\$ 84	120%	\$112	\$ 72
5445 - 0006 WSIB - Round Lake Dam	\$ 106	\$ 122	116%	\$163	\$ 105
5410 - 0007 Wages - Kashabog Lake Dam	\$ 3,648	\$ 2,283	63%	\$3,044	\$ 3,897
5420 - 0007 CPP - Kashabog Lake Dam	\$ 189	\$ 107	56%	\$142	\$ 206
5425 - 0007 EI - Kashabog Lake Dam	\$ 90	\$ 44	49%	\$59	\$ 85
5435 - 0007 EHT - Kashabog Lake Dam	\$ 78	\$ 45	57%	\$59	\$ 87
5445 - 0007 WSIB - Kashabog Lake Dam	\$ 117	\$ 65	55%	\$86	\$ 125
5410 - 0008 Wages - Hydro Plant	\$ 14,494	\$ 10,305	71%	\$13,740	\$ 15,088
5420 - 0008 CPP - Hydro Plant	\$ 679	\$ 491	72%	\$655	\$ 707
5425 - 0008 EI - Hydro Plant	\$ 322	\$ 197	61%	\$263	\$ 335
5435 - 0008 EHT - Hydro Plant	\$ 286	\$ 201	70%	\$268	\$ 298
5445 - 0008 WSIB - Hydro Plant	\$ 393	\$ 293	74%	\$390	\$ 409
5520 - 0001 Travel & Professional Development	\$ 4,000	\$ 3,005	75%	\$4,000	\$ 4,000
5040 - 0001 Membership & Subscription	\$ 1,100	\$ 949	86%	\$1,100	\$ 1,100
5090 - 0001 Office Supplies, Shop Supplies, Kitchen Supplies Courier & Postage	\$ 14,500	\$ 9,272	64%	\$13,500	\$ 14,000
5580 - 0001 Insurance	\$ 41,779	\$ 41,061	98%	\$41,061	\$ 36,397
5030 - 0001 Legal Fees	\$ 1,000	\$ 651	65%	\$1,500	\$ 83,500
5570 - 0002 Telephone	\$ 15,384	\$ 10,825	70%	\$14,434	\$ 15,000
5590 - 0002 Utilities	\$ 21,684	\$ 12,870	59%	\$19,000	\$ 19,000
5600 - 0002 Property Taxes	\$ 5,195	\$ 3,729	72%	\$4,700	\$ 4,900
5315 - 0002 Vehicle - Gas & Maintenance	\$ 13,000	\$ 10,121	78%	\$13,495	\$ 10,495
5680 - 0002 Dam operations	\$ 5,000	\$ 1,605	32%	\$3,605	\$ 5,000
2150 Flood Management - Unfunded Liabilities (payroll liability OT)	\$ 5,000	\$ -	0%	\$7,000	\$ 7,000
5095 - 0001 Computer Software, Hardware & Service	\$ 1,600	\$ 580	36%	\$1,641	\$ 1,800
5210 Computer Capital Expense	\$ 1,500	\$ -	0%	\$ -	\$ 1,500
5550 - 0001 Repairs & Maintenance	\$ 2,707	\$ 2,239	83%	\$2,239	\$ 2,700
5700 - 0001 General Expense - Other - Administration	\$ 1,500	\$ 335	22%	\$1,500	\$ 1,500
3100 Contingency Reserve	\$ 3,475	\$ -	0%	\$ -	\$ 3,475
5065 - 0002 Health and Safety	\$ 500	\$ -	-	\$500	\$ 1,060
Lands					
5410 - 0011 Wages - Lands	\$ 2,900	\$ -	0%	\$2,900	\$ 3,019
5420 - 0011 CPP - Lands	\$ 115	\$ -	0%	\$115	\$ 120
5425 - 0011 EI - Lands	\$ 52	\$ -	0%	\$52	\$ 54
5435 - 0011 EHT - Lands	\$ 42	\$ -	0%	\$42	\$ 44
5445 - 0011 WSIB - Lands	\$ 62	\$ -	0%	\$62	\$ 65
5580 - 0011 Insurance - Lands	\$ 2,437	\$ 2,393	98%	\$2,393	\$ 2,063
Regulations					
5030 - 0004 Legal Fees - Regulations	\$ 1,500	\$ 1,834	122%	\$1,834	\$ 2,800
5065 - 0004 Health and Safety Supplies - Regulations	\$ -	\$ -	-	\$0	\$ -
5410 - 0004 Wages - Regulations (3 FTE)	\$ 119,651	\$ 79,614	67%	\$106,152	\$ 154,744.00
5420 - 0004 CPP - Regulations	\$ 5,301	\$ 3,692	70%	\$4,922	\$ 10,832.00
5425 - 0004 EI - Regulations	\$ 3,464	\$ 1,535	44%	\$2,047	\$ 3,621.00
5435 - 0004 EHT - Regulations	\$ 2,303	\$ 1,552	67%	\$2,070	\$ 3,621.00
5445 - 0004 WSIB - Regulations	\$ 3,340	\$ 2,261	68%	\$3,015	\$ 5,895.00
5450 - 0004 Group Benefits - Regulations	\$ 10,549	\$ 9,239	88%	\$12,318	\$ 18,318.00
5455 - 0004 RRSP - OMERS - Regulations	\$ 10,996	\$ 7,365	67%	\$9,819	\$ 10,222.05
5095 - 0004 Computer Software - ESRI	\$ 2,133	\$ 1,086	-	\$1,086	\$ 1,100.00
GIS Mapping Update/Tool	\$ 250	\$ -	-	\$0	\$ 0.00
5510 - 0004 Advertising - Regulations	\$ -	\$ -	-	\$0	\$ -
5520 - 0004 Travel & Professional Development - Regulations	\$ 1,300	\$ 1,300	100%	\$1,300	\$ 4,700
5580 - 0004 Insurance - Regulations	\$ 715	\$ 702	98%	\$702	\$ 605
5570 - 0004 Telephone - Regulations	\$ 1,400	\$ 504	36%	\$1,400	\$ 1,400
5090 - 0004 Office Supplies - Regulations	\$ 600	\$ 600	100%	\$600	\$ 600
5720 - 0004 Uniforms - Regulations	\$ 500	\$ 46	9%	\$500	\$ 500
5710 - 0004 Generic Regulations Expense - Regulations	\$ 400	\$ 423	106%	\$450	\$ 450
Wages & Merc - Monitoring	\$ 12,604	\$ -	-	\$ -	\$ -
OMERS - Monitoring	\$ 996	\$ -	-	\$ -	\$ -
Benefits - Monitoring	\$ 369	\$ -	-	\$ -	\$ -
Total Expenditures Water Operations & Administration	\$ 737,720	\$ 531,284		\$ 705,545	\$ 873,914

