



2026 Election Report

Prepared For: Board of Directors

15 January 2026

Prepared by: Janette Loveys Smith, General Manager/Secretary-Treasurer

Agenda Item #9

Recommendation

THAT the 2026 Election Report be received for information; and,

THAT the General Manager assumes the chair position for the election of the Chair of the Board of Directors for 2026; and,

THAT Lou Young and Amanda Donald be appointed the scrutineers for the 2026 virtual election; and;

THAT upon the election of the Chair position, the director assumes the position and conducts the election for the Vice Chair and the Executive Committee member position for 2026; and;

THAT the Board of Directors confirms the 2026 slate of officers through a motion.

Background

- During the inaugural Crowe Valley Conservation Authority meeting, the following officers are to be elected:
 - Chair
 - Vice Chair
 - Executive Committee Member
- The following descriptions of the Chair, Vice-Chair and Executive Committee Member duties are described in the Crowe Valley Conservation Authority Administrative By-Law 2018-01 posted on the website SKM_C360i22122205330.

Election Procedures

- General Manager will assume the Chair for the election of the Crowe Valley Conservation Authority's Chair.

- Two CVCA staff scrutineers will be appointed from the non-members present at the meeting in the event of the need to conduct a secret ballot.
- A motion will be required to accept the nominees for the scrutineers position.
- For elected positions, nominations will be called three times for each position and a motion is required to close the nominations.
- Should an election be required, directors will send an e-mail to both scrutineers with their respective vote. (Emails: info@crowealley.com and amanda.donald@crowealley.com)
- Following the election, the Chair will assume their duties and conduct the elections for the Vice-Chair position and the Executive Committee Member.