



REPORT

TO: The Crowe Valley Source Protection Authority

FROM: Vicki Woolfrey – Communications and Source Water Protection Specialist

DATE: June 16th, 2016

RE: Appointment of an alternate Risk Management Official

Purpose:

To appoint an alternate Risk Management Official/Inspector for Crowe Valley Source Protection Area.

RECOMMENDED MOTIONS

1. THAT the Crowe Valley Source Protection Authority (CV SPA) appoint Terri Cox, Risk Management Official and Risk Management Inspector for the Otonabee Region Source Protection Authority, as the CV SPA's alternate Risk Management Official and Inspector for the purposes of enforcing Part IV of the *Clean Water Act, 2006* and that a certificate of appointment be issue to Terri Cox.

Background

Municipalities have many responsibilities under *The Clean Water Act, 2006*. Under Section 47 of the *Clean Water Act (the Act)*, municipalities are responsible for Part IV enforcement of source protection plan policies. Part IV of the Act requires three important sections:

- 1)Section 57: Prohibition
- 2)Section 58: Risk Management Plans
- 3) Section 59: Restricted Land use

Part IV of *the Act* is administered and enforced by a certified Risk Management Official and Risk Management Inspector.

Municipalities can chose to transfer the responsibility of administering Part IV of *the Act* to a Source Protection Authority. The Municipality of Highlands East has transferred Part IV responsibilities to the CV SPA, with Vicki Woolfrey as the CV SPA appointed Risk Management Official/Inspector.

Vicki Woolfrey has also been appointed as an alternate Risk Management Official and Risk Management Inspector for the Ontonabee Region Source Protection Authority. In rare cases, Vicki has been asked to fulfill Otonabee Region's Part IV responsibilities in the absence of Terri Cox.

Summary

While it is not anticipated that the CV SPA will require the services of Terri Cox, appointing an alternate Risk Management Official will provide assurance that in the case of unexpected circumstances, the CV SPA will be in a position to continue to offer uninterrupted Part IV services to the Municipality of Highlands East.

For additional information please contact Vicki Woolfrey, Source Water Protection Specialist, at vicki.woolfrey@crowevalley.com or 613-472-3137.