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## 2026 Election Report

Prepared For: Board of Directors

15 January 2026

Prepared by: Janette Loveys Smith, General Manager/Secretary-Treasurer

Agenda Item #9

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### Recommendation

THAT the 2026 Election Report be received for information; and,

THAT the General Manager assumes the chair position for the election of the Chair of the Board of Directors for 2026; and,

THAT Lou Young and Amanda Donald be appointed the scrutineers for the 2026 virtual election; and;

THAT upon the election of the Chair position, the director assumes the position and conducts the election for the Vice Chair and the Executive Committee member position for 2026; and;

THAT the Board of Directors confirms the 2026 slate of officers through a motion.

### Background

- During the inaugural Crowe Valley Conservation Authority meeting, the following officers are to be elected:
  - Chair
  - Vice Chair
  - Executive Committee Member
- The following descriptions of the Chair, Vice-Chair and Executive Committee Member duties are described in the Crowe Valley Conservation Authority Administrative By-Law 2018-01 posted on the website [SKM\\_C360i22122205330](#).

### Election Procedures

- General Manager will assume the Chair for the election of the Crowe Valley Conservation Authority's Chair.
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- Two CVCA staff scrutineers will be appointed from the non-members present at the meeting in the event of the need to conduct a secret ballot.
  - A motion will be required to accept the nominees for the scrutineers position.
  - For elected positions, nominations will be called three times for each position and a motion is required to close the nominations.
  - Should an election be required, directors will send an e-mail to both scrutineers with their respective vote. (Emails: [info@crowevalley.com](mailto:info@crowevalley.com) and [amanda.donald@crowevalley.com](mailto:amanda.donald@crowevalley.com))
  - Following the election, the Chair will assume their duties and conduct the elections for the Vice-Chair position and the Executive Committee Member.
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