Crowe Valley Conservation Authority

2018 Draft Budget

Land Operations

(Actuals as of 30 September 2017)

Acc't Number	Account Description	2017 Budget	2017 Actual	% of Budget	2017 Projections	2018 Budget
Revenues:						
4100 - 0011	Levies - Operations - Lands		\$ -			\$ 1,746
4300 - 0009	Foundation Donations - McGeachie Conservation	\$ 1,000	\$ 6,412	641%	\$ 6,412	\$ 1,000
4300 - 0011	Foundation Donations - Lands	\$ 200	\$ 86	43%	\$ 100	\$ 100
4320	Hunting Lease - Not Assigned to Departments	\$ 2,274	\$ 879	39%	\$ 2,274	\$ 2,319
4200 - 0009	Rent Revenue - McGeachie Conservation	\$ 11,013	\$ 8,714	79%	\$ 9,054	\$ 9,235
4380	Crowe Bridge Cons. Area Revenue - Crowe Bridge Area	\$ 2,182	\$ -	0%	\$ 2,399	\$ 2,399
	Total Land Operations Revenue	\$ 16,669	\$ 16,091		\$ 20,239	\$ 16,800
	Total Land Operations Expenditures	\$ 14,639	\$ 12,195		\$ 17,904	\$ 16,800
	(Surplus)/Deficit	\$ (2,030)	\$ (3,896)		\$ (2,335)	\$ 0
Expenses:						
5550 - 0009	Repairs & Maintenance - McGeachie Conservation	\$ 1,000	\$ 458	46%	\$ 1,000	\$ 1,000
5600 - 0011	Property Taxes - Lands	\$ 1,312	\$ 944	72%	\$ 1,351	\$ 1,351
5690 - 0011	Conservation Area Expense - Lands	\$ 1,195	\$ 1,101	92%	\$ 1,476	\$ 3,100
5700 - 0009	General Expense & Taxes McGeachie Conservation	\$ 8,950	\$ 6,508	73%	\$ 8,677	\$ 8,950
5690 - 0009	McGeachie Trail Project		\$ 793		\$ 3,000	\$ -
5600 - 0010	Property Taxes - Crowe Bridge Area	\$ 2,182	\$ 2,391	110%	\$ 2,399	\$ 2,399
	Total Land Operatons Expenditures	\$ 14,639	\$ 12,195		\$ 17,904	\$ 16,800

Crowe Valley Conservation Authority

2018 Draft Budget

Special Projects

(Actuals as of 30 September 2017)

