



# Crowe Valley

C o n s e r v a t i o n

P.O. Box 416  
70 Hughes Lane  
Marmora, ON  
K0K 2M0

Phone: (613) 472-3137  
Fax: (613) 472-5516  
[www.crowevalley.com](http://www.crowevalley.com)

## Report of Potential Violation

Should you wish to register a report of a potential violation with the CVCA regarding a perceived infraction of Ontario Regulation 41/24, you must fill out the form below. To assist the Regulation Officers at the CVCA in following up on your complaint, please print the details of your inquiry below. The information must be completed in full, along with any information you wish to relate to the Regulations Officer. Once you have submitted the complaint, an Officer will confirm receipt of a report of a potential violation within 5 business days. Based on the severity of the potential violation CVCA staff will prioritize this report and will follow up accordingly. No further updates will be provided as this may go before the courts. Photographs of the potential violation can be helpful to CVCA staff and you are reminded to adhere to the Trespass Act.

### Complainant Information

Name of the Complainant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

### Violation Information

Location of the Potential Violation:

Civic Address: \_\_\_\_\_ Municipality: \_\_\_\_\_

Geographic Township: \_\_\_\_\_ Concession: \_\_\_\_\_ Lot: \_\_\_\_\_

Property Owner Name and contact information (if known):

\_\_\_\_\_

Details of the Complaint:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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I HEREBY acknowledge that all complaints are confidential until such time as the complainant may be asked to testify in support of the complaint; AND FURTHER acknowledge that if required I (the complainant) will attend and testify in support of this complaint at any Court of Law in the Province of Ontario.

Signature (please print and sign): \_\_\_\_\_

Date: \_\_\_\_\_

**Personal Information:** *This information is being collected for the purpose of conducting a Section 28 Enforcement Investigation. The information may be shared with applicable CVCA staff and partner agencies for the purpose of initiating appropriate action relative to this report. The collection of the personal information on this application is authorized and protected under the Freedom of Information and Protection of Privacy Act, Section 33 (c). By providing this information, you have consented to its use for the above purposes. If you have questions, about the collection and use of this information, you may contact our General Manager, at 613-472-3137*

Completed form can be delivered to the CVCA office:

- in person (70 Hughes Lane, Marmora, ON K0K 2M0)
- by mail (P.O. Box 416 70 Hughes Lane, Marmora, ON K0K 2M0);
- faxed (613) 472-5516; or
- emailed to: [Info@CroweValley.com](mailto:Info@CroweValley.com)

For Office Use Only				
Received By:			Date Received:	
Applicable Violation	Development in a Regulated Area	Interference with a Wetland	Alteration of a Watercourse	Alteration of a Shoreline
Property Owner Name:				
Property Owner Contact Information	Mailing Address		Phone Number	
Regulations Officer Assigned	Name:		Badge Number:	

