

Planning and Regulations Fee Schedules

Effective January 1, 2021

Schedule A – Plan Review Fee Schedule

Please be advised that the Plan Review Fee Schedule is to be read in conjunction with the Notes following the table.

Application Type	Fee
Application for Consent	360
Minor Variance Application	250
Zoning By-law Amendment	250
Official Plan Amendment	480
Site Plan Control <ul style="list-style-type: none"> • single residential • multiple residential • major 	240 600 1200
Plan of Subdivision <ul style="list-style-type: none"> • minor (less than 5 ha) • major (greater than 5 ha) 	3000 12000
Legal Inquiry (property clearance letter) <ul style="list-style-type: none"> • expedited letter - required within 5 business days 	180 360
Property Inquiry Site Visit (associated only with Property Inquiry Form)	250
Fee for site visit required for any application listed above	150

Notes:

1. Applicants and/or municipalities are encouraged to consult with staff prior to submission of all applications to determine the extent and nature of information required to accompany the application, and to determine the appropriate fee.
2. Application fees are collected in the following fashion and must be paid before CVCA review will commence:
 - a. Application fees for Minor Variances, Zoning By-Law Amendments and Site Plan applications are collected by the municipality.
 - b. Fees for Consents (Severance), Plans of Subdivision and Plans of Condominium will be invoiced to applicants directly by the CVCA.
3. CVCA reserves the right to modify or adjust fees should the review require a substantially greater or lower level of review and/or assessment or for applications that have not been included in the above table.
4. Peer review fees will be recovered when a report contains information that is beyond the scope of CVCA's in house expertise OR come to a third-party resolution where there is conflict.
5. CVCA reserves the right to collect fees for the review of technical reports/studies as per Schedule C should these reports be submitted as part of the application.
6. CVCA reserves the right to increase fees without notice to address year to year increases that may occur from inflationary increases in operating costs.