



Crowe Valley

C o n s e r v a t i o n

P.O Box 416, 70 Hughes Lane
Marmora, ON
K0K 2M0

Phone: 613-472-3137
Fax: 613-472-5516
www.crowevalley.com

The Crowe Valley Conservation Authority is currently seeking to fill the **permanent full time** position of **General Manager/Secretary-Treasurer**.

The Crowe Valley Conservation Authority (CVCA) which was formed in 1958 under the Conservation Authorities Act is a community-based watershed agency with a recent mandate to ensure water management and related services and programs are delivered in a timely manner for the public and the CVCA's member municipalities. The CVCA is comprised of ten member municipalities which fund the operations of the Authority in conjunction with Provincial funding support. Other sources of revenue are derived from grants, partnerships and self-generated revenue.

The Crowe Valley Conservation Authority requires a **General Manager/Secretary-Treasurer** to be responsible for the operations of the Authority, overall administrative planning, direction of staff (both operational and administrative), interactions with member municipalities and other business related activities. The General Manager will ensure all services and programs will be in compliance with all applicable bylaws, policies, statutory requirements and agreements. The General Manager will also prepare plans for and work in conjunction with the CVCA Board of Directors to further the goals and objectives of the Authority.

If you can see yourself enabling and promoting the Crowe Valley Conservation Authority's vision, then you should consider this employment opportunity. The CVCA Board expectations are clear. You are an excellent communicator, a responsive and creative problem solver, financially astute, have an understanding of watershed management (demonstrated environmental background) a desire to learn and have strong interpersonal skills.

The Crowe Valley Conservation Authority's watershed is certainly unique in southern Ontario. With a low population base and very little industrial activity, the watershed has remained as pristine and in as natural state as possible. The region we serve is primarily "cottage country", interspersed with vibrant communities enjoying everything a natural environment can offer.

The General Manager's role will require flexibility to occasionally work irregular hours and the ability to travel throughout the region and attending meetings within and beyond the watershed's boundaries.

- The CVCA offers competitive compensation, benefits and a pension package. **Salary range of \$101,759 to \$115,127.**

Interested applicants should submit a PDF of their cover letter and resume in confidence to the attention of Colin McClellan, Crowe Valley Conservation Authority Chair c/o amanda.donald@crowevalley.com no later than 4:30 p.m. on 14 August 2025. For more information please view the General Manager/Secretary Treasurer [job description](#).

We are an equal opportunity employer committed to equity, diversity and inclusion. We welcome applications from women, Indigenous Peoples, persons with disabilities racialized individuals and persons of any sexual orientation or gender identity. Interview accommodation for applicants with disabilities is available upon request. We thank all applicants for their interest; however, only those candidates selected for an interview will be contacted.