Acc't Number	Account Description	2017 Budget	2017 Actual	% of Budget	2017 Projection	2018 Budget
Revenues:						
4160 - 0003	Source Water Protection - Source Water Protection	\$ 41,505	\$ 35,040	84%	\$ 48,805	\$ 47,848
4100 - 0003	Levies - Watershed Management & Monitoring	\$ 777	\$ 777		\$ 777	
4250	Deferred Revenues Source Water Protection	\$ -	\$ -			
4172 - 0012	OBBN Identification Program	\$ 2,400	\$ -	0%	\$ 9,600	\$ 9,600
4015	Provincial Grant - ODWSP Agreement	\$ -	\$ -			
4310	Employment Program Revenue - Benthics Program	\$ 6,114	\$ -	0%	\$ 6,204	\$ 7,389
4163 - 0013	RMO Duties - Highlands East	\$ 8,034	\$ -	0%	\$ 8,034	\$ 8,034
	RMO Data Management Project	\$ 5,000	\$ 5,000	100%	\$ 5,000	\$ -
4550 - 0003	Miscellaneous Reveunie - Source Protection					
	Total Special Projects Revenue	\$ 63,830	\$ 40,817		\$ 78,420	\$ 72,871
	Total Special Projects Expenditures	\$ 63,830	\$ 52,017		\$ 63,027	\$ 72,871
	(Surplus)/Deficit	\$ -	\$ 11,200		\$ (15,393)	\$ (0)
Expenses:						
5090 - 0003	Office Supplies - Source Water Protection	\$ -	\$ -			
5050 - 0003	Postage - Source Water Protection	\$ -	\$ -			
5715 - 0013	RMO Related Expenditures	\$ 5,100	\$ 5,000	98%	\$ 5,000	\$ 100
5410 - 0013	RMO Wages & MERC& OMERS & Benefits	\$ 7,258	\$ 7,663	106%		\$ 8,034
5455 - 0013	RMO - OMERS	\$ 498	\$ 561	113%		\$ -
5450 - 0013	RMO - Benefits	\$ 185	\$ 538			\$ -
5095 - 0003	Computer Software - Source Water Protection	\$ -	\$ 1,000		\$ 1,000	\$ 1,000
5520 - 0003	Travel & Professional Development - Special Projects	\$ -	\$ -		\$ -	\$ -
5700 - 0003	General Expense - Other - Source Water Protection	\$ -	\$ 149			
5570 - 0003	Telephone - Source Water Protection	\$ -	\$ -			
5500 - 0003	Source Protection - Job Sharing	\$ 41,505	\$ 6,741		\$ 8,988	\$ 45,365
5410 - 0003	Wages - Source Water Protection	\$ -	\$ 16,168		\$ 21,557	\$ 1,939
5420 - 0003	CPP - Source Water Protection	\$ -	\$ 753		\$ 1,004	\$ 97
5425 - 0003	EI - Source Water Protection	\$ -	\$ 312		\$ 416	\$ 39
5435 - 0003	EHT - Source Water Protection	\$ -	\$ 315		\$ 420	\$ 39
5445 - 0003	WSIB - Source Water Protection	\$ -	\$ 459		\$ 612	\$ 58
5450 - 0003	Group Benefits - Source Water Protection	\$ -	\$ 1,222		\$ 1,629	\$ 138
5455 - 0003	RRSP - OMERS - Source Water Protection	\$ -	\$ 1,333		\$ 1,777	\$ 160
5515 - 0012	OBBN Expenses	\$ 1,200	\$ 47	4%	\$ 4,887	\$ 7,200
	Wages & MERC - OBBN ID Program	\$ 1,200		0%		\$ -
5410 - 0012	Wages - Special Projects - Other	\$ 5,768	\$ 7,938	138%	\$ 13,338	\$ 7,389
5420 - 0012	CPP - Special Projects - Other	\$ 286	\$ 326	114%	\$ 534	\$ 296
5425 - 0012	EI - Special Projects - Other	\$ 162	\$ 181	112%	\$ 267	\$ 148
5435 - 0012	EHT - Special Projects - Other	\$ 112	\$ 155	138%	\$ 267	\$ 148
5445 - 0012	WSIB - Special Projects - Other	\$ 156	\$ 225	145%	\$ 400	\$ 222
5705 - 0012	Benthics Summer Program - Operations	\$ 400	\$ 466	117%	\$ 466	\$ 500
5702 - 0001	Monitoring Programs - PGMN		\$ 465		\$ 465	\$ -
	Total Special Projects Expenditures	\$ 63,830	\$ 52,017		\$ 63,027	\$ 72,871

Crowe Valley Conservation Authority Summary - Operating Budget - Draft 2018

Summary Revenue & Expenditures		2017	2018
Revenues:		Budget	Draft Budget
	Tax Requirement (Municipal Levy)	\$483,202	\$618,880
	Lease Revenue	\$2,274	\$2,319
	Provincial Funding	\$116,741	\$116,741
	WECI		
	Proceeds from Capital Loan/Grant		
	Contribution from Foundation		
	Other Sources	\$213,973	\$225,644
	From Reserves		
	Total Revenues	\$816,190	\$963,585
Expenditures:			
	Water Operations & Administration	\$737,720	\$873,914
	Land Operations	\$14,639	\$16,800
	Generic Regulations	\$0	
	Special Projects	\$63,830	\$72,871
	Reserve Contributions - Operating		
	Capital Expenditures		
	Debenture Repayments		
	Reserve Contributions - Capital		
	Total Funding Requirement	\$816,189	\$963,584
Total Tax Requirement \$ increase:		\$135,678	
Total Tax Requirement % increase		28.08%	
2017 Levy		\$483,202	
2018 Levy		\$618,880	

Legal Fees for 2017 Budget Appeal by Marmora & Lake and HBM

Proposed 2018 levy including appeal legal expenses	\$ 618,880.00
Estimated expenses of appeal	\$ 82,000.00
Levy without appeal expenses	\$ 536,880.00
% increase without appeal expenses	11.